

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

NOVEMBER 19, 2013

1. Call to Order – The Chairperson called the regular meeting to order at 9:05 a.m.
2. Pledge of Allegiance – Rhoda Pykonen led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Terri Jeffreys.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 Washington State Liquor Control Board sent notice of establishments in Mason County with liquor licenses due to expire on 02/28/2014.
 - 4.1.2 Steven W Corey applied for the Veteran's Advisory Board position.
 - 4.1.3 2014 Levy Certifications received from North Mason School District, Mason County Hospital District 2, City of Shelton and Fire District #17.
 - 4.1.4 Superintendent of Public Instruction notice of 2014 Maximum Levy Authority for Mason County School Districts.
5. Open Forum for Citizen Input –
 - 5.1 Patricia Vandehey commented on the support letter for the Trust for Public Lands and Green Diamond conservancy project.
 - 5.2 Beverly Godwin commented on the fairgrounds. She asked the Board if they support having a fairgrounds. Cmmr. Jeffreys and Neatherlin stated they would support a privately owned and operated fairgrounds; Cmmr. Sheldon stated he would like the fairgrounds to stay where it is. Ms. Godwin believes the FAA and Mason County have a moral obligation to provide a fairgrounds for the community. She has provided petitions with approximately 4,000 signatures showing support of the fairgrounds. She requested the Commissioners send the signed petitions to the FAA with a cover letter expressing support of the fairgrounds.
 - 5.3 Michele Schreiber shared a letter from Mark Ostrich supporting a county fairgrounds. She believes it is the County's responsibility to provide a fairgrounds.
 - 5.4 Tom Davis commented on the fairgrounds and believes it has potential to provide a positive economic impact to the county. He shared information on the Oregon Country Fair.
 - 5.5 Rhoda Pykonen helped to gather signatures for the fairgrounds petitions and supports keeping the fairgrounds.

Commissioners stressed the Port of Shelton owns the fairgrounds property and the Commissioners do not have power over the Port. Cmmr. Jeffreys stated she sees the county's role is to step in the gap between the Port of Shelton and the FAA and represent the voice of the people, but the county does not have power over the Port of Shelton. She believes the FAA wants to hear from the Port of Shelton that the Port wants to keep the fairgrounds.

The County did send a letter to the FAA and the FAA's response was that the county has no standing in this issue, it is Port of Shelton property.

- 5.6 Connolly Watson toured fairgrounds buildings and commented on what it would take to tear down the buildings.
6. Adoption of Agenda - **Cmmr. Sheldon/Jeffreys moved and seconded to adopt the agenda as published. Motion carried unanimously. N-aye; S-aye; J-aye.**

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7. Approval of Minutes – October 21 briefing meeting minutes; November 5 regular meeting minutes.
Cmmr. Jeffreys/Sheldon moved and seconded to approve the October 21 briefing meeting minutes and November 5 regular meeting minutes . Motion carried unanimously. N-aye; S-aye; J-aye.
8. Approval of Action Agenda:
- 8.1 Approval to appoint Mindi Brock as the Mason County Clerk of the Board, per Mason County Code Chapter 2.92.010, effective November 18, 2013.
- 8.2 Approval of Warrants:
- | | | |
|----------------------|--------------------------|---------------|
| Claims Clearing Fund | Warrant #s 227152-227488 | \$ 857,553.80 |
| Salary Clearing Fund | Warrant #s 7013-7062 | \$ 288,500.94 |
| Direct Deposit Fund | Deposit #s 50404-50779 | \$ 536,461.09 |
- 8.3 Approval of Veterans Assistance Fund applications for: Food \$300.00, Utilities \$353.93, and Housing \$950.00 for a total of \$1,585.93.
- 8.4 Approval of the Quitclaim Deed and any required documents submitted to Mason County by Washington State Department of Transportation for the County to release interest in an easement on State Route 3 in the vicinity of milepost 24.63 to Ridge Point Boulevard.

Cmmr. Jeffreys/Sheldon moved and seconded to approve action items 8.1 through 8.4. Motion carried unanimously. N-aye; S-aye; J-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time –
- 9.1 Public hearing to consider the 2014 Annual Construction Program.
Melissa McFadden, County Engineer, presented the annual construction program which is the county road work plan for 2014.

Questions of staff

Q - Cmmr. Jeffreys - status of the Simmons Road Project.

A - Ms. McFadden - working with Squaxin Tribe and Department of Transportation.

Q - Cmmr. Sheldon - how does the construction program compare to past years.

A - Ms. McFadden - road fund revenues haven't varied much in the past few years, so the plan is similar.

Q - Cmmr. Sheldon asked about the Hunter Creek Bridge, which has been on the construction plan since 2007 and is being operated as a one-way bridge.

A - Ms. McFadden stated funding is at 80% and is scheduled to be completed in 2014. \$1.7 million has been awarded and staff has submitted a request for additional funds. The county's share is about \$500,000 if we are successful for additional funds.

Q - Cmmr. Jeffreys - number of miles of overlay.

A - Ms. McFadden - approximately 10 miles and are working to identify where that will go.

