

MINUTES

MASON COUNTY HISTORIC PRESERVATION COMMISSION

Thursday, May 13, 2010

Mason County Building I, Conference Room I

Members Present: Stanley Graham, Llyn De Danaan, Valerie Johnson, Frank Benavente, Rick Calvin, and Mo MacCracken

Members excused: Elizabeth Jahnke

Staff: Michael MacSems, Mason County

I. Call to Order

Meeting was called to order by Mr. Graham, Chair, at 2:05 p.m.

Reviewed, corrected, and approved the Minutes from the April 8, 2010 MCHPC Meeting.

II. New Business

Current commission members introduced themselves to the new commission member with a brief biography and a welcome.

Mr. Graham introduced discussion concerning the use of private e-mail accounts for conducting commission business. The concern relates to the impact to commission members and their personal privacy should a request for information be requested under the Freedom of Information Act. The recommendation was made to investigate access to alternative sources for e-mail accounts to be used to conduct commission business. Mr. MacSems volunteered to investigate.

Ms. MacCracken officially announced that she will be resigning from the commission in late August or early September due to her impending move out of state.

III. Old Business

5th Birthday Celebration – Last Minute Updates and Discussion

Ms. De Danaan led the review and discussion of the draft agenda and last minute preparations for the MCHPC 5th Birthday Celebration.

Ms. De Danaan reported that she and Ms Johnson met with the Mason County Journal and that they have an article about the event in this week's edition with a follow on article expected to be printed in the following week's edition.

Mr. Graham and Ms. De Danaan toured the Civic Center with the Civic Center staff, the event rooms have been identified and there will be Civic Center staff available to assist in setting up starting at 9:00 a.m.

Ms. Johnson brought the completed name tags for commission members and guests for review, she will bring them to the event on Saturday.

Mr. Graham and Ms. De Danaan will make final follow up contact with invited guests who are receiving awards.

Commission members attending the event will meet at 9:00 a.m. at the Civic Center. Mr. Calvin will bring a registration sheet for attendee's and will host the greeting/registration table.

Ms. MacCracken will finalize the arrangements for the catering. The group decided on having coffee, tea, cake, finger sandwiches, fruit and vegetables for the event. Ms. De Danaan volunteered to pick up extra plates and forks.

Mr. Graham expressed concern regarding the Hwy 101 Corridor Project consultant's participation for the event due to no recent communications confirming her attendance. Ms. De Danaan recommended a back up plan of moving the presentation on Historic Conservation, Preservation and Restoration to cover the Hwy 101 Corridor Project presentation. If necessary, Mr. Graham recommended substituting the Hwy 101 Corridor Project presentation with a MCHPC panel discussion.

Ms. MacCracken volunteered to provide a brief on the small grants program and application process. Ms. MacCracken is also looking into making up some signs to put on a sandwich board to place in front of the Civic Center on the day of the event.

Mr. Graham reported that Woytowich Design had been selected to video tape selected portions of the event. Woytowich Design will deliver their product to Mason County by June 25, 2010.

Mr. Graham discussed the public meeting nature of the event and requested that questions specific to individual properties, issues or policies be directed to a single source. The commission members present agreed that the single source should be Mr. Graham.

Report on Status of New MCHPC Brochures

Mr. Benavente brought the completed new brochures for review and turned them over to Mr. Graham.

Hwy 101 Corridor Project Update

Mr. Graham has made multiple attempts to contact Mildred Andrews, consultant for the Hwy 101 Corridor Project, to obtain a status with no response to date. Mr. Graham will continue to attempt to contact Mildred Andrews to obtain an update.

IV. Other Commission Discussion

Discuss Post May 22nd Agenda Items

Mr. Graham initiated a discussion on developing follow on agenda items for the remainder of the year. The commission has identified the following items for further discussion and action:

- 1) Discuss the availability of Mr. MacSems to assist the commission.
- 2) Investigate and develop corporate e-mail accounts.
- 3) Continue working on developing the grant program.
- 4) Update the web page.
- 5) Facilitate developing an annual joint meeting with the Squaxin and Skokomish tribal representatives.
- 6) Revisit previously awarded grants.
- 7) Explore the possibilities of joining mutually beneficial organizations to enhance the commission's network and mission.
- 8) Decide on the commission's next project – Mr. Graham suggested focusing on assessing and registering county owned properties that meet the criteria.

Cultural Resource Summit Update

Mr. MacSems reported that registration and funding had been completed for Mr. Calvin, Ms Johnson and Mr. Benavente to attend the 2010 Cultural Resource Planning Summit on June 7 -8, 2010.

Correspondence

Mr. MacSems reported that a letter was received from Lucille Carlson regarding a request to consider the Kennedy cemetery for inclusion on the Historic Register.

Miscellaneous

Mr. MacSems recommended setting up a resource area near his office area for the commission to use.

Mr. Graham suggested the commission take a look at what types of materials would be considered for use in monuments and signage purchased with grant money.

Financial Report

The financial report was reviewed and accepted by the members present.

Next Meeting Date: June 10, 2010. Mason County Building 1, Conference Room 1.

V. Adjournment: Meeting was adjourned at 3:25 p.m.

Respectfully submitted,

Rick Calvin, Commission Member