

MINUTES
MASON COUNTY HISTORIC PRESERVATION COMMISSION

March 14, 2013
Mason County Building 1, Conference Room

Members Present: David Corliss, Rick Calvin, Stan Graham, Brian Avery, Steve Rose and Marty Harrell. Stephanie Neil was excused.

Staff: Michael MacSems

Guests: Justin Cowling, Mike Olsen and Sarah Amell

I. CALL TO ORDER

Meeting was called to order at 2:00 p.m.

Minutes from the February 14 meeting were reviewed. Mr. Corliss commented that the Historic Preservation Commission (HPC) members be named as Mr. or Ms. after roll call in the body of the minutes. Mr. Calvin made the motion to reject the Oyster House on the Historic Registry, not Mr. Graham. The Darby Waterwheel was corrected to Dalby Waterwheel under the brochure section. A motion was made by Mr. Rose to accept the minutes as amended, seconded by Ms. Harrell and carried unanimously.

II. CORRESPONDENCE

- Received an invitation from the Capitol Land Trust.
- Received a postcard from the Washington Trust for Historical Preservation – Revitalize Washington 2013. Save the Date for May 15 – 17, 2013, Vancouver, WA.

III. OLD BUSINESS

Maritime Resource Survey Project Update

Sarah Amell, Principal and Senior Archaeologist of Aqua Terra, gave a brief presentation on the status of the Maritime Resource Survey Project. She discussed the key elements of the project and what the outline agenda was for upcoming assignment. She submitted a draft survey of a March 23, 2013 public meeting to be held at the Grapeview Fire Hall, which outlines the public meeting, scope of work and the project details. She asked the HPC if there were any issues moving the meeting out to April 6 in order to get maximum participation. She would like to conduct a field survey, advertise the meeting and get correspondence out to local tribes prior to April 6. Mr. Calvin commented that he would be able to attend and that was a better day for him. Both Mr. MacSems and Mr. Graham stated they could not attend.

As the survey was reviewed, Mr. Calvin commented on that his personal e-mail that was listed under his contact information. Mr. MacSems commented that the e-mail contact address should be hpc@co.mason.wa.us.

Ms. Amell stated that she was going to have her Senior Archaeologist draft a letter to send out to the local Tribes. She was reminded by Mr. Graham not to contact the Squaxin Tribe. Ms. Amell asked who she was not to correspond with and wanted it on record. Mr. MacSems stated that Aqua Terra may send correspondence to the Squaxin Tribe, just not directly to the Tribal Historic Preservation Officer. Mr. Graham asked Ms. Amell how she felt about sending a letter to the Tribal Council, she commented that she had no issues with that. She commented that she preferred to send the Tribe something, as she wants them to be invited and to give them an

opportunity to participate. Mr. Graham suggested that she send a registered letter to the Tribal Council.

Mr. Graham also suggested that Ms. Amell have a map showing the project to hand out at the public meeting and asked if it was possible to have a blank “dummy nomination form” to show as a sample. She affirmed.

Inter-Local Agreement to share funds with the City of Shelton Historic Preservation Commission

Shelton City Commissioner Mike Olsen spoke with the Commission on behalf of the Shelton Historic Preservation Commission. Mr. Olsen submitted a proposal to the HPC. The proposal was discussed in detail and it was determined that the Board of County Commissioners (BOCC) has the final say, but that the HPC would act as a conduit.

Mr. Graham suggested that the Mr. Olsen propose two (2) revenue documents to submit to the BOCC for approval. One would be for 15% share of the HB 1386 monthly revenue and the second would be for a defined amount to cover the cost of their current historic plaque program. These Memorandums of Understanding (MoU) should be drafted by City of Shelton legal. Mr. MacSems agreed to take the new documents, when submitted, to the Prosecuting Attorney to have inspected prior to being submitted for final review by the BOCC.