There was no public comment.

Cmmr. Jeffreys/Sheldon moved and seconded to approve and execute the resolution to adopt the 2014 Annual Construction Program. Motion carried unanimously. N-aye; S-aye; J-aye. Resolution No. 63-13 (Exhibit A)

- 9.2 Public hearing to consider the 2014-2019 6-year Transportation Improvement Program.
Melissa McFadden, County Engineer, presented the 6-year Transportation Improvement Program.

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Ms. McFadden used the priority array to prioritize the projects and the array will be updated.

Questions of staff

Q - Cmmr. Sheldon - status of the Little Mission Creek culvert.

A - Ms. McFadden - hope to complete in 2015.

There was no public comment.

Cmmr. Sheldon/Jeffreys moved and seconded to approve and execute the resolution to adopt the 2014-2019 Six Year Transportation Improvement Program. Motion carried unanimously. N-aye; S-aye; J-aye. Resolution No. 64-13 (Exhibit B)

10. Other Business (Department Heads and Elected Officials) –

10.1 Bob Simmons presented the Extension Office's 2014 proposed work plan.

Mr. Simmons also reported on an entrepreneur summit he is working on with the Economic Development County and the Chambers of Commerce. Cmmr. Neatherlin encouraged him to include the Port of Allyn.

11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.

12. Adjournment – The meeting adjourned at 10:15 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON



Randy Neatherlin, Chair

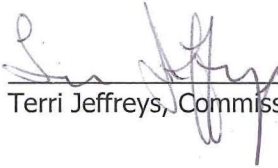


Tim Sheldon, Commissioner

ATTEST:



Clerk of the Board



Terri Jeffreys, Commissioner

RESOLUTION NO. 63 -13
Annual Construction Program

WHEREAS, Chapter 136-16 WAC, sets forth the procedures for the adoption of the Annual Construction Program; and,

WHEREAS, in compliance therewith, the board of County Commissioners has held a public hearing on the Annual Construction Program this 19th day of November, 2013.

NOW THEREFORE, BE IT RESOLVED by the Board of Mason County Commissioners, in regular session assembled, that the attached Annual Construction Program for 2013 be adopted as set forth in detail, which are incorporated and made part of this Resolution.

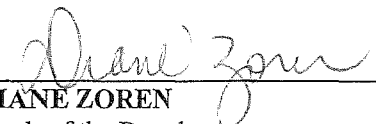
ADOPTED this 19th day of November, 2013.


BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


RANDY NEATHERLIN, Chair



TIM SHELDON, Commissioner

ATTEST:


DIANE ZOREN
Clerk of the Board


TERRI JEFFREYS, Commissioner

APPROVED AS TO FORM:


TIM WHITEHEAD,
Ch. Deputy Prosecuting Attorney

Cc: Cmmr
Public Works
Community Development
County Road Admin. Board
WSDOT/TransAjd

2014 Annual Construction				Mason County (23)																
2014	Project	Project #	BMP	EMP	PE			RW			CE			Construction				GRAND TOTAL		
					staff	consult	total	staff	consult	acquis.	total	staff	consult	total	day lab.	contract	conting.		total	
1	HMA Overlays (maintenance) Arterial Paving		-	-	20	0	20	0	0	0	0	0	50	0	50	0	2,230	0	2,230	2,300
1	BST on Gravel (maintenance) Star Lake Road	1945	-	-												45			45	45
1	Safety (maintenance) Countywide Signs Countywide Guardrail		-	-	0	0	0	0	0	0	0	0	0	0	10	0	0	0	10	10
1	Minor Const (maintenance)		-	-	5	5	10	5	0	0	5	0	0	0	40	0	0	0	40	55
	Large Culverts & Bridges (maintenance)		-	-	55	10	65	2	0	13	15	0	0	0	0	20	0	0	20	100
7	Little Mission Creek Culvert	CRP 1969	3.49	3.50	50	10		2		8										
1	Countywide Culverts				5					5							20			
2	Hunter Creek Bridge	CRP 1829	1.73	1.80	5	5	10	5		37	42	25	150	175		2,440		2,440	2,667	
20	Simmons / Lynch Rd Improvements	CRP 1861	0.00	1.06			0	5		95	100			0				0	100	
6	Matlock Brady Phase 1	CRP 1970	26.37	27.60	90		90	5		5	10			0				0	100	
4	Cloquallum Road - 3R	CRP 1916	5.85	6.85	60	30	90	10		50	60			0				0	160	
5	Eddie Evers Bridge (Matlock Brady Rd)	CRP 1975	23.23	23.23	5	45	50	0	0	0	0	10	25	35		271		271	356	
3	North Island Drive	CRP 1564	0.31	1.31	100	5	105	5		40	45			0				0	150	
8	Transportation Element of Comprehensive Plan		N/A		15	5	20				0			0				0	20	
TOTAL																			6,053	

RESOLUTION NO. 64-13
Six year Transportation Improvement Program

WHEREAS, in compliance with Chapter 136-15 WAC, Mason County has prepared the attachment Six Year Transportation Improvement Program for the period January 1, 2014 through December 31, 2019; and,

WHEREAS, in compliance with RCW36.81.121, the Board of Mason County Commissioners hereby certifies that the priority array of potential projects on this County's road system, including bridges, was prepared by the County Commissioners during the preparation of the said Six Year Transportation Improvement Program; and,

WHEREAS, in the further compliance with said law, the Board of County Commissioners has held a public hearing on this 19th day of November 2013;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mason County Commissioners, in regular session assembled, that the attached Six Year Transportation Improvement Program for 2013 through 2018 be adopted, which are hereby incorporated and made part of this Resolution.

