BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

September 22, 2015 6:00 p.m.

1. Call to Order – The Chairperson called the regular meeting to order at 6:05 p.m.

2. Pledge of Allegiance – Judge Goodell led the flag salute.

3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 2 – Tim Sheldon via telephone; Commissioner District 3 – Terri Jeffreys.

4. Correspondence and Organizational Business
   4.1 Correspondence
   4.1.1 The Economic Development Council sent a 2nd Quarter Report.
   4.1.2 Thomas Welch applied for the Veterans Advisory Board.
   4.1.3 The Liquor Control Board sent notice that Allen's Billiards & More has discontinued sales and service of liquor.
   4.1.4 The Bureau of Indian Affairs sent notice of determination of Application of the Skokomish Tribe-Acquisition in Trust.
   4.1.5 Jim Reece sent an email regarding Mason County boating rules.
   4.2 News Release: Cmmr. Jeffreys read the news release re: Veterans Advisory Board Vacancy.

5. Open Forum for Citizen Input –

   5.1 Port of Grapeview Commissioner, Lowell Mahugh spoke about the comp scheme and introduced John Anderson.
   5.2 Commissioner Lowell Mahugh read a letter pertaining to law enforcement presence at Mason Lake to help avoid accidents.
   5.3 Dan Hargreaves asked the Board to give the Sheriff's office enough money to stay on the lake. They would like proper representation from the MCSO on the lake. He said Deputy Dugan advised him to come to the meeting tonight to ask the Board for possibly new boats and funding for deputies.

   Cmmr. Neatherlin said they have increased the MCSO budget up to 43 percent in the last few years. The Board does not have the authority to direct the Sheriff as to what he should spend his budget on.

   Cmmr. Sheldon suggests having a meeting with the Sheriff. He believes there are resources but it depends how they are allocated.

   5.4 Jim Madden spoke about public safety and ordinances. He said some of the boaters go very fast and there are paddle boaters, swimmers etc at the same time. He would like adequate funding to provide MCSO presence on lakes and he would also like the rules posted at the lakes. He would also like people sited for violating the ordinances. Citing and fining people tends to get people's attention. He said public safety is at risk and property damage is unacceptable.

   5.5 Lynn Murdy said they established "water watch" on Mason Lake a few years ago. Ms. Murdy stated that Deputy Dugan said he needs equipment and manpower and ordinances need to be revised. Everyone just want safety.

   6. Approval of the Agenda: **Cmmr. Sheldon/Jeffreys moved and seconded to adopt the agenda as published. Motion carried unanimously. N-aye; S-aye; J-aye.**

6. Approval of Minutes – August 31 briefing minutes, August 18 and September 15 regular meeting minutes and September 9 special meeting minutes.
Cmmr. Jeffreys/Neatherlin moved and seconded to approve the August 31 briefing minutes, August 18 & September 15 regular meeting minutes and September 9 special meeting minutes. Motion carried unanimously. N-aye; S-aye; J-aye.

8. Approval of Action Agenda:
   8.1 Approval of the resolution reclassifying the Superior Court Administrator position to Salary Range 35 effective September 1, 2015.
   8.2 Approval to set a public hearing on October 13, 2015 at 9:30 a.m. to consider the sale of surplus property, parcel 22005-55-00009, 91 Willchar Blvd, Shelton, WA to Mr. Paul Sharp for the amount of $28,650.00.
   8.3 Approval of Amendment 4 to the 2015-2017 Consolidated Contract, C17118 adding statements of Work to: Emergency Preparedness & Response, OSS LMP Implementation and Recreational Shellfish Activities and Amending Statements of Work to Maternal & Child Health Block Grant and NEP Pollution ID & Correction Rounds 1 & 2.
   8.4 Approval of Amendment 1 to the Coordinated Prevention Grant G1400120 between Mason County and Washington State Department of Ecology. This amendment will provide $8,247.00 in additional funding for the solid waste program. The 25% match requirement will be available from tipping fees.
   8.5 Approval to set two public hearings for Tuesday, October 20, 2015 at 9:30 a.m. to consider the 2016 Annual Road Construction Program and 2016-2021 6 year Transportation Improvement Program (TIP).
   8.6 Approval of the resolution to set a hearing with the Hearings Examiner on October 28, 2015 at 1:00 p.m. for a hearing on the matter of the vacation of a portion of Schafer Park Road (Vacation File 392). **Resolution 43-15 (Exhibit A)**
   8.7 Approval of the resolution to set a hearing with the Hearings Examiner on October 28, 2015 at 1:00 p.m. to consider public comment on the petition for vacation of portion of E. Alder Street, E. Third Street and alley, Hood Canal Land & Improvement Company's plan of Union City. **Resolution 44-15 (Exhibit B)**
   8.8 Approval of the Veterans Assistance Fund applications for Food: $150.00; Utilities $771.27 and Housing $155.00 for a total of $1,076.27 as recommended by the Veterans Service Office.

