

**MINUTES**  
**MASON COUNTY HISTORIC PRESERVATION COMMISSION**

September 12, 2013  
Harstine Island Community Hall  
3371 E. Harstine Island Rd. North, Shelton, WA 98584

**Members Present:** David Corliss, Rick Calvin, Stan Graham, Steve Rose, Marty Harrell.

**Excused:** Stephanie Neil.

**Staff:** Michael MacSems

**Guests:** Sandy Murphy

**I. CALL TO ORDER**

**Roll Call** – The meeting was called to order at 2:04 p.m. and roll call was conducted.

**Review and Approve Meeting Minutes from August 8<sup>th</sup> Meeting** - Minutes from the August 8th meeting were reviewed. A motion was made by Mr. Calvin to accept the minutes with corrections. Mrs. Harrell seconded the motion. Motion carried unanimously.

**Correspondence** – No correspondence presented at the meeting.

**II. NEW BUSINESS**

**Announcements** – Mr. MacSems announced that there is no County Staff support for taking meeting minutes when meetings are held off site.

**OLD BUSINESS**

**Status of Summer 2013 Heritage Grant to Mason County Cemetery District 1** – Mr. MacSems reported that the Cemetery District application for the Mason County Historic Preservation Grant Program was approved by the Mason County BOCC.

**Review and Approval of Work Completed for Summer 2012 Heritage Grant (Friends of Schafer State Park)** – Invoice for \$3,721.25 for work completed on subject proposal was submitted for approval. Discussion included that this invoice would be considered a final invoice and no further consideration for tasks included on this grant would be funded since the grant period has expired. Mr. Calvin made a motion to pay the final invoice. Mrs. Harrell seconded the motion. Motion carried unanimously.

**Update on Inter-Local Agreement with the City of Shelton** – Progress on hold until MCHPC receives response from Public Attorney on questions submitted from August MCHPC meeting.

**Status Update on Maritime Resource Survey Project** – Project completed. Final addendum to be developed to add additional information discovered as a result of the final public meeting. Final invoice submitted by Aquaterra Resource Consultants in the amount of \$1,468.00. Mr. Calvin made a motion to pay the final invoice. Mrs. Harrell seconded the motion. Motion carried unanimously.

**Update on MCHPC Picture Board** – Mr. Calvin reported that the picture board has been set up and six photos of Mason County Historic Register sites/properties have been added to the board. The picture board was used at Allyn Days, the final public meeting for the Maritime Resource Survey Project and the September MCHPC public meeting. Pictures are relatively inexpensive to make at around \$7 to \$8 per piece.

**Update on Matlock Survey and Possible Field Trip** – Agenda item tabled until next meeting.

**Discussion of Holding the November Meeting at the USFS Cabin at Hamma Hamma** – Mr. Graham recommended MCHPC issue a press release through the Mason County BOCC for the subject meeting. Additional discussion to follow at the October 10, 2013 meeting.

**Continued Discussion of Replacing the MCHPC Chair in November** – MCHPC BYLAWS provide the procedures for substituting and electing the MCHPC Chair.

**III. Other Commission Discussion**

- a. Financial Statement – No financial report available for this meeting.

**IV. Next Meeting Date:** October 10, 2013

- V. Adjournment** – Mrs. Harrell made a motion to adjourn the meeting. Mr. Calvin seconded the motion. Motion passed unanimously. Meeting adjourned at 3:00 p.m.