

MINUTES
MASON COUNTY HISTORIC PRESERVATION COMMISSION
Thursday, November 18, 2010
Mason County Building I, Conference Room 1

Members Present: Elizabeth Jahnke, Valerie Johnson, Frank Benavente and Rick Calvin
Members excused: Stanley Graham, Dr. Llyn De Danaan and Marty Harrell.
Staff: Michael MacSems, Mason County

I. Call to Order

Meeting was called to order by Elizabeth Jahnke, Acting Chair, at 2:02 p.m.
Reviewed proposed meeting minutes from 10/14/2010 meeting. Val Johnson made the motion to accept the minutes as corrected, Frank Benavente seconded the motion. Motion carried unanimously to accept the subject meetings as corrected.

II. New Business

Elizabeth Jahnke moved to table the welcome to the newest commission member, Marty Harrell, until the next scheduled meeting. Motion carried unanimously.

Valerie Johnson and Elizabeth Jahnke have submitted renewal applications for their positions on the commission.

The report from Stan Graham and Elizabeth Jahnke for their attendance at the Shelton Historic Preservation Board was deferred to the next scheduled meeting. Elizabeth noted that it brought up some questions about how properties are designated.

Rick Calvin provided a preliminary draft of the request for proposal for the Maritime Transportation Survey. The commission members discussed the contents, additional elements will be added for the acceptance criteria, contracting strategy and selection criteria. Revised proposal will be sent out via e-mail for further review at the next scheduled meeting.

Creating a list of MCHPC Grant capabilities has been deferred to the next scheduled meeting.

Review of the Highway 101 Survey contract was deferred. Michael MacSems will provide a copy of the contract for review. Michael discussed his role in the contracting process and stated that the county attorney's office acts as the approval authority for county.

III. Old Business

Further discussion of MCHPC Grant capabilities has been deferred to the next scheduled meeting.

The John Malaney house project has been put on hold by John Keats until further notice.

Michael MacSems provided a map developed by the County GIS Services that shows the location of all the buildings, sites and structures listed on the Mason County Historical Register (with the exception of restricted sites).

The members present held a general discussion about the request for proposal process and what the county or state requirements are for contract solicitations. Further research is required and will be addressed at a latter date.

Rick Calvin provided a brief update on signs and plaques. There has been difficulty finding vendors and getting responses. Valerie Johnson recommended a sign maker in Union. Frank Benavente suggested a checking out the Prison Industries catalog. Rick will continue gathering information and present any new findings at the next scheduled meeting.

Val Johnson gave a brief update on the on the Treasure Map Project for the Mason County historic properties, sites and structures. The members present discussed various formats and the types of attributes to put on the map. Val will develop a statement of work for review at the next scheduled meeting.

The members present held a general discussion about the commission's ability to sell products and items developed through our various projects. Further research is required.

IV. Other Commission Discussion

Correspondence

Mr. MacSems reported that the Capital Land Trust sent a thank you card for our contribution/membership and the current newsletter.

Financial Report

The financial report was reviewed and accepted by the members present.

Next Meeting Date: December 09, 2010. Mason County Building 1, Conference Room 1.

VI. Adjournment: Elizabeth Jahnke made the motion to adjourn the meeting, Frank Benavente seconded the motion. Motion carried unanimously to adjourn the meeting. Meeting was adjourned at 4:24 p.m.

Respectfully submitted,
Rick Calvin, Commission Member