

Minutes
Mason County Historic Preservation Commission
August 9, 2012

I. **Call to Order**

Meeting called to order at 2:05 p.m.

Roll Call – Present: Stan Graham, David Corliss, Stephanie Neil, Brian Avery, Teva Yount, Rick Calvin. Excused – Marty Harrell.

Reviewed meeting minutes from July 12th and July 23rd Special Meeting
David Corliss made a motion to accept the meeting minutes as written, Stephanie Neil seconded the motion. Motion passed unanimously.

II. **New Business**

No new business to report

Old Business

Update on 2012 Summer Grant Cycle - Selected applicants for the 2012 Summer Grant cycle are pending final approval by the Mason Country BOCC.

Update for Online Forms –Digital signatures and legal requirements were discussed. Consensus from the group was that digital signatures would not be practical and that final authentication would be completed during the various requests and application processes.

Update on Maritime Survey Project – Rick Calvin reported that MCHPC was selected to receive a grant from the Washington State Dept. of Archeology & Historic Preservation for Phase 1 of the Mason County Maritime Survey. The contract is being developed and it has been determined that the Mason County BOCC will have to provide final acceptance.

Update on State Route 3 Survey – Stephanie Neil reported that further progress on planning would resume in the next few months.

III. **Other Commission Discussion**

David Corliss introduced an idea to create a display and brochures to represent the MCHPC at various events and activities to help educate the public on the Commissions purpose and various programs and assistance available.

Consensus from the group was that was a good idea and worth developing a proposal to accomplish the project.

Correspondence – None to report

Financial Statement – Reviewed with no issues identified

IV. **Next Meeting Date:** September 13, 2012

V. **Adjournment**

Brian Avery made a motion to adjourn the meeting, Stephanie Neil seconded the motion. Motion passed unanimously.

Meeting adjourned at 2:52 p.m.

Minutes recorded by: Rick Calvin