

MINUTES
MASON COUNTY HISTORIC PRESERVATION COMMISSION

July 11, 2013
Mason County Building 9, Conference Room

Members Present: David Corliss, Rick Calvin, Stan Graham, Steve Rose, Marty Harrell and Stephanie Neil.

Staff: Michael MacSems

Guests: Ken VanBuskirk, Linnie Griffin and Paula Grande with the Mason County Cemetery District #1

I. CALL TO ORDER

Meeting was called to order at 2:00 p.m.

Minutes from the June 13 meeting were reviewed. A motion was made by Mr. Calvin to accept the minutes as amended and seconded by Mr. Corliss and the motion carried unanimously.

Correspondence

- Columbia Magazine
- E-mail from Peter Reid
- E-mail from Kris Miller

II. NEW BUSINESS

Review Heritage Grant Application – An application was received from the Mason County Cemetery District #1 to complete a fencing project at the Twin Firs Cemetery in Belfair. M.C. Cemetery District #1 Commissioners Mr. Ken VanBuskirk and Ms. Linnie Griffin along with Assistant Clerk Ms. Paula Grande were introduced.

Mr. Graham asked about the economic benefits. Mr. VanBuskirk explained that they are expecting to draw in more visitors by defining and protecting the space with a fence on the upper portion of the cemetery and that they would use a local contractor. Mr. VanBuskirk also explained that they were the only recognized cemetery district in the county. Ms. Griffin invited the Board to the Historical Walk at the Twin Firs Cemetery on September 7, 2013 at 10:00 a.m.

Mr. Rose made the motion to spend up to \$4,661.20 for a new fence. Ms. Harrell seconded and the motion passed unanimously.

Mr. MacSems explained that he would present to the Board of County Commissioners for approval and would contact them when the contract is ready to sign.

Website Counter – Mr. MacSems explained that the current website automatically tracks each hit or visit but it is not visible to the public. Mr. MacSems also commented that the site has had a 20% increase in May 2013 over May 2012 with 2,000 views in total with 500 unique views. It was discussed in detail. Mr. Graham suggested that the Board check the amount of visits quarterly.

OLD BUSINESS

Update on the Squaxin MLRC Heritage Grant – Mr. MacSems commented that all forms have been submitted to the County and payment should be made within 30 days.

Update on Inter-Local Agreement with the City of Shelton – Two draft MOU's were received from the City of Shelton for sharing RCW 36.22.170 funds. The HPC discussed the options and benefits of each in detail.

The Board agreed that the one-time fixed payment option on the Plaque Program was not very clear and didn't show ownership of the plaques. It was discussed in detail. Mr. Calvin made the motion to deny the Plaque Program option application for funds. Ms. Harrell seconded and the motion passed unanimously.

The second option for revenue sharing was discussed in detail. Mr. Graham noted that contract needs some adjusting and did not want the County responsible for administering the agreement. Mr. MacSems agreed to submit the agreement to the Prosecuting Attorney for review. Mr. Calvin commented that he did not want the County to be accountable for how the City spends the funds. Mr. Graham asked Mr. MacSems to find out from the Auditor how the monthly funds are distributed. The HPC agreed to review again after they received additional information requested.

Status Update on Maritime Resource Survey Project – Mr. Calvin asked if the addendum to the contract had been approved. Mr. MacSems stated that he would brief the Board of County Commissioners on July 15, 2013.

Mr. Calvin explained that a tentative date of August 24, 2013 was chosen for the public meeting and the location will be determined depending on availability. Mr. Calvin commented that he would be communicating extensively with Aqua Terra regarding the public meeting.

Aqua Terra submitted a second draft. Mr. Calvin commented that there would be some minor revisions, but the HPC needs to review in its entirety. He also commented that he would like comments from both Rhonda Foster and Kris Miller since the tribes are included in the report.

Mr. Calvin asked the Board to review the report and make any comments or changes. Comments can be submitted to Mr. MacSems both verbally or by email.

Update on Booth for Allyn Days – Mr. Rose reported that the Allyn Days booth can be set up on Friday, July 19 but it is not necessary to staff the booth on Friday. Mr. Calvin volunteered to bring the tent, tables and four chairs. Mr. Graham asked Mr. Rose to set up a staffing schedule for the booth. It was also confirmed that there would be security on-site. Ms. Harrell asked about parking and what is available. Mr. Rose had a map that show parking and explained that vendor parking is available. He will get parking passes and agreed to email them out along with the schedule. Mr. Corliss asked if name tags will be available when staffing the booth. Mrs. Neil agreed to make name tags.

Update on MCHPC Picture Board Display – Mr. Corliss said that the display board he viewed at Mason General Hospital would not work for what was needed. Mrs. Neil brought a display board for the HPC to use that is carpeted and all that is required is Velcro. Mr. Calvin asked if it can be used at Allyn Days to display photo's. Mr. Graham thought that was a great idea and suggested photo's to use. It was discussed in detail.

Ms. Harrell made the motion to spend up to \$100 to print 8x10 photo's to display at Allyn Days. Mr. Corliss seconded and the motion passed unanimously.

Update on Bookmark – Mr. Corliss distributed the finished, printed bookmarks. He explained that 1,000 bookmarks were printed and that they were under budget. Mr. Graham agreed to distribute some at the Historical Museum and at the Timberland Library. Mrs. Neil will distribute at the Hoodsport and the North Mason Libraries.

Discussion on Rhonda Foster's August presentation – Mr. MacSems said that he has confirmation that Ms. Foster will give a presentation at the August meeting. Mr. Calvin agreed to bring a laptop and projector for the presentation. Mrs. Neil suggested to have the October meeting, which will be Mr. Graham's second to last meeting, at the Hamma Hamma cabin. She also agreed to confirm the dates the site will be available for use.

Matlock Survey Update – Mrs. Neil discussed the sites she had proposed using for the Matlock survey. A map was used to show the locations of railroad and homesteads. It was discussed in detail. The Board agreed for Mrs. Neil to focus on homesteads and farms located west of Shelton along the Matlock-Brady loop and to only spotlight on the railroad line that ran from Shelton to Deckerville. The Board discussed the possibility of taking a field trip out through the area to determine the area of focus. Mr. MacSems agreed to check on the availability of a county van to use.

Photo Contest - Mrs. Neil stated that multiple photo submissions and portfolio's could be chosen. She did not think it was necessary to just choose one person with a portfolio, that single photo submissions could also be picked and have multiple winners. The Board agreed to have multiple winners and would give a photo credit when the images are used. Mr. Calvin agreed to create a flyer for the contest. Mr. Graham agreed to email Mr. Calvin with details and the proposed rules of the contest.

III. OTHER COMMISSION BUSINESS

Heritage Grant Update – Mr. MacSems read an email that Mr. Peter Reid submitted regarding a second extension for the Heritage Grant. It stated that they are only $\frac{3}{4}$ done with the work and have asked for a second extension to complete the work. They hope to have it completed by September or early October.

The HPC discussed the options and the contract in detail. Mr. Calvin commented that they have already received one extension and that the contract clearly states they are allowed only one extension. The Board agreed not to allow a second extension. Mr. MacSems will respond to Mr. Reid's email explaining that they will need to submit for the work done and any additional work will require an additional application.

IV. Other Commission Discussion

- Financial Statement – June statements was submitted.

V. Next Meeting Date: August 8, 2013

VI. Adjournment – Ms. Harrell made a motion to adjourn the meeting. Mrs. Neil seconded the motion and the motion passed unanimously. Meeting adjourned at 4:25 p.m.