Melody Peterson would like item 8.1 removed for a separate vote.

Cmmr. Jeffreys/Neatherlin moved and seconded to approve agenda items 8.2 through 8.8 with Item 8.1 being removed for a separate vote. the Motion carried unanimously. N-aye; S-aye; J-aye.

Item 8.1 Approval of the resolution reclassifying the Superior Court Administrator position to Salary Range 35 effective September 1, 2015.

Bill Kenny explained this item. He said the biggest reason for this is aligning with the district Court Administrator is so that the Superior Court Administrator and District County Administrator would be more comparable to each other as well as other similar counties.

Melody Peterson, Assessor, stated that her Chief Deputy left for a higher paying job. She asked the Board if they honor the request in this proposed resolution, would you then honor to realign her request for higher pay for her Chief Deputy. She stated she is here to stand up for her non union employees.

Judge Toni Sheldon asked that item 8.1 be tabled for a week or two so we can have all three Commissioners present.

Tom Davis commented that this is a considerable raise in pay. He thinks the judges request is a good one but it appears to be cherry picking. He said everyone has an exception but what about the equality for everyone. It's been like this for years and Mr. Davis said he imagines this is demoralizing for other employees who are not picked to receive the raises. He said it's unfair. He said if you're going to pick and choose who gets a raise, it proves nothing has really changed.

Judge Toni Sheldon introduced Judge Goodell. She spoke in favor of increasing the pay range. The superior and district court administrator both essentially do the same job.

Bill Kenny spoke on this issue.

Cmmr. Jeffreys said there is no reason to table this as there is a quorum present. Cmmr. Jeffreys added that this this is not an appropriate way to reclass. She knows we are lower in pay than comparable counties. She would like across the board pay increases but we need to find out how to pay for it. She agrees with Mr. Davis that it's cherry picking and it does lower morale.

This item died due to lack of motion.

9. Public Hearings and Items Set for a Certain Time –
9.1 Public Hearing to consider the Community Development Block Grant (CDBG) for Enterprise for Equity Program.

Justin Smith, WSU Extension. Mr. Smith thanked Cmmr. Jeffreys and EDC. He said the purpose of this program is to run a micro enterprise program and training in the County.

Lisa Smith, Executive Director of Equity for Enterprise. They are proposing to help companies to build their business up to the next level. Ms. Smith said overall it's about creating revenue for the County.

Cmmr. Jeffreys/Neatherlin moved and seconded to approve the Community Development Block Grant (CDBG) for the Enterprise for Equity Program. Motion Carried. Resolution 45-15 (Exhibit C)

10. Other Business (Department Heads and Elected Officials) –

11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.

12. Adjournment – The meeting adjourned at 7:56 p.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Randy Neatherlin, Chair

Tim Sheldon, Commissioner

ATTEST:

Clerk of the Board

Terri Jeffreys, Commissioner

RESOLUTION NO. 43-15

VACATION FILE NO.392
NOTICE OF INTENT TO VACATE
SETTING TIME AND PLACE FOR HEARING ON SAID VACATION
RCW 36.87
IN THE MATTER OF THE VACATION OF A PORTION OF SCHAFER PARK ROAD

WHEREAS, NOTICE IS HEREBY GIVEN that Mason County Public Works Department is petitioning for the vacation of the following right of way:

A portion of Schafer Park Road in Section 31, Township 19 North, Range 6 West, W.M., Mason County, WA described as follows:

See attached Exhibit A

WHEREAS, the Board of Mason County Commissioners did set a date for public hearing on the matter before the Hearing Examiner on the matter and directed Public Works to prepare notice thereof for posting and publication.

