

APPROVED MINUTES
MASON COUNTY HISTORIC PRESERVATION COMMISSION

Thursday, October 13, 2011
Mason County Building I, Conference Room

Members Present: Stanley Graham, Rick Calvin, Stephanie Neil, Marty Harrell, Teva Yount

Members Excused: Michael Olson

Vacant Seats: 1

Staff: Michael MacSems, Mason County

I. Call to Order

Meeting was called to order by Mr. Graham, Chair, at 2:02 PM. Reviewed, corrected and approved the Minutes from the September 8, 2011 meeting.

II. New Business

McReavy House Sign Project

Michael Fredson presented pictures of the new signs for the McReavy House. The metal signs are all in place, the large wooden sign is not finished yet. The post for the wooden sign is in the ground and will be installed by Monday the 17th. The commission discussed approval of the work after the last sign is installed. Mr. Fredson would like to get approval before the next meeting because it takes time to get paid and he wants to pay the people who made the signs. Mr. MacSems and Ms. Younts were available to do an inspection on Monday. Mr. Calvin made a motion to accept completion of the McReavy House sign project as complete upon validation by county staff and/or commissioner. Motion was seconded by Ms. Harrell and carried unanimously. The final report will be submitted after inspection.

Reapplication of Commissioners

Motion was made by Ms. Neil to accept renewal application for membership of Marty Harrell, seconded by Ms. Younts and carried unanimously. (Ms Harrell recused herself)

Motion was made by Ms. Neil to accept renewal application for membership of Stan Graham, seconded by Ms. Younts and carried unanimously. (Mr. Graham recused himself).

Mr. MacSems will forward the applications to the Board of County Commissioners.

Vice-Chair

Mr. Graham stated that since Ms. Jahnke left we no longer have a vice-chair. Ms. Harrell made a motion to nomination Mr. Calvin. Mr. Calvin indicated that his schedule was going to be busy the next couple of months and that he may have to look things up but that he was willing to serve. Ms. Neil seconded the motion and it carried unanimously.

Renewal of Organizational Memberships

Last year the commission became members of the Washington Trust for Historic Preservation, Capitol Land Trust and Washington State Historical Society. The commission discussed the value of membership to these groups. We have been receiving publications from the Washington Trust for Historic Preservation and Capitol Lands Trust but not from the Washington State Historical Society. Mr. Graham stated that we should be receiving a publication from the Washington State Historical Society. Mr. MacSems will call and find out if they received our check, if we are on their membership list, and if so why we haven't received mail. The commission agreed that the mission of the Capitol Land Trust may be in conflict with historic preservation and that we would not renew membership. Mr. Calvin made a motion to renew membership with the Washington Trust for Historic Preservation and the Washington State Historical Society pending Mr. MacSems phone call. Motion was seconded by Ms. Neil and carried unanimously.

III. **Old Business**

Update on 1916 Washington Map Restoration Project:

Mr. MacSems emailed Gudrun Aurand and hasn't heard back from her yet. He will call her.

Update of Appreciation Gifts:

Mr. Graham mailed Elizabeth Jahnke's clock to her. He still needs to get Llyn De Danaan's to her.

Update on Heritage Plaques:

Mr. Graham mailed plaques along with a letter to the homeowners that had requested them. It was about \$11 each to send them, \$2 for the envelope and \$9 for postage. Mr. Calvin asked if we have a list of all of those homes of historic interest. Mr. MacSems has that info. Ms. Younts asked if we have a spreadsheet or if we could start one. Mr. Graham stated that all the register properties are on the website. Mr. MacSems will send a list to Mr. Calvin.

Update on Heritage Grants and Review Process:

Mr. Calvin passed out a draft scoring form. The form has a list of the projects on the front page, then an evaluation of each, and a tracking form at the end to keep track of money and completion. The commission liked the draft. Mr. Calvin stated he would add a remarks section on the bottom of each evaluation. He will also work on a letter that will go to the requestors stating whether their project had been selected or not.

Next Historic Surveys and Review of New Maps:

County staff made 4 GIS maps for the commission that appear to have cost \$2100. The commission was surprised at the high cost of these maps and Mr. MacSems is going to inquire about the cost. Mr. MacSems had to leave the meeting early. The commission

discussed laminating the maps so that we could draw on them. Ms. Younts stated she could laminate the maps. A motion was made by Mr. Calvin for Ms. Younts to spend and be reimbursed for up to \$100 to get the maps laminated. The motion was seconded by Ms. Harrell and carried unanimously. Ms. Younts took one of the maps to see about getting it laminated.

The commission looked at the maps and discussed the next survey project. We had previously discussed doing the next survey along Highway 3 from Shelton to Allyn. We discussed other possible areas and the need to come up with a list so that we could be preparing for the next one. There was discussion of how much area on either side of the highway to include and the scope of work. Would it just be a survey of houses, or would it include businesses and places of interest too? The more specificity we can give in the proposal the better the bids will be. Mr. Calvin has a copy of the last contract and will bring it to the next meeting. There was a discussion of how much research work the commission should do before putting out the proposal and how much the contractor would be expected to do. The commission would like to identify some historic sites along the route that we would want in the report. We may want to specify resources that we expect the contractor to look at (e.g. county parcel information, donation land claims). Ms. Neil stated she thought the contractor should put the house information into the online form that the Washington State Department of Archaeology and Historic Preservation uses. She will be gone for the next meeting but will email some info to the group. Ms. Harrell made a motion to do Highway 3 from Shelton to Allyn as our next survey project. Mr. Calvin seconded the motion and it carried unanimously.

IV. Other Commission Discussion

Correspondence:

Rhonda Foster emailed Mr. MacSems about protection of the Oakland Bay area. The commission agreed Mr. MacSems should invite her to our next meeting.

Financial Statement:

Commission reviewed.

V. Next Meeting Date

November 10

Ms. Neil and Ms. Younts will be absent for the next meeting.

VI. Adjournment

Meeting adjourned at 3:39pm.

Respectfully submitted by Stephanie Neil, Commission Member