

MASON COUNTY SUPERIOR AND JUVENILE COURT SERVICES
Request for Internal Review of GR 31.1 Records Officer's Decision(s)

This is a request for internal review of decisions made by the Superior Court Juvenile Court Services public records officer regarding access to court administrative records under GR 31.1.

Requester Information

Printed Name: _____
Last First MI

Mailing Address: _____
Street City State Zip

Telephone: () _____ Email Address: _____

Signature: _____

Original Description of requested administrative record(s). *It is important to be as specific as possible as to name, location, date, and type of record requested.*

Description of requester's concerns regarding the decision(s) of the public records officer. *Please be specific as possible as to name, location, date, type of record requested and PRO's decision(s).*

Submit your completed form to:

For Superior Court:
Superior Court Administrator
419 N 4th, 2nd Floor Courthouse
P.O. Box X
Shelton, WA 98584
Telephone: 360-427-9670 ext. 348
Fax: 360-427-8443
Email: CourtAdminRecords@masoncountywa.gov

For Juvenile Court Services:
Juvenile Court Administrator
Building 3, 426 W Cedar Street
P.O. Box 368
Shelton, WA 98584
Telephone: 360-427-9670 ext. 337
Fax: 360-427-7785
Email: CourtAdminRecords@masoncountywa.gov

PRO Use Only: Date Request Received: _____ Time: _____ <input type="checkbox"/> postal <input type="checkbox"/> via email <input type="checkbox"/> hand By: _____ Response Date: _____
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