NOW THEREFORE, BE IT RESOLVED that said hearing has been set for **Wednesday, October 28, 2015 at 1:00 p.m.** in the Commission Chambers, Mason County Courthouse Building I, 411 North Fifth Street, Shelton, Washington, at which time and place any taxpayer may appear to hear the County Engineer's report, and be heard either for or against the vacation of said portion of Fir Street and alley.

DATED this 22 day of Sept., 2015.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ATTEST:

Julie Almanzor, Clerk of the Board

Randy Neatherlin, Chair

APPROVED AS TO FORM:

Absent for Vote

Tim Sheldon, Commissioner

Deputy Prosecuting Attorney

Terri Jeffreys, Commissioner

Assessor
Auditor
County Engineer
Petitioner
Post no later than **8/07/15** (20 days prior to hearing at each terminus of the county road or portion thereof proposed to be vacated or abandoned.)
Vacation File No. 391
JOURNAL – Publish 2t: **10/15/15 & 10/22/15**
(Bill Public Works)

EXHIBIT A

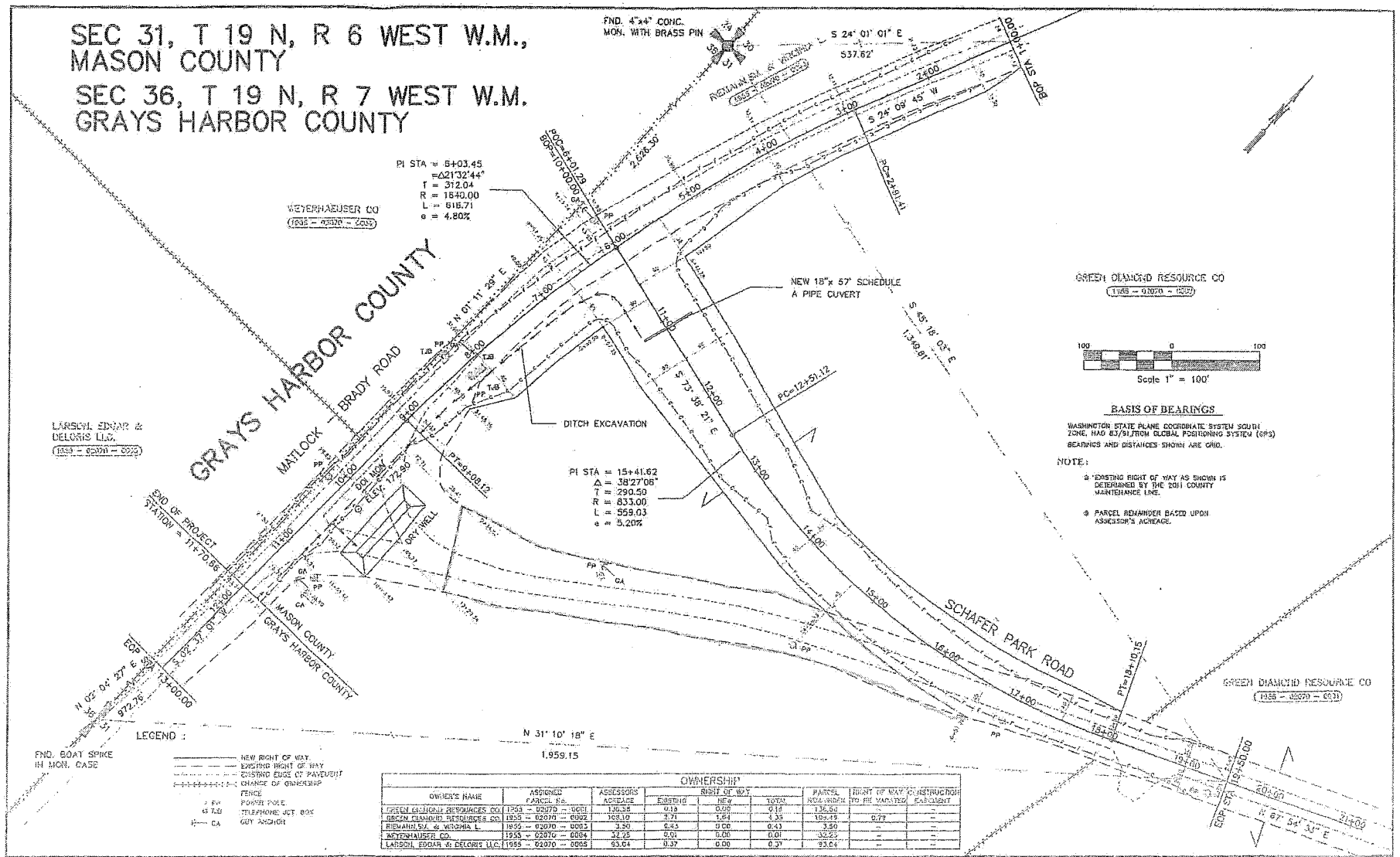
LEGAL DESCRIPTION

COUNTY ROAD VACATION No. 392

All that portion of the existing Right-of-Way lying Northeasterly of the new alignment of the Matlock-Brady Road, and Southwesterly of the new alignment of the Schafer Park Road, as said alignments are shown on the official map of Matlock Brady Schafer Park Intersection, County Road Project 1955 on file in the office of the Mason County Engineer, Mason County Washington, lying Easterly of a line being a portion of the Northwest Quarter (NW 1/4), of Section 31, Township 19 North, Range 6 West, W.M., Mason County, Washington, described as follows:

