

MINUTES
MASON COUNTY HISTORIC PRESERVATION COMMISSION
November 8, 2012

Mason County Building I, Conference Room

Members Present: Stanley Graham, David Corliss, Brian Avery, Stephanie Neil, Rick Calvin, Marty Harrell

Staff: Michael MacSems

Call to Order

Meeting was called to order at 2:05 p.m.

The meeting minutes from the October 11th meeting were reviewed. Ms Harrell made a motion to accept the minutes as written. Mr. Avery seconded the motion, motion carried unanimously.

New Business

Review and Vote on Expiring Commission Members Applications for

Reappointment - The Commission discussed the subject applications for reappointment to MCHPC for Ms Neil and Mr. Calvin. Ms Harrell made a motion to recommend reappointment of Ms Neil and Mr. Calvin to the MCHPC. Mr. Corliss seconded the motion, motion carried unanimously, with Ms Neil and Mr. Calvin abstaining from the vote.

Mr. MacSems also reported that the public notice for open positions was approved by the Mason County Board of County Commissioners (BOCC) and released for publication. Mr. MacSems will forward Ms Neil and Mr. Calvin's reappointments to the BOCC for final approval.

Winter 2012-2013 Heritage Grant Status- The News Release was read at the November 6th BOCC meeting. Mr. MacSems reported that one application has been submitted from the Grant School. Applications deadline is December 31, 2012.

2013 Budget Discussion – Budget discussion was postponed until December meeting.

Other New Business – Mr. MacSems noted that MCHPC was not a member of the Mason County Historical Society and recommended that MCHPC might want to consider joining. Mr. Corliss made a motion for MCHPC to join the Mason County Historical Society as lifetime members for \$200.00. Ms Harrell seconded the motion, motion carried unanimously.

Following the placement of the Malaney/O'Neil House on the Washington State Historic Register, Mr. MacSems will begin the process of adding the Malaney/O'Neil House to the Mason County Registry.

Old Business

Historic Interest vs. Historic Registry Plaques – Mr. Graham provided some design choices for Mason County Historic Register Plaques. The group discussed possible sign

shapes, materials and wording and potential ordering quantities and future budgeting. Stan will continue developing the design and pricing for further review by the MCHPC.

Business Cards - Ms Neil provided some completed business cards for Commission members. Stephanie will make approx. 10 additional business cards for each Commission member.

Status of Maritime Resource Survey Project – Mr. Calvin provided a draft copy of the Request for Proposal (RFP) for the Maritime Survey Project. The group discussed the details of the RFP and increased the quantity of archeological forms from 5 to 5-10 and revised the project initiation date to February 28, 2013. Mr. MacSems is preparing the request for public notice for approval by the Mason County BOCC for immediate release of the RFP upon approval of the public notice request. Current target date for review and selection of winning bidder and required public meeting is tentatively established for January 15, 2013.

3:45 p.m. Mr. Avery had to depart the meeting.

Status of State Route 3 Survey Project - Ms Neil reported planning in progress at a reduced pace. Stephanie is currently developing the scope of work and researching potential areas of interest.

MCHPC Presentation Project – Mr. Corliss reported progress on the development of the project. Mr. Corliss is looking for photos of Historic Register properties for inclusion in the brochure currently under development. Mr. Graham, Mr. Calvin and Ms Neil volunteered to assist in providing photos.

Other Commission Discussion

No significant correspondence to review
The Financial Statement was reviewed.

Next Meeting Date: December 13, 2013

Adjournment

Motion was made by to adjourn the meeting at 4:05 p.m. by Mr. Corliss. Motion seconded by Ms Harrell, motion carried unanimously.