

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

September 20, 2016

1. Call to Order – The Chairperson called the regular meeting to order at 9:04 a.m.
2. Pledge of Allegiance – Annette McGee led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Randy Neatherlin; Commissioner District 2 – Tim Sheldon was absent; Commissioner District 3 – Terri Jeffreys.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The liquor and Cannabis Board sent a special occasion application for Sunrise Equine Rescue.
 - 4.1.2 Steven Rose applied for the Historical Preservation Commission.
 - 4.2 News Release/Mason County Historic Preservation Commission-Michael MacSems read the news release regarding three open positions on the Historic Preservation Commission.
 - 4.3 Timberline Regional Library Update-Cheryl Heywood introduced Jenny Grenfell manager of the North Mason Library. Ms. Heywood spoke about some of their new programs and upcoming events.
 - 4.2 Dave Windom introduced Kristopher Nelson, the new Permitting Manager.
5. Open Forum for Citizen Input –
 - 5.1 Steve Andrews spoke about OysterFest and reminded everyone that money from Oyster Fest goes back to the Community. OysterFest will be held October 1 and 2, 2016.
6. Adoption of Agenda - **Cmmr. Neatherlin/Jeffreys moved and seconded to adopt the agenda as published. Motion carried. N-aye; S-Absent; J-aye.**
7. Approval of Minutes – September 12, 2016 briefing minutes.
Cmmr. Neatherlin/Jeffreys moved and seconded to approve the September 12, 2016 briefing minutes. Motion carried. N-aye; S-Absent; J-aye.
8. Approval of Action Agenda:
 - 8.1 Approval for Chair to sign the County Road Administration Board Rural Arterial Program (RAP) Final Prospectus and all other pertinent documents for a county road culvert replacement project on North Island Drive.
 - 8.2 Approval for the Board to authorize the following: 1. Public Works/UW Management to advertise a Request for Proposals (RFP) to obtain a contract to provide grinder pump maintenance services to single family residential properties that connect to the North Bay Case Inlet or Belfair Sewer Systems; and authorize Public Works to interview, select and execute the contract. Selection will be announced at a regular Commission meeting.
 - 8.3 Approval to jointly award the Community Development Block Grant (CDBG) in the amount of \$30,000 to the Economic Development Council of Mason County \$20,000 and North Mason Chamber of Commerce \$10,000; providing community outreach and program education throughout the County.
 - 8.4 Approval of the contract with OSG Dozing, LLC. for the Mason County Recreation Area (MCRA) Infield Renovation fields 6 and 7 project to be funded in part through a grant from the State Recreation and Conservation Office (RCO).
 - 8.5 Approval to adopt the Mason County Social Media Policy, Blogging Policy, Facebook Standards and Twitter Standards.
 - 8.6 Approval to set a public hearing for October 11, 2016 at 9:30 a.m. to consider a code amendment for Low Intensity Mixed Use in the Shelton Urban Growth Area.

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- 8.7 Approval of the Veterans Assistance Fund applications for: Necessity Items \$450.00; Utilities \$848.18; and Housing \$650.00 for a total of \$1,948.18 as recommended by the Veterans Service Office.
- 8.8 Approval to allow signature authority to the Community Services Director for Consolidated Contract Amendments for changes in contracts not exceeding \$15,000.
- 8.9 Approval for the Board to sign a letter of support for Mason Transit Authority to Washington State Department of Transportation to support MTA's funding efforts through the Public Transportation Consolidated Grant Program for the 2017-2019 biennium.
- 8.10 Approval to set a public hearing for October 11, 2016 at 9:30 a.m. to consider rezoning two parcels from Rural Industrial (RI) to Rural Commercial 5 (RC5). Parcels are located adjacent to SR119 west of Hoodspport (parcel 42210-34-90020 and 42210-34-90010).
- 8.11 Approval to set a public hearing for October 11, 2016 at 9:30 a.m. to consider rezoning parcel # 12233-50-00009 from Rural Industrial to Rural Commercial 5.
- 8.12 Approval to set a public hearing for October 11, 2016 at 9:30 a.m. to consider correcting a mapping error for a parcel mapped as "Long Term Commercial Forest" that is designated as "In-Holding Lands" (parcel 61936-11-00040).
- 8.13 Approval of Warrants:
- | | | | |
|----------------------|------------|-----------------|-----------------------|
| Claims Clearing Fund | Warrant #s | 8042416-8042917 | \$ 876,953.60 |
| Direct Deposit Fund | Warrant #s | 34376-34770 | \$ 625,038.79 |
| Salary Clearing Fund | Warrant #s | 7002156-7002196 | \$ 895,322.00 |
| For a total of | | | <u>\$2,397,314.39</u> |
| Claims Clearing YTD | | | \$23,266,094.81 |
| Direct Deposit YTD | | | \$ 9,456,200.16 |
| Salary Clearing YTD | | | \$10,100,728.55 |

Cmmr. Neatherling/Jeffreys moved and seconded to approve action items 8.1 through 8.13 as presented. Motion carried. N-aye; S-Absent; J-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time –

- 9.1 Public Hearing to take public comment on awarding the Solid Waste Drop Box Haul Service Agreement to Mason County Garbage Company, Inc. out of Shelton, for collection and hauling of solid waste drop boxes from the Belfair, Hoodspport and Union stations to the main Solid Waste Transfer Station on Eels Hill Road.

Melissa McFadden explained this item and explained the scoring criteria. She requested the Board approve awarding the contract to Mason County Garbage, Inc.

Questions:

Cheryl Williams asked when this would expire.

Melissa McFadden said at this time they are still working on the contract.

There was no public testimony.

Cmmr. Neatherling/Jeffreys moved and seconded to approve awarding the Solid Waste Drop Box Haul Service Agreement to Mason County Garbage Company, Inc. out of Shelton, for collection and hauling of solid waste drop boxes from the Belfair, Hoodspport and Union stations to the main Solid Waste Transfer Station on Eels Hill Road. Motion carried. N-aye; S-Absent; J-aye.

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10. Board's Reports and Calendar– - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
11. Other Business (Department Heads and Elected Officials)Board's Reports and Calendar
 - 11.1 Jeff Vrabel read a News Release regarding Mason County Recreational Area (MCRA) Fields 6 and 7 projects.
 - 11.2 Sheriff Salisbury announced that Chief Tom Haugen passed away over the weekend. He asked everyone remember Chief Haugen. He said it's a huge loss.

Cmmr. Jeffreys said Mr. Haugen had worked for the County for 30 years.

Cmmr. Neatherlin and Jeffreys asked for a moment of silence to remember Tom Haugen.

Everyone in the room took a moment of silence to remember Tom Haugen.
 - 11.3 Dave Windom announced that the burn ban has been lifted.
12. Adjournment – The meeting adjourned at 9:59 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON



Terri Jeffreys, Chair



Tim Sheldon, Commissioner



Randy Neatherlin, Commissioner

ATTEST:



Clerk of the Board