BEGINNING at a point on the existing Right-of-Way line of Matlock-Brady Road, opposite Engineers Station 9+34.82, as said Engineers Station is shown on Matlock Brady Schafer Park Intersection, County Road Project 1955, on file in the office of the Mason County Engineer and 113.12 feet left; thence Southeasterly to a point opposite Engineers Station 10+20.34, 165.77 feet left; thence Northwesterly to a point opposite Engineers Station 16+57.98 of the new alignment of Schafer Park Road, and 45 feet right; thence Northwesterly along the existing Right-of-Way of said Schafer Park Road to a point opposite Engineers Station 14+69.19, 45 feet right; thence Southwesterly to a point opposite Engineers Station 9+34.82 of the Matlock-Brady Road, 113.12 feet left and the point of BEGINNING

SEC 31, T 19 N, R 6 WEST W.M., MASON COUNTY
SEC 36, T 19 N, R 7 WEST W.M. GRAYS HARBOR COUNTY



Scale 1" = 100'

BASIS OF BEARINGS

WASHINGTON STATE PLANE COORDINATE SYSTEM SOUTH ZONE, NAD 83/91, FROM GLOBAL POSITIONING SYSTEM (GPS)

BEARINGS AND DISTANCES SHOWN ARE GRID.

NOTE:

- EXISTING RIGHT OF WAY AS SHOWN IS DETERMINED BY THE 2011 COUNTY MAINTENANCE LINE.
- PARCEL REMAINDER BASED UPON ASSESSOR'S ACREAGE.

LEGEND :

- NEW RIGHT OF WAY
- EXISTING RIGHT OF WAY
- EXISTING EDGE OF PAVEMENT
- CHANGE OF OWNERSHIP
- FENCE
- POWER POLE
- TELEPHONE JCT. BOX
- GUY ANCHOR

OWNERSHIP

OWNER'S NAME	ASSIGNED PARCEL No.	ASSESSORS ACREAGE	RIGHT OF WAY EXISTING	RIGHT OF WAY NEW	RIGHT OF WAY TOTAL	PARCEL REMAINDER	RIGHT OF WAY TO BE VACATED	CONSTRUCTION EASEMENT
GREEN DIAMOND RESOURCES CO.	1955 – 02070 – 0001	136.58	0.18	0.00	0.18	136.58	–	–
GREEN DIAMOND RESOURCES CO.	1955 – 02070 – 0002	108.10	2.71	1.64	4.35	104.45	0.72	–
RIEMANN, S.V. & VIRGINIA L.	1955 – 02070 – 0003	3.50	0.43	0.00	0.43	3.50	–	–
WEYERHAUSER CO.	1955 – 02070 – 0004	32.25	0.01	0.00	0.01	32.25	–	–
LARSON, EDGAR & DELORIS LLC.	1955 – 02070 – 0005	93.04	0.37	0.00	0.37	93.04	–	–

