



# Mason County Facilities and Park Memorial and Donation Application

To accept a donated park or facility element, the donation must meet certain conditions.

**The donations shall:**

Meet a true need of a park or facility.

Not interfere with the intended current or future use of a park or facility.

Not require the relocation of other equipment or infrastructure.

The County reserves the right to determine whether a park or facility is fully developed and therefore, no donations would be accepted for that park or facility.

## Applicant Information

Name: \_\_\_\_\_ Phone \_\_\_\_\_  
First Name Last Name

Address: \_\_\_\_\_  
Street City State Zip

Email: \_\_\_\_\_

## Memorial / Donation

**Please select the item you wish to donate to Mason County.**

Memorial Plaque

A flat tablet or metal, plastic, stone, or other appropriate material which includes text and/or images commemorating a person or an event and/or providing historical text or information relevant to its location. Such tablet shall be affixed to an object, building or pavement.

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Bench

Bicycle Rack

Picnic Table

Park benches, bicycle racks, picnic tables and playground components may be sited in locations approved by the County. Items donated must be of a product approved by the County and these items become County property at the time of acceptance.

Trees/Shrubs

Landscaping and plant selection for parks or facilities is critical due to the environment in Mason County. Accordingly, the location, size and species of trees and shrubs donated shall be limited to those predetermined by the County.

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Flags

Flags may be sited in locations approved by the County. Flags deteriorate quickly when exposed to the elements and the size of a flag is determined by the type, size, and configuration of the pole on which it is to be mounted. Consequently, donated flags must be of a size and quality suitable for the site and the environment in which they are to be located. Flags may be subject to replacement, which are to be paid by the donor at the time when the County determines replacement is needed.

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Interpretive Signs

Interpretive signs may be installed at sites that are appropriate for describing the history, geology, environment, flora, and fauna of a particular area. Interpretive signs shall be of a size that is in keeping with the character of the site. Interpretive signs shall be designed to meet requirements for access to the disabled. Interpretive signs shall be designed in a manner that is consistent with other interpretive signs on the site. Interpretive signs shall be constructed of materials that are of high quality, vandal resistant, and able to withstand harsh environmental conditions.

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Other Donation

Donations other than those expressly listed or contained within this policy may be possible. The County may accept such donations, subject to a review by the County Commission.

**\*\*Donated buildings, structures (including playgrounds) and public art are subject to full review and approval of the County Commission and are not considered to be part of this policy.\*\***

Preferred Location: \_\_\_\_\_

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**I acknowledge I have read the Facilities and Park Memorial and Donation Policy. I understand my responsibilities as a donor and accept the financial responsibilities associated with my donation.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_