

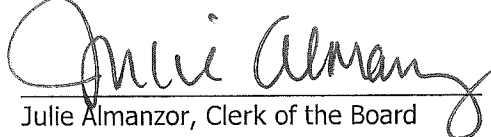
Mason County  
Community Development Block Grant  
Grievance Procedure

1. Submit complaints in writing to the designated official, the Budget Manager. A record of the complaints and action taken will be maintained. A decision by the designated official will be rendered within 15 working days.
  - If the complaint cannot be resolved to your satisfaction by the designated official, the complaint will be heard and discussed by the Mason County Board of Commissioners at an open, public meeting. A written decision will be made within 30 working days. The decision of the Board of Commissioners is final.
2. A record of action taken on each complaint will be maintained as a part of the records or minutes at each level of the grievance process.

Adopted this 22<sup>nd</sup> day of September, 2015.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

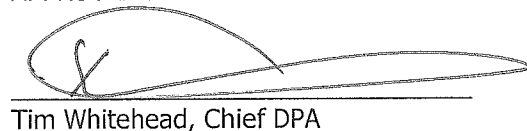
ATTEST:

  
Julie Almanzor, Clerk of the Board

  
Randy Neatherlin, Chair

  
Tim Sheldon, Commissioner

APPROVED AS TO FORM:

  
Tim Whitehead, Chief DPA

  
Terri Jeffreys, Commissioner