

MINUTES
MASON COUNTY HISTORIC PRESERVATION COMMISSION

April 10, 2014
Mason County Department of Community Development
426 West Cedar Street, Bldg 111
Shelton, WA. 98584

Members Present: Rick Calvin, Stephanie Neil, David, Corliss, Marty Harrell, Steve Rose, Leslie "Butch" Carter, Jamie Bariekman

County Staff: Mary Wagner, Barbara Adkins

Excused: Michael MacSems

I. CALL TO ORDER

Roll Call – The meeting was called to order at 2:01 p.m. and roll call was conducted.

Review and Approve Meeting Minutes from March 13, 2014 - Mr. Corliss raised an issue with the March 13, 2014 Minutes citing that the statement "be able to set up table brochures" and Mr. Corliss stated it should read "bookmarks." Motion was made to accept the minutes as amended. The motion was seconded and carried unanimously.

Correspondence – On behalf of Mr. MacSems Mary Wagner passed around a copy of the Columbia magazine, a quarterly publication of the Washington State Historical Society and also a copy of the Mason County Historical Society Newsletter for each member's review.

II. NEW BUSINESS

Discussion was had amongst the HPC members and Ms Barbara Adkins, Director, Mason County Community Development, about the need for any correspondence amongst the members and county officials be conducted in a professional manner and that it might a good practice to funnel any communication through the Chair, Mr. Calvin.

Ms Neil presented to the commission the draft proposal in regards to the Mason County Historic Matlock Area Survey. After discussion the committee agreed to the following four changes to the draft:

1. Adding a historical context statement
2. Add 5 points to selection criteria and base it on a sliding scale.
3. Timelines – Survey initiated on September 1, 2014 with a completion time of April 2015.
4. Draft will be provided by November 30, 2014

Ms Neil will update the draft with the requested corrections and submit to Mr. MacSems in one to two weeks.

There was a motion to adopt the requested proposal and have it sent directly to Mr. MacSems once Ms Neil has made the requested changes. The commission did not see a need to revisit this issue at a later meeting to review any changes prior to casting their vote.

2014 EVENT PLANNING

Matlock Days - Mr. Calvin stated the Matlock Days booth is secured, and he will be there to set up the booth. Ms Neil also presented the committee with a map to display at the booth for passersby to review.

Mr. Corliss suggested providing a form that would not only provide a short description but would also include a section for anyone interested to provide their contact information. Ms Neil said she will create a form and e-mail it to Mr. Calvin for review.

There was also a motion carried by the committee to reimburse Mr. Calvin for the \$65 to cover the Matlock vendor space.

Other upcoming events will be the Harstine Community Club Centennial, which will be held from 1-3 on May 4th. Mr. Calvin will be a guest speaker. Grant School from 12-2 on May 4th. The Allyn Bake Sale will be held on May 10th at 11:00.

The committee bid farewell to Ms Neil who had to leave the meeting early, and thanked her for her contribution not only to the draft proposal but also for bringing the map.

Mr. Calvin discussed with the committee the rising cost of producing a flyer and suggested that the committee possibly utilize newspaper advertising, which would run approximately \$408., which is almost half the cost of printing up the flyer. Mr. Calvin presented two examples of ads for the committee to vote on. Mr. Calvin also notified the committee that the deadline to run the ad in the paper is April 24, 2014. The committee voted and approved an advertising budget of \$500 to cover the cost of the ad.

Mr. Bariekman also said he will be taking his Notebook so that he may conduct surveys amongst patrons at the Matlock Days.

Mr. Bariekman also brought up an idea of having T-shirts printed up for each member. Though each member would have to cover the cost of his or her own T-shirt everyone felt that would be a great way to represent the HPC.

2014 Cultural Resource Summit - Mr. Calvin took a tally of who was going to attend the Cultural Resources Summit and though he expressed how much the members could take out of attending, he, himself, is unable to attend this year. The Summit will be held on May 21st and 22nd, 2014.

The early bird registration deadline is April 21, 2014, so registration will need to be completed in order to take advantage of the early bird registration deal.

The members voted and authorized the cost to send the following members to the Summit:

1. Michael MacSems, - 2 days attendance
2. Mary Harrell - 1 day attendance
3. David Corliss – 1 day attendance

Social Media Discussion - The request to establish a Facebook page for the HPC is still going through county motions.

Mr. Bariekman expressed the need to update the HPC website and said he will provide a list of items to Mr. MacSems.

III. NEW BUSINESS

Mr. Rose advised the committee that he has selected a good spot to set up a booth at the Allyn Days held on July 18th, 19th and 20th. He also advised the committee that the cost for a 10 x 10 site would be \$100.

A motion was carried to authorize Mr. MacSems to pay the \$100 vendor fee on behalf of the HPC and the application was given to Mary Wagner to pass on to Mr. MacSems.

Mr. Rose advised that should Mr. MacSems have any questions he may contact him regarding the above matter.

IIII. OTHER COMMISSION BUSINESS

There was no financial statement presented at this meeting.

V. NEXT MEETING DATE

The next meeting will be May 8th, 2014.

VI. ADJOURNMENT

Meeting was adjourned at 3:35 p.m.