Mason County Historical Society Heritage Grant Update

Mr. Calvin summarized the grant and the use of \$5000 of public funds to restore the neon sign at the Skyline Theater. Discussion followed on how to determine the value of the property (sign) and how the public benefit of public money into the restoration of the sign would be protected. Mr. MacSems asked what would happen if the landowner failed to display the sign. Mr. Calvin suggested an addendum to the contract with the MCHS, which would be signed by the sign owner requiring that the sign be turned on during specified hours and be on public display for a minimum period of ten years. The value of the public investment would be calculated at \$500 a year for ten years. Should the sign be removed before the conclusion of the ten year period, the sign owner would be obligated to reimburse the County at a rate of \$500 for each year (or portion thereof) short of the specified 10 year contract. Mr. Calvin agreed to draft an addendum to the contract for the property owner to sign and attach it to the original contract. The clock, for the owner to start displaying the sign, will not start until the completion of the restoration has been done and the grant finalized.

Mr. MacSems will forward the addendum (after he receives it), to Justin Cowling, Director of the Mason County Historical Society, who agreed to get to the property owners signature, and then return it. Mr. MacSems will then put it in front of the BOCC for final review.

A five-minute break was taken.

IV. NEW BUSINESS

Welcome Steve Rose

The HPC welcomed new board member Steve Rose. Mr. Rose gave a brief summary about himself, professional and family life in and around Mason County.

Squaxin MLRC Heritage Grant Update

Mr. MacSems gave a summary on the MLRC Heritage Grant. He explained that a Heritage Grant contract was signed in September for money to create a display about John Slocum and the Shaker Church. Charlene Krise did turn in a grant completion report in early March, but it

was incomplete. Mr. MacSems has asked for photos of the completed display and a copy (or photo of) the informational flyer whose printing cost were also part of the contract. As of this date, Mr. MacSems has not yet received these items and therefore cannot certify completion of the grant. Mr. Graham said that he would be satisfied if they submitted photos of he completed display and flyer. Mr. Graham will sign a letter to Charlene Krise asking for these items.

Brochure

Mr. Corliss passed out a final copy of the brochure, which all agreed looked very good. A printers estimate for \$375 for turned in to Mr. MacSems and the brochures will be ready for pick up from the printer on March 19, 2013. Mr. MacSems agreed to proofread the brochure one final time before it goes to press.

Historic Preservation Month 2013

Mr. Corliss asked about the application fee for a booth at Allyn Days. It was discussed in detail. It was determined that the deadline for the application and the fee will be discussed at the next meeting. Mr. Rose agreed to confirm the deadline and application fee and if any booth spaces are available and email Mr. MacSems with the information. No motion was passed.

Banner

Mr. Corliss asked the HPC if they preferred a 4' x 4' square banner or a long and skinny banner to use on a canopy. The HPC discussed the options and agreed to change the size of the banner to an 8'x2' with grommets in each corner for mounting. Mr. Corliss questioned what they wanted on the banner and Mr. Graham suggested the Mason County saw blade logo and the words "Preserving Mason County History since 2005" and "Preserve – Restore – Educate" on the banner. Mr. Calvin made a motion to spend up to \$300 on an 8'x2' vinyl banner with grommets in the corners, Ms. Harrell seconded and it carried unanimously.

Historic Registry Plaques

Mr. Avery announced that he had a local artist working on a prototype. Mr. Graham asked to put on the agenda for the next meeting.

Historic Preservation Month 2013

Mr. Calvin talked about Matlock Days. Mr. Graham agreed he would find out if there were costs involved to participate. He also agreed to find out about purchasing a canopy for the event. Mr. Calvin and Ms. Harrell agreed to work together on a flyer insert to the Mason County Journal for Historic Preservation Month. Ms. Harrell also stated that she would be attending the Historic Preservation Month event on Harstine Island. Mr. Graham was also interested in advertising at the Shelton Cinema theater and agreed to research the cost and availability.

Photo shoot

Mr. Calvin will bring a camera to the next meeting to get current photos of HPC members to update the website.

V. Other Commission Discussion

- Financial Statement

Next Meeting Date: April 11, 2013

Meeting adjourned at 4:10 p.m.