

APPROVED MINUTES
MASON COUNTY HISTORIC PRESERVATION COMMISSION
Thursday, December 8, 2011
Mason County Building 1, Conference Room

Members Present: Stanley Graham, Marty Harrell, Stephanie Neil, Teva Yount and Rick Calvin

Excused Absence: Michael Olson

Vacant Seats: 1

Staff: Michael MacSems, Mason County

I. Call to Order

Meeting was called to order by Stanley Graham, Chair, at 2:00 p.m.

Reviewed proposed meeting minutes from the 10/13/2011 and 11/10/2011 meetings. Minutes unanimously accepted with corrections.

II. New Business

Annual elections of MCHPC Officers

Marty Harrell made a motion to elect Stanley Graham as Chair and Rick Calvin as Vice Chair for the 2012 calendar year. Stephanie Neil seconded the motion. Motion carried unanimously.

Presentation by Stephanie Neil on old maps concerning HWY 3 Corridor

Stephanie Neil provided an excellent briefing on the WISAARD system and its capabilities to support preservation projects and surveys. Stephanie recommended that future project proposals should require that contractors selected for projects have access to and utilize the WISAARD system to research and record data for inclusion into the database. Further discussion to follow as project proposals are developed.

Discussion of Historic Preservation Month 2012

Preliminary discussions were held on possible events and MCHPC support efforts for Historic Preservation Month in May of 2012. Rick Calvin volunteered to develop a draft press release to present to the MCHPC and BOCC for announcing Historic Preservation Month to develop interest and to solicit inputs from the community at large for notice of events and activities to be included on a future publicity campaign.

III. Old Business

Update on 1916 Washington Map Restoration

Michael MacSems provided samples and pricing for final mounting of the restored 1916 Washington State census map. After discussion of various types of framing options, colors and glass type Marty Harrell made a motion to select a carved black molding with

a museum grade glass to mount the map in an amount not to exceed \$1350.00. Teva Yount seconded the motion. Motion carried unanimously.

Report on Organizational Memberships

Michael MacSems reported that we have not received the Washington State Historical Society publications we should have received and he will make further inquiries.

Continued discussion of Shelton-Allyn historic survey

No current progress to report on the Shelton-Allyn historic survey. Some discussion on the scope of the project was held with a decision to table further discussion to a future meeting. Teva Yount provided a status of the survey maps developed to support the project and provided an update on laminating the maps. Marty Harrell made a motion to have all of the maps laminated at a cost not to exceed \$250.00. Rick Calvin seconded the motion. Motion carried unanimously.

Update on Heritage Grants and discussion of review process

Marty Harrell reported that the Grant School historic map restorations are complete and ready for inspection. Discussion followed on holding the next meeting at the Grant School so the MCHPC could inspect the final product. Rick Calvin provided a draft copy of the Historic Preservation Grant application check list for review. Some minor revisions will be made and provided to staff for use.

Other business

Michael MacSems reported that he has filed the annual Certified Local Government report.

IV. Other Commission Discussion

Correspondence

The MCHPC received a thank you note from former Commissioner Elizabeth Jahnke for her service appreciation award.

Financial Report

The financial report was reviewed and accepted by the members present.

Next Meeting Date

January 12, 2012 at the Grant School.

VI. Adjournment: Marty Harrell made a motion to adjourn at 3:57 p.m. Stephanie Neil seconded the motion. Motion carried unanimously.

Respectfully submitted,
Rick Calvin, Commission Member