BE IT FUTHER RESOLVED that the County Engineer is hereby directed to distribute copies of the Six Year Transportation Improvement Program for 2014-2019 to all required agencies.

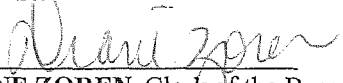
ADOPTED this 19th day of November 2013.

**BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON**



RANDY NEATHERLIN, Chair

ATTEST:




DIANE ZOREN, Clerk of the Board

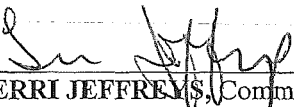


TIM SHELDON, Commissioner

APPROVED AS TO FORM:



TIM WHITEHEAD,
Ch. Deputy Prosecuting
Attorney



TERRI JEFFREYS, Commissioner

cc: Commissioners
Public Works
Community Development
County Road Admin. Board
WSDOT

Mason County (23)

6-YEAR TIP 2014 - 2019

Priority	Project	BMP	EMP	2014			2014	2015	2016	2017	2018	2019	Project
				PE	RW	Constr	Total	Total	Total	Total	Total	Total	
1	HMA Overlays (maintenance)	-	-	20		2,280	2,300	1,800	2,000	2,200	2,400	2,600	13,300
1	BST on Gravel (maintenance)	-	-			45	45	0	0	0	0	0	45
1	Safety (maintenance)	-	-			10	10	220	220	220	220	220	1,110
1	Minor Const (maintenance)	-	-	10	5	40	55	430	430	430	430	430	2,205
	Large Culverts (maintenance)												
1	Countywide Culverts			5	5	20	30	650	700	750	800	850	3,780
2	Hunter Creek Bridge	1.73	1.80	10	42	2,615	2,667	0	0	0	0	0	2,667
3	North Island Dr - 1	0.31	1.50	105	45		150	2,455	0	0	0	0	2,605
4	Cloquallum Road - 3R (4/29/11)	5.85	6.85	90	60		150	850	0	0	0	0	1,000
5	Eddy Evers Bridge - Matlock Brady Rd	23.23	23.23	50		306	356	0	0	0	0	0	356
6	Matlock Brady Road - Phase 1	26.37	27.60	90	10		100	100	2,159	0	0	0	2,359
7	Little Mission Creek Culvert	3.49	3.50	60	10		70	425	0	0	0	0	495
8	Transportation Element - Comp Plan	N/A	N/A	20			20	180	25	0	0	0	225
9	Shelton - Matlock (Goldsborough Br.)	0.91	1.38					0	0	0	0	0	0
10	Cloquallum - 2	4.58	5.23					0	0	0	0	0	0
11	Matlock Brady Road - Phase 2	16.86	23.53					0	0	0	0	0	0
12	Island Lake Drive	0.44	1.18					0	0	0	0	0	0
13	Pickering Rd -3	3.35	4.45				0	0	0	0	0	0	0
14	Belfair - Tahuya Rd - 1	0.00	1.15				0	0	0	0	0	0	0
15	Highland Road	0.00	7.93				0	0	0	0	0	0	0
16	Trails Rd -2	0.40	1.59				0	0	0	0	0	0	0
17	South Island Dr - 1	0.00	1.80				0	0	0	0	0	0	0
18	Arcadia Road	5.50	7.07				0	0	0	0	0	0	0
19	Deckerville Road - 1	0.00	1.86				0	0	0	0	0	0	0
20	Simmons Road	0.00	1.06		100		100	0	0	0	0	0	100
21	Johns Prairie/SR 3 Intersection	N/A	N/A					0	0	0	0	0	0
22	Belfair Bypass	N/A	N/A					0	0	0	0	0	0
23	Razor Road W. Extension to SR 3	N/A	N/A					0	0	0	0	0	0
24	Wheelwright Street	N/A	N/A					0	0	0	0	0	0
25	Wade Street	N/A	N/A					0	0	0	0	0	0
26	Masterson Street	N/A	N/A					0	0	0	0	0	0
TOTAL ESTIMATED EXPENDITURES							6,053	7,110	5,534	3,600	3,850	4,100	30,247

NOTES:

- (1) All dollar figures in thousands
- (2) PE = Preliminary Engineering
- (3) RW = Right of Way
- (4) Constr = CE + Construction
- (5) CE = Construction Engineering

APPROVED BY BOARD OF COUNTY COMMISSIONERS

Hearing Date: _____
 Date of Final Adoption: _____
 Resolution Number: _____