	DATE	BY	REVISIONS	DATE	BY
DRAWN	11-5-12	ALB	X	X	X
DESIGNED	10-15-12	ALB			
ENGINEER					
CHECKED	X	MH			

COUNTY ENGINEER

MASON COUNTY PUBLIC WORKS
100 WEST PUBLIC WORKS DRIVE
SHELTON, WASHINGTON 98584
(360) 427-9670

COUNTY ROAD NO. 02070
MATLOCK BRADY SCHAFER PARK INTER.
COUNTY ROAD PROJECT # 1955

RIGHT OF WAY PLAN
MP 0.033
INTERSECTION IMPROVEMENT

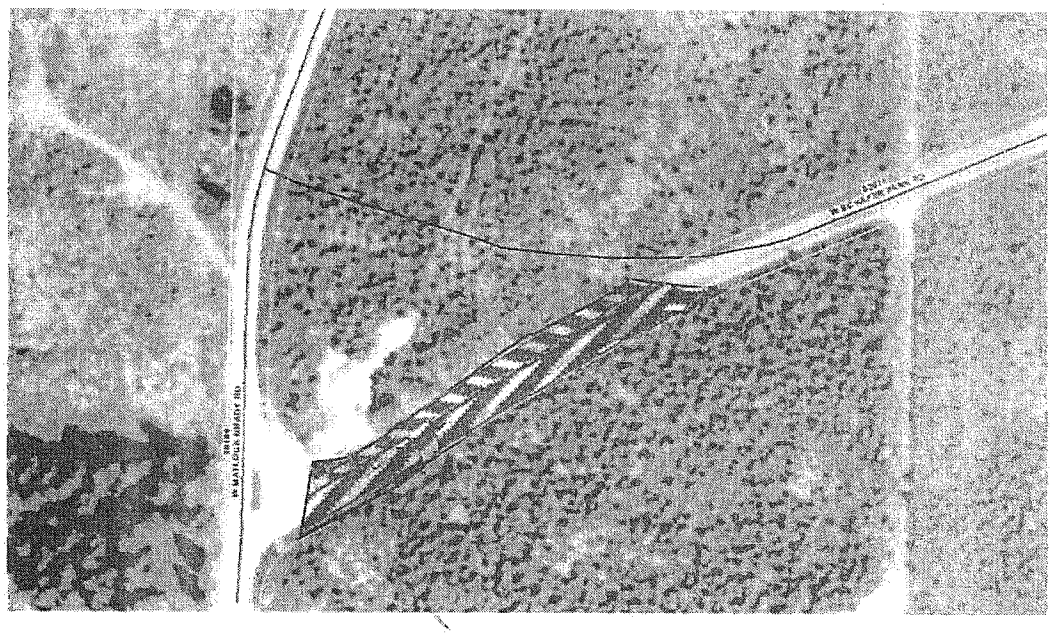
SHEET # 1 OF 1

ROAD VACATION #392

SCHAFER PARK ROAD

EXHIBIT MAP

VACATION AREA



RESOLUTION NO. 44-15

VACATION FILE NO.393
NOTICE OF INTENT TO VACATE
SETTING TIME AND PLACE FOR HEARING ON SAID VACATION
RCW 36.87
IN THE MATTER OF THE VACATION OF A PORTION OF E. ALDER STREET, E. THIRD STREET AND ALLEY, HOOD CANAL LAND & IMPROVEMENT COMPANY'S PLAN OF UNION CITY

WHEREAS, NOTICE IS HEREBY GIVEN that Mason County Public Works Department is petitioning for the vacation of the following right of way:

A portion of E. Alder Street, E. Third Street and alley Union, WA, in Section 32, Township 22 North, Range 3 West, W.M., Mason County, WA described as follows:

All that portion of the East half of E. Alder Street, the North half of E. Third Street and South half of alley adjacent to Lot 9, in Block 9, Hood Canal Land and Improvement Company's Plan of Union City, Volume 1 of Plats, pages 8 and 9, records of Mason County, Washington.

WHEREAS, the Board of Mason County Commissioners did set a date for public hearing on the matter before the Hearing Examiner on the matter and directed Public Works to prepare notice thereof for posting and publication.

