

MINUTES

MASON COUNTY HISTORIC PRESERVATION COMMISSION

March 13, 2014

423 N 5th Street, Bldg. 9

Shelton, WA 98584

Members Present: David Corliss, Leslie "Butch" Carter, Steve Rose, Stephanie Neil and Marty Harrell

Excused: Jamie Bariekman and Rick Calvin,

Staff: Michael MacSems

I. CALL TO ORDER

Roll Call – The meeting was called to order at 2:05 p.m. by Ms Harrell and roll call was conducted.

Minute Taker – Mary Wagner, took the minutes for the MCHPC meeting until a replacement is hired.

Review and Approve Meeting Minutes from February 13, 2014 - Minutes from the February 13, 2014 meeting were reviewed. Motion was made by Mr. Corliss and seconded by Mr. Rose to accept the minutes with a few corrections. Motion was carried unanimously.

Correspondence – Thank you letter received from the Washington Trust for Historic Preservation.

II. NEW BUSINESS

Announcements – None

Review of 2014 MCHPC Budget:

Mr. MacSems provided members copies of the January and February financial statements for review. Ms. Neil questioned whether the HPC was on budget and also suggested having Historic Preservation grants listed as a separate line item (currently lumped in with Professional Services. It was agreed the discussion should be continued to the June meeting when work on the 2015 budget begins.

Other – No other new business.

OLD BUSINESS

2014 Event Planning – Mr. Corliss reminded everyone that there will be an open house at the Grant School and the Harstine Community Hall on May 18th, 2014. There will also an open house and bake sale at the Allyn Historical Church on May 10th, 2014, and though HPC will not be able to set up a table at the church they will allow HPC to send brochures and bookmarks for distribution. Mr. Rose volunteered to take the brochures and bookmarks to Ina.

2014 Conferences – This discussion was tabled until the next meeting in April.

Social Media Discussion - This discussion was tabled until the next meeting in April.

Matlock Survey - Ms. Neil stated she will have an outline/contract written out to present to the HPC members at the next meeting in April. Discussion was also had about the need to register for Matlock Days and the HPC members' desire to attend both days.

Other – Mr. MacSems confirmed that the inter-local agreement with the City of Shelton is complete and the first payment will be in April. HPC will need to have this reflected in the budget.

I. OTHER COMMISSION DISCUSSION

Mr. MacSems reminded the members that he will be unable to attend the next meeting.

II. NEXT MEETING DATE

April 10th, 2014

III. ADJOURNMENT

Motion was made by Mr. Rose to adjourn the meeting and seconded by Mr. Carter. The motion was carried unanimously. Meeting adjourned at 2:54 p.m.