

## REMOTE HEARING REQUEST AND INFORMATION

- 1. Request for Remote Hearing.** Protection Order hearings are held in person. However, either party may request that they and/or a witness be allowed to appear remotely. The request for a remote hearing must be made no later than three business days before the hearing by calling Court Administration at (360) 427-8440. If the Court does not grant the request, the party(s) and/or witness are expected to appear in person. If the Court grants the request, the following provisions apply:
- 2. Accessing Hearing.** The hearing may be accessed in one of two ways:

  - a. One way is by either using a computer or smart phone and joining the *Zoom Meeting* by going to the *Website at the following link: <https://us02web.zoom.us/j/>* and entering the *Meeting ID number provided by Court Administration*
  - b. The other way is by using a telephone and dialing 1-253-215-8782, then when prompted, enter the *Meeting ID number provided by Court Administration*. Please keep in mind that video participants will see the number you are calling from unless you first dial \*67 when calling Zoom.
  - c. There is no additional password or participant ID number. Parties should access the Zoom service ten minutes before the hearing is scheduled to begin.
  - d. The first time one uses a *Zoom Meeting* by computer or smart phone, an app will automatically be downloaded to the user's device. *Please allow extra time for this process*. In order to participate in the conference call by computer or smart phone, the user will need a microphone and speakers/headset. In the alternative, one can call in using any telephone.
- 3. Unable to appear.** If a party is unable to appear for an approved remote hearing, they are to notify Court Administration at (360) 427-8440 prior to the hearing. If Petitioner does not appear without a prior notification, the Court may dismiss the petition. If the Respondent does not appear without a prior notification, the Court may grant the petition.
- 4. Unable to Appear Outside of the Presence of Others.** A party may request a continuance of an approved remote hearing if they are unable to participate outside of the presence of others. The Court may grant the request if the presence of others may hinder a party's testimony or their ability to fully and meaningfully participate in the hearing.