

## MINUTES

### MASON COUNTY HISTORIC PRESERVATION COMMISSION

February 13, 2014

Mason County Department of Community Development

426 West Cedar Street, Bldg. 111

Shelton, WA 98584

**Members Present:** Rick Calvin, David Corliss, Leslie “Butch” Carter, Steve Rose, Stephanie Neil and Jamie Bariiekman

**Excused:** Marty Harrell

**Staff:** Michael MacSems

#### I. CALL TO ORDER

**Roll Call** – The meeting was called to order at 2:03 p.m. and roll call was conducted.

**Minute Taker** – Penny Cline, new Clerical hire will begin taking minutes for MCHPC meetings.

**Review and Approve Meeting Minutes from January 9, 2014** - Minutes from the January 9 meeting were reviewed. Motion was made to accept the minutes with a few corrections. Motion was seconded and carried unanimously.

**Correspondence** – Mr. MacSems presented a few items for review by the HPC, as follows:

1. Historical Preservation Trust News;
2. Historical Society Newsletter
3. Columbia

Discussion was had regarding an inquiry about how the MCHPC would process a request to modify or demolish a building on the Historic Registry.

## **II. NEW BUSINESS**

**Announcements** – Mr. MacSems announced that the Mason County Historical Society will soon be publishing a book of historical photographs of Mason County..

**Discussion of October 2013 Minutes** – Motion was made to approve the October, 2013 minutes as originally submitted. Motion was seconded and carried unanimously.

**Discussion of 2014 Conferences** – There are usually a couple of these each year. Those conferences named for this year are as follows:

1. Cultural Resources Stewardship near Poulsbo (May)
2. Pacific NW History Conference in Vancouver (April)
3. NW Anthropological Conference in Bellingham (March)

The HPC discussed the relative cost and benefits of conferences and will look at the 2014 budget to see how much can be spent on conference cost in 2014. To be revisited at March meeting.

**Other** – No other new business.

## **OLD BUSINESS**

**2014 Event Planning (May is Historic Preservation Month) (Cont'd)** – Mr. Calvin spoke on this topic and the importance of a flyer to be generated for the paper. Cost for this is \$450. Also mentioned the idea of an advertisement through Shelton Cinemas. Cost for this is only \$50 to run on both screens.

The HPC discussed their “charter” in managing the roster and educating the public. Much discussion went into the idea of teaming up with other groups. Mr. Bariiekman mentioned the Historical Society. Mr. Rose suggested a 10th year celebration in 2015, possibly at Oakland Bay Park, and Mr. Corliss provided members with a copy of “Dates of Mason County Events for Possible MCHPC Booths”. This was found to be a very useful tool. Mr. Calvin will email Mr. Corliss with a few other events the group remembered as important to put on this list.

General consensus was that most important would be the production of the flyer, and to get that ready by March. Mr. Calvin suggested that he and Ms. Harrell head this up.

The main events mentioned as most important to consider were as follows:

1. Old Timer's Fair (Mr. Calvin will start with making some phone calls on this event.)
2. Allyn Days and Geoduck Festival
3. Mason County Fair
4. West Coast Oysterfest

Mr. Bariiekman brought up the idea of t-shirts. Mr. Calvin reminded the HPC that they couldn't sell them or give them away. Maybe the members could wear them, or have nametags? It was noted that they still have plenty of bookmarks stored at MC Department of Community Development. A quick inventory will be done after today's meeting.

**Follow-up on Social Media Discussion** – Discussion was had regarding the Power Point sent to members. Mr. Bariiekman suggested the idea of using Facebook for social media as a great way for electronic word of mouth, so to speak. It would be a place to get information out about MCHPC, with such things like a calendar page, picture of events, liking other historical pages, referral to the county's website, posting meetings, etc. Might be something that could be updated on a weekly or monthly basis. Mr. MacSems has spoke to Ms. Cline regarding taking on this task down the road.

A Motion was made for Mr. Bariiekman to revise the draft Mason County Social Media Policy that is currently circulating and send it to Mr. MacSems to forward to John Keates. The HPC would like to modify the proposed policy to allow commission members to manage a Facebook page. Motion was seconded and carried unanimously.

**Status Update of Inter-local agreements with City of Shelton** – Mr. MacSems updated the HPC that on Tuesday, February 11, 2014, the Commissioners approved the Inter-local agreements with the City of Shelton. Mr. MacSems will next deliver it to the City of Shelton for signature.

**Update on Matlock Survey** – Ms. Neil introduced this topic and brought to the table a great map of the Matlock area to be surveyed and a handout, "Matlock Area, Mason County Survey and Inventory" (a copy attached to these Minutes). The scope of work was outlined and discussed at length by the HPC members. A few additional comments made were as follows:

1. The goal is to get this area into the DAHP inventory data base;
2. A good idea to have this map at Matlock Days;
3. Agreed that standards should be the same as DHAP standards; and
4. Mr. Calvin will send to Ms. Neil a copy of a County contract for reference.

**Other (if any)** - The HPC decided that meeting at Mason County Department of Community Development (Building 3) is conducive to meetings known in advance to be small in attendance. However, the meeting room in Building 9 is larger and has better bathroom access. Mr.

Bariekman mentioned also that there is the possibility of booking space at the City of Shelton Fire Department if necessary.

**III. OTHER COMMISSION DISCUSSION**

Mr. MacSems stated there are no Financial Statements for January right now.  
Mr. Calvin stated he would not make the next meeting. He will ask Ms. Harrell to chair.

**IV. NEXT MEETING DATE**

March 13, 2014

**V. ADJOURNMENT**

Motion was made by Mr. Rose to adjourn the meeting. Motion was seconded by Mr. Carter and carried unanimously. Meeting adjourned at 3:40 pm.