

DRAFT MINUTES
MASON COUNTY HISTORIC PRESERVATION COMMISSION

Special Meeting January 15, 2013
Mason County Building I, Conference Room

Members Present: Stephanie Neil, David Corliss, Marty Harrell, Stan Graham,
Rick Calvin

Members Excused: Brian Avery

Staff: Michael MacSems

A special meeting to review proposals for the Maritime Resource Survey Project was called to order at 2:10 pm.

There was a brief discussion of the process, estimated budget, and small changes that might be made to future request for proposals. There was also a discussion of exactly what the commission envisions the project to entail. The general level of survey was discussed and what types of properties were related to transportation.

The commission received five complete submissions from Owens and Westlake, Statistical Research, Inc., Aqua Terra Cultural Resources Consultants, The Johnson Partnership, and ASM Affiliates, Inc. A sixth submission was disqualified because it was on legal paper (8.5 x 11" was a stated requirement).

The commission also received a comment from Rhonda Foster with the Squaxin Tribe that she preferred SRI or the Johnson Partnership and that one or more of the other firms does not work well with the tribe. No specific details were given.

The commission discussed in detail cost, project plan, and experience and assigned numbers to each company within each of those categories. The commission felt all of the companies submitted good proposals. The total points were tallied with Aqua Terra Cultural Resource Consultants at 92, Statistical Research, Inc. at 90, The Johnson Partnership at 83, ASM Affiliates, Inc. at 64, and Owens and Westlake Ltd. at 30. The commission determined that Aqua Terra Cultural Resource Consultants were the most qualified bidder for the project. Mr. Calvin will write up a document detailing the scoring system, review, and results.

The commission discussed the fact that the Squaxin Tribe recommended SRI or the Johnson Partnership and may have a problem working with Aqua Terra. The tribe did not articulate why they recommended the contractors, or which company(ies) they did not work well with or give any specific details. The commission did not feel it would be fair to the process to only pick between two of the potential bidders. We discussed facilitating communication between the contractor and the tribe if there were issues with the chosen contractor.

Ms. Harrell made a motion to adjourn the meeting at 5:00, Mr. Calvin seconded, and the motion passed unanimously.