NOW THEREFORE, BE IT RESOLVED that said hearing has been set for **Wednesday, October 28, 2015 at 1:00 p.m.** in the Commission Chambers, Mason County Courthouse Building I, 411 North Fifth Street, Shelton, Washington, at which time and place any taxpayer may appear to hear the County Engineer's report, and be heard either for or against the vacation of said portion of Fir Street and alley.

DATED this 22 day of Sept., 2015.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ATTEST:

Julie Almanzor, Clerk of the Board

Randy Neatherlin, Chair

APPROVED AS TO FORM:

Absent For Vote

Deputy Prosecuting Attorney

Tim Sheldon, Commissioner

Terri Jeffreys, Commissioner

Assessor
Auditor
County Engineer
Petitioner
Post no later than **10/07/15** (20 days prior to hearing at each terminus of the county road or portion thereof proposed to be vacated or abandoned.)
Vacation File No. 391
JOURNAL – Publish 2t: **10/15/15 & 10/22/15**
(Bill Public Works)

RESOLUTION NO. 45-15

RESOLUTION WITH CERTIFICATIONS OF COMPLIANCE FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

WHEREAS, Mason County is applying to the state Department of Commerce for a Community Development Block Grant (CDBG);

WHEREAS, it is necessary that certain conditions be met as part of the CDBG application requirements;

WHEREAS, Frank Pinter, Budget Manager is authorized to submit this application to the State of Washington on behalf of Mason County;

NOW, THEREFORE, be it resolved that the Mason County Commission authorizes submission of this CDBG application to the state Department of Commerce to request $250,000 for a Local Microenterprise Assistance Program, and certifies that, if funded, it:

Will comply with applicable provisions of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable state and federal laws;

Has provided and will provide opportunities for citizen participation that satisfy the CDBG requirements of 24 CFR 570.486;

Has provided technical assistance to citizens and groups representative of low- and moderate-income persons that request assistance in developing proposals;

Will provide opportunities for citizens to review and comment on proposed changes in the funded project and program performance;

Will not use assessments against properties owned and occupied by low- and moderate-income persons or charge user fees to recover the capital costs of CDBG-funded public improvements from low- and moderate-income owner-occupants;

Will establish a plan to minimize displacement as a result of activities assisted with CDBG funds; and assist persons actually displaced as a result of such activities, as provided in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;

Will conduct and administer its program in conformance with Title VI of the Civil Rights Act of 1964 and the Fair Housing Act; will affirmatively further fair housing (Title VIII of the Civil Rights Act of 1968); has adopted (or will adopt) and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and has adopted (or will adopt) and implement a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location that is the subject of such nonviolent civil rights demonstration within its jurisdiction, in accordance with Section 104(1) of the Title I of the Housing and Community Development Act or 1974, as amended; and

NOW, THEREFORE, BE IT RESOLVED that the Mason County Board of Commissioners designates Frank Pinter as the authorized Chief Administrative Official and the authorized representative to act in all official matters in connection with this application and Mason County's participation in the State of Washington CDBG Program.

Dated this 22nd day of September, 2015

Resolution No. 45-15

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ATTEST:

Julie Almanzor, Clerk of the Board

Randy Neatherlin, Chair

Absent for Vote

Tim Sheldon, Commissioner

APPROVED AS TO FORM:

Tim Whitehead, Chief DPA

Terri Jeffreys, Commissioner

Mason County
Community Development Block Grant
Grievance Procedure

1. Submit complaints in writing to the designated official, the Budget Manager. A record of the complaints and action taken will be maintained. A decision by the designated official will be rendered within 15 working days.

   - If the complaint cannot be resolved to your satisfaction by the designated official, the complaint will be heard and discussed by the Mason County Board of Commissioners at an open, public meeting. A written decision will be made within 30 working days. The decision of the Board of Commissioners is final.

2. A record of action taken on each complaint will be maintained as a part of the records or minutes at each level of the grievance process.

Adopted this 22nd day of September, 2015.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ATTEST:

Julie Almanzor, Clerk of the Board

Randy Neatherlin, Chair

Absent for Vote

Tim Sheldon, Commissioner

APPROVED AS TO FORM:

Tim Whitehead, Chief DPA

Terri Jeffreys, Commissioner