

MASON COUNTY BOARD OF EQUALIZATION CHECKLIST

REAL PROPERTY PETITION FORM

Information in boxes 1-4 must be provided to be considered a complete petition.

- #1. Owner information (Mandatory)
- #2. True & fair value both A and B
- #3. Specific reasons why you believe the assessor's value does not reflect the true and fair market value. (Mandatory)
- #4. Power of Attorney (Mandatory if applicable)
- The petition must be signed and dated (Mandatory)
- #5-7 Self-explanatory boxes. (Additional information to support your estimate of value may be provided either with this petition or prior to twenty-one (21) business days before the hearing)
- Check the following statement that applies: (Mandatory)
- ***Value change notice needs to be attached to the real property petition form (Mandatory)***

ONLINE SUBMISSION FORM

- To submit your petition online:
- <https://www.cognitofrms.com/MasonCounty1/TaxpayerPetitionToTheMasonCountyBoardOfEqualizationForReviewOfRealPropertyValuationDetermination>
- QR Code



IMPORTANT NOTES

- If you are appealing multiple parcels, you must submit separate petitions for each parcel.
- All evidence you intend to present must be received by the Board of Equalization at least twenty-one (21) business days prior to the hearing.
- The petition must be filed or postmarked within 30 days of the date of mailing of the change of value or other determination notice.

HELPFUL INFORMATION

*Appealing Your Property Assessment to the County Board of Equalization-Washington State Department of Revenue (*Publication*)

***The number of petitions filed will determine the number of months the Board will be in session to hold hearings on petitions. This can range anywhere from five to twelve months.