

Minutes
Mason County Historic Preservation Commission
January 9, 2014
411 N 5th Street, Shelton 98584

Members Present: Commr. David Corliss, Commr. Steve Rose, Vice Chair Marty Harrell, Commr. Stephanie Neil, Commr. Jamie Bariekman, Commr. Butch Carter, Chair Rick Calvin

Staff: Michael MacSems

Guest: Kathy Geist, Transit-Community Center Manager, Mason County Transit Authority

I. CALL TO ORDER

Roll Call – The meeting was called to order at 2:00 p.m. and roll call was conducted.

Minutes Recorder – Commissioner Bariekman volunteered to record the meeting minutes.

Review and Approve Minutes -- Minutes from the December 12, 2013, meeting were reviewed. Commissioner Rose made a motion to accept the minutes as written. Commissioner Vice-Chair Harrell seconded the motion. Motion carried unanimously.

Correspondence – Mr. MacSems said that he received a letter from the Mason County Historical Society; a flyer from National Main Street and a post card from Washington Trust for Historic Preservation.

II. NEW BUSINESS

Announcements – Mr. MacSems said that he would be absent from the April 10, 2014 meeting.

Welcome new Commissioner Leslie “Butch” Carter– Chair Calvin welcomed Commissioner Butch Carter.

Review Winter Heritage Grant Applications – The Historic Preservation Commission reviewed an application from the Mason County Transit Authority (MTA) to preserve the gym floor in the old National Guard Armory, in Shelton. MTA representative Kathy Geist attended the meeting and answered questions related to the goals and objectives for the preservation project. It was noted that the application form had not been signed, which is a requirement per the grant bylaws. Commissioner Neil also raised the question whether or not that the MTA project would be completed within the

timeframes established in the bylaws. The commission suggested that we send the application back to the MTA for a signature and to request that they wait to resubmit their application until the next grant cycle. Commissioner Neil made a motion to deny the application based on project completion timelines with the understanding that the commission fully supports and encourages MTA to reapply next grant cycle. Commissioner Carter seconded the motion. The motion passed unanimously.

2014 Calendar Discussion -- Commissioner Rose requested input for dates of events. Commissioner Neil expressed concern that we might spread ourselves too thin by taking on too much. Chair Calvin reminded us that we have a commitment to an event on Harstine Island

Officer Elections – The current officers were in their positions temporarily filling vacancies, so we needed to hold an election to fill these positions permanently. Commissioner Bariiekman moved to nominate Interim Chair Rick Calvin to Chair. Commissioner Carter seconded. The motion passed unanimously. Commissioner Neil made a motion to nominate Interim Vice-Chair Harrell to Vice-Chair. Commissioner Rose seconded. The motion passed unanimously.

Picture Taking – Moved to end of meeting. Chair Calvin took a picture of each commissioner to post on the commission’s website.

Other Business – None

OLD Business

Follow up on Social Media – Mr. MacSems provided the commission with the county’s draft policy on social media. There was discussion whether the processes outlined in the policy was efficient for the commission’s use. Commission Chair Calvin asked Commissioner Bariiekman to draft a proposal for next meeting on social media use by the commission.

Status Update of Inter-local agreement with City of Shelton – There was no status update at this time. Chair Calvin gave background information on this agreement to the new members.

Update on Matlock Survey – Commissioner Neil provided us an update on the Matlock Survey and showed the commission areas under consideration. She also demonstrated to us the detailed process involved in registering railroad grades.

Other Old Business – None.

III. OTHER COMMISSION DISCUSSION

- a. **Financial statement** – None
- IV. **Next Meeting Date:** February 13, 2014
- V. **Adjournment** – Commissioner Neil made a motion to adjourn the meeting. Commissioner Rose seconded. The motion carried unanimously.

Members, please contact Michael MacSems if you cannot attend the meeting: E-mail mms@co.mason.wa.us or phone at 360-427-9670 Ex. 571