

**AMENDMENT NO. 01  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN**

**Firm:** Shea, Carr & Jewell, Inc (dba SCJ Alliance) ("SCJ")  
**Address:** 8730 Tallon Lane NE, Suite 200, Lacey, WA 98516  
**Telephone:** 360-352-1465  
**Fax:** 360-352-1509

and

**Client:** Mason County ("Client")  
**Address:** 615 W Alder Street, Shelton, WA 98584  
**Telephone:** 360-427-9670  
**Email:** mwatson@masoncountywa.gov

The terms and provisions of the Agreement for Professional Services apply herein unless otherwise specifically revised.

**Date:** November 17, 2023  
**Project Name:** Mason County 2025 Comprehensive Plan  
**Project No.:** 23-000471

**Amendment Description:**  
Support development of the County's required Climate Resilience Element and are contingent upon award of a Department of Commerce Climate Planning Grant.

**Reason for Amendment:**  
Provide continued project support for the development of the County's required Climate Resilience Element and are contingent upon award of a Department of Commerce Climate Planning Grant.

Contract Price		Time of Completion	
Original Contract:	\$ 350,000	Original Contract:	N/A
Prior Amendments:	\$ N/A	Prior Amendment:	N/A
This Amendment:	\$ 125,000	This Amendment:	6/30/2025
Total Contract:	\$ 475,000		

**Approved By:**


**Mason County**

By: 

Title: Chair

Date: 12-5-2023

**SCJ Alliance**

By: 

Title: Principal

Date: 12-8-23



Exhibit A  
Scope of Work  
2025 Periodic Comprehensive Plan Update and EIS  
Mason County, WA

**Prepared For:** Marissa Watson, Senior Planner, Mason County Department of Community Development

**Prepared By:** Cristina Haworth, AICP, Project Manager

**Date Prepared:** November 15, 2023

## Introduction:

SCJ Alliance is delighted to present the following scope of work to support contract amendment no. 1 for Mason County's 2025 Periodic Comprehensive Plan Update and EIS. These services will support development of the County's required Climate Resilience Element and are contingent upon award of a Department of Commerce Climate Planning Grant.

## Phase 6 Climate Planning--Resilience Sub-Element

### *Task 1 Initiate Project*

Complete the *Initiate Project* tasks described in the Department of Commerce Climate Planning Grant Contract, anticipated to include:

- Form Climate Policy Advisory Team
- Establish engagement strategy that supports environmental justice

### *Task 2 Explore Climate Impacts*

Complete the *Explore Climate Impacts* tasks described in the Department of Commerce Climate Planning Grant Contract, anticipated to include:

- Identify community assets
- Explore hazards and changes in the climate
- Pair assets and hazards and describe exposure and consequences
- Identify priority climate hazards

*Task 3 Audit Plans and Policies*

Complete the *Audit Plans & Policies* tasks described in the Department of Commerce Climate Planning Grant contract, anticipated to include:

- Review existing Comprehensive Plan and Hazard Mitigation Plan for climate gaps and opportunities
- Determine next step; for each climate hazard identified in Task 3.1.4, complete Climate Workbook questionnaire

*Task 4 Assess Vulnerability and Risk*

Complete the *Assess Vulnerability & Risk* tasks described in the Department of Commerce Climate Planning Grant contract, anticipated to include:

- Assess sensitivity of community assets
- Assess adaptive capacity of community assets
- Characterize vulnerability of community assets
- Characterize risk of community assets (for medium/high vulnerability assets)
- Decide course of action

*Task 5 Pursue Pathways*

Complete the *Pursue Pathways* tasks described in the Department of Commerce Climate Planning Grant contract, anticipated to include:

- Adapt/expand existing goals where possible and develop new goals where needed
- Adapt/expand existing policies where possible and develop new policies where needed
- Identify policy co-benefits

*Task 6 Integrate Goals and Policies*

Complete the *Audit Plans & Policies* tasks described in the Department of Commerce Climate Planning Grant contract, anticipated to include:

- Review and finalize resilience goals and policies
- Consult with partners and stakeholders

*Task 7 Public Review and Decision Process*

Complete the *Audit Plans & Policies* tasks described in the Department of Commerce Climate Planning Grant contract, anticipated to include:

- Planning Advisory Commission and County Commission Meetings

## Phase 6 Conditions and Assumptions

1. The final scope of work will follow the Department of Commerce’s Climate Planning Grant contract with Mason County. Significant changes to the scope or deliverables initiated by Department of Commerce may require adjustments to the schedule and/or budget.
2. SCJ Alliance is flexible in completing this scope of work. Minor changes and adjustments can be made upon request received in writing. Changes may require an adjustment to the schedule and/or budget allocations.

## Phase 6 Deliverables

- Climate Element Workbook (five in-progress updates and one final workbook)
- Public Participation Plan—Environmental Justice Section
- Draft Climate Element with Resilience Goals and Policies
- Adopted Climate Element with Resilience Goals and Policies

## Budget

This Amendment No. 1 scope of work will be completed on a time and materials basis, not to exceed **\$125,000**.