

Permit Type	Permit Code	Brief Description
Accessory Dwelling Unit Permit	ADU	Required to install an additional residence such as a mother-in-law on a property with an existing residence
Accessory Dwelling Unit Permit - Shoreline	SHR	Required to install an additional residence such as a mother-in-law on a property with an existing residence within 200 feet of a shoreline
Administrative Determination Letter	ADL	To receive a determination and interpretation of county codes prior to any permits
Administrative Variance Request	ADV	To reduce setbacks from property lines
Amendment Application	AFA	To suggest a change to the Mason County Code including rezones. Contact the below prior to application: MWatson@MasonCountyWA.gov
Building Administrative Variance	BAV	To reduce the side yard setback in limited circumstances to less than 5 feet per the building code in residential zoning where a reasonable alternative is not feasible.
Boundary Line Adjustment	BLA	Modify the location of a boundary line
Danger Tree - Cutting Request	DTC	To approve the cutting of trees in the buffer of steep slopes, shorelines, wetlands, and streams
Floodplain Development Permit	FLD	Required for most work occurring in the floodplain (including to existing structures)
Forest Practices Application	FPA	Required when cutting greater than 5000 board feet unless property is less than 2 acres or trees are within 1.5 tree lengths of an existing structure. Only used for conversion to non-forestry use.
Forestry Moratorium Waivers and Releases	MOR	To release or waive a property or portion of a property from a six-year development moratorium due DNR permitted forestry activities or unauthorized logging. Contact the below prior to application LViscusi@MasonCountyWA.gov
Geological Assessment Submittal Checklist	GEO	Required to accompany Geologic Assessments (reports for development near slopes under 40%)
Geotechnical Report Submittal Checklist	GEO	Required to accompany Geotechnical Report (report for development near slopes greater than 40%)
Large Lot Subdivision	LRG	To subdivide parcels, in which all resulting parcels are a minimum of five acres in size.
Short Plat Subdivision	SPL	To subdivide up to four parcels (nine in the UGAs), and at least one parcel us under five acres in size.

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Plat-Subdivision	PLT	The creation of more than four lots, when at least one lot is under five acres in size. Contact the below prior to application LViscusi@MasonCountyWA.gov
Parcel Combination	DPC	To combine parcels. These cases also cover utility and drainage easement removals when necessary.
Mason Environmental Permit	MEP	Required when developing/disturbing buffers of streams and wetlands (must be accompanied with a mitigation plan from an environmental consultant and streams may have additional permits required first)
Outdoor Event Application & Information	EVE	Required for events with 5,000+ attendees within the Urban Growth Area (UGA) or 3,000+ outside the UGA
Pre-Application Meeting	PAR	Required for all commercial projects prior to submitting for other permits
Site Pre-Inspection Application	SPI	Optional for property owners/applicants to have a Planning staff member visit a property and provide information on planning constraints. Report provided. Ownership not required; permission required.
Request for Investigation		Request for Code Enforcement to investigate potential code violations. Form required for code enforcement
Resource Ordinance Variance	VAR	To build within a stream setback that is not a shoreline and does not qualify for the non-conforming lot provision. Contact the below prior to application JCheney@MasonCountyWA.gov
RV Park Permit		To create an RV park (pre-application meeting required prior)
State Environmental Policy Act (SEPA) Checklist	SEP	Required for most in water work. Required for a Class IV G FPAs. Required for any land division creating more than four lots.
State Environmental Policy Act (SEPA) - Non-Project Checklist	SEP	Required for some proposals that do not include development (e.g. rezones)
Shoreline Conditional Use	SHR	Required for certain project types per shoreline code. Contact the below prior to application JCheney@MasonCountyWA.gov
Shoreline Exemption	SHX	Required for bulkheads, dock repair, or other development exempt from substantial development

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Shoreline Stabilization - Submittal Checklist	SHR	Required to accompany Shoreline Geologic Assessments (reports for new or expanded bulkheads)
JARPA	SHX	May be used in lieu of Shoreline Exemption form. Also used for Shellfish Authorizations
Shoreline Substantial Development	SHR	Required for Substantial Development within 200' of shoreline (residences excluded). Contact the below prior to application JCheney@MasonCountyWA.gov
Shoreline Variance	SHR	Required to build within a shoreline setback or channel migration zone. Contact the below prior to application JCheney@MasonCountyWA.gov
Special Use Permit	SUP	Zoning code dictates certain projects require a Special Use Permit within the zoning designation. Contact below before application: SRuedy@MasonCountyWA.gov
Variance	DRV	Variance from development regulations (such as property line setbacks less than minimums). Contact below before application: SRuedy@MasonCountyWA.gov
Habitat Management Plan	HMP	Not a form. Report prepared by an environmental consultant
Wetland Report		Not a form. Report prepared by an environmental consultant
Common Line Mitigation Plan	CLM	Required on shoreline lots with new construction using a common line setback rather than the standard setback