

## MINUTES

Mason County Historic Preservation Commission  
Monday, September 08, 2008 – 12:00 noon  
Mason County Bldg III  
426 West Cedar St

Members Present: Stan Graham (Chair), Elizabeth Jahnke, Valerie Johnson, Frank Benavente, and Don Hall

Members Absent: Llyn DeDanaan (Excused)

Staff: Barbara Adkins, CD Interim Director/CD Program Manager, Kell McAboy, Land Use Planner, Sandra Pridmore, Clerk

- I. Call to Order: Chair Stan Graham called the meeting to order at 12:10 p.m.

Roll Call: Roll call was taken. All present except an excused absence from Llyn DeDanaan.

Staff introductions: Barbara Adkins and Kell McAboy will both be working on the Historic Preservation Commission. Kell will sit in when Barbara cannot attend. Sandra Pridmore will be taking minutes.

Approval of Minutes from August 11, 2008 meeting: Don Hall noted a correction needed to be made on page 2, paragraph 1. It stated that “Don Hall had sent an email regarding an upcoming historic preservation workshop but no details were provided.” This needs to be changed to “contact information was provided”. Minutes were amended; a motion was made by Dan, seconded by Elizabeth, to approve the amended minutes. The motion was passed unanimously.

- II. New Business

Barbara Adkins expectations, how can we help her: Barbara needs to see the budget so she can review the inventory. She will investigate to see if the RFP was sent out for the Grant. Stan asked if we could have the Consultant’s proposals by the next meeting (Oct. 13<sup>th</sup>), all agreed the Nov. 10<sup>th</sup> meeting would be a better goal.

Commission Membership Status: Barbara gave members a copy of the one application we have received for the opening. Stan asked if

Barb Robinson had contacted Mo McCracken and Ken Van Buskirk, the answer is no. Members would like more applications. Don expressed concerns that the applicant works for the Port as well and that it would create a conflict of interest for the Port. Stan will call Ken Van Buskirk and Gene Springer to see if they would be interested in applying and Barbara will contact Mo McCracken. Barbara will also check into the by-laws to see if the Commission can have a couple of alternates on the Board either to temporarily fill a vacancy or the absence of one of the members.

Interim Methods: Stan noted that we should continue the approach of conducting business in the same manner as normal. He made himself available to Barbara, Kell and Sandra to call him if they had any questions or need any help.

### III. Old Business

RFP Grant: See discussion above.

Oakland Bay Cemetery Update: Stan e-mailed notes forwarded by Barb Robinson. The Squaxin Tribe and C.R. Consultants Inc. are asking for time to finish the project. When it is completed they will meet with the Commission for discussion.

Oysterfest: Barbara asked if anyone is going to the Vendor/Exhibitor meeting on Wednesday night. Nobody was aware of the meeting. Stan said that the Commission will have their booth at the Museum, not at the Fairgrounds. Stan will contact the event organizers to get passes. Barbara asked for help to go through a box that Barb R. passed to her, Stan will help her. Pictures need to be printed and put in a binder for viewing. Kell volunteered to step into the position of driving the Mason County Van when needed for tours for the Commission. The brochure needs to be updated; Barbara and Kell will work on it. One Board member will be needed per shift; Stan will send a sign-up sheet to members via e-mail.

Website Update: Stan noted that this would have to be a staff appointed job. Kell volunteered to work on it. Valerie asked if the application could be filled out on-line. Kell said that currently none of our forms could be filled out on-line. Frank asked if we could add a contact person to the web page, Valerie suggested adding a mailbox address.

North Fork Skokomish Historic District: The Commission has not had a response from Kris Miller, this will be tabled until it hears from Kris.

IV. Other Commission Discussion

Valerie wants to see the three outstanding applications for the County Historical Registry completed. Barb R. was going to take it to the County Commissioners for approval. Barbara will take care of completing them.

Don brought up the discussion of changing the Commission meeting dates and times from the 2<sup>nd</sup> Monday of the month to the 2<sup>nd</sup> Wednesday of the month. He has a conflict with his work schedule. Various dates and times were discussed and it was decided to put it on the next agenda for a vote.

Don will get the information for the Historic Preservation Workshop to Barbara to distribute to the Commission.

V. Next Meeting Date: October 13<sup>th</sup>, 2008 – 12:00 noon.

VI. Adjournment: A motion was made by Stan, seconded by Don to adjourn the meeting at 1:05 p.m. The motion passed unanimously.