

MINUTES

Mason County Historic Preservation Commission

July 10th, 2014

Mason County Department of Community Development
423 N 5th Street
Shelton WA, 98584

Members Present: Rick Calvin, Stephanie Neil, Marty Harrell, Steve Rose, Leslie “Butch” Carter, Jamie Bariekman and David Corliss

County Staff: Michael MacSems, Ariane Paysse and Kathy Chaussee

Call To Order:

Roll Call- The meeting was called to order at 2:00 pm and roll call was conducted.

Review and approval of the meeting minutes from June 12th, 2014. Mr. Corliss noticed a typo at the bottom of the second page of the minutes. Mr. Carter made a motion to accept the minutes as amended. The motion was seconded by Vice Chair Ms Harrell and carried unanimously.

Correspondence- No Correspondence

New Business:

Announcements- Mr. MacSems will not be attending the August 14th, 2014 meeting.

On July 7th, 2014, Mr. Calvin, Mr. Rose and Mr. MacSems attended a briefing with the Board of County Commissioners. What was discussed included what the average running balance for the MCHPC is. As well as what the remaining funds were spent on throughout the year. With a better understanding the BOCC would like the MCHPC to resubmit the proposal for the Matlock historic survey.

HERITAGE GRANTS

Mr. MacSems opened the floor and had each 2014 Heritage Grant Applicant introduce themselves. Mr. Calvin explained to the applicants how the scoring and decision process worked. Mr. Calvin was concerned about the inactive non-profit status of the Allyn Community Church Organization with the Washington Secretary of State. Treasurer Ina Culberson of the organization said that she would make sure that their non-profit status was brought up to date. Mr. MacSems noted that this would have to be done before a grant could be awarded.

Justin Cowling- Northwest Timber Heritage Society:

Mr. Cowling discussed the NWTHS needs as well what they hoped to accomplish if they were to receive the grant. For many years this collection of logging artifacts and photos was privately held, the family who owns it has decided the collection should be shared with the public. Mr. Cowling stated, that The Northwest Timber Heritage Society requests assistance in the amount of \$5,000.00 from the MCHPC to help fund the purchase and outfitting of a 8'x 26' x7' trailer which would assist in promoting the organization as well as to educate the public about timber heritage and forestry practices of the past and present in the Pacific Northwest. The collection consists of items and photography that illustrate this industry's significance to the county and the region. The NWTHS will attend area festivals and community events. Attended events have been in Grays Harbor County, and Kitsap County. The trailer will enable safe transport and display of the artifacts. A long-term goal of the NWTHS is to open a museum in or around Shelton. Ms Neil expressed that she was very excited about this project. Mr. Calvin wanted to make sure the project would be completed within the six-month allowed time. The commission discussed the application and it scored accordingly.

Application Category: Public Education

Promotes Historic Heritage (Max- 25) Score: 25

Public Benefit (Max-20) Score: 20

Capacity to complete within 6-month timeline (Max-15) Score: 15

Immediate Need (Max-15) Score: 5

Measurable Outcome (Max-10) Score: 10

Well Defined Budget (Max-10) Score: 10

Economic Benefit (Max-5) Score: 4

Total= 89

The Commission had final questions and comments. Ms Neil expressed her excitement that the NWTHS would be showcasing what Mason County is known for. Mr. Calvin asked Mr. Cowling if the trailer would be purchased locally? Mr. Cowling responded that the specified 7-foot ceiling heights reduces their options and most likely the trailer will be purchased in Olympia. Mr. MacSems wanted to clarify that the completed project deliverables would consist of both the purchasing and the outfitting of the trailer. Mr. Cowling confirmed.

North Bay Historical Society- Bonnie Knight:

Ms Knight explained the NBHS ultimate goals. The NBHS is requesting funding to assist in preservation of artifacts recovered from the Sargent Oyster House in Allyn. The Sargent property is one of the last remaining unaltered facilities of its kind on the Puget Sound. At this time there is an agreement to preserve the building and move it to the Port of Allyn property. The Department of Fish and Wildlife (building owners) allowed the NBHS to take possession of all artifacts from the building so they can properly identify, catalog and preserve them. The artifacts are temporarily stored in three different locations. There is an urgency to purchase a 16 x 20 ft storage shed with shelving that would protect the artifacts but still allow public viewing during limited hours to educate

the public on the history of the area and the oyster industry in particular. Mr. MacSems asked Ms Knight if a shed was enough protection from the elements. Ms Knight explained majority of the pieces are large (stools, tools, lids, oyster shells, lanterns, office material). Ms Neil asked Ms Knight to clarify what the \$3,045.00 grant would be applied to. Ms Knight replied that it was for the cost of the storage shed as well as the paint to go on the shed. The Commission discussed the application and scored it accordingly.

Application Category: Collections Management
Promotes Historic Heritage (Max- 25) Score: 25
Public Benefit (Max-20) Score: 20
Capacity to complete within 6-month timeline (Max-15) Score: 15
Immediate Need (Max-15) Score: 15
Measurable Outcome (Max-10) Score: 10
Well Defined Budget (Max-10) Score: 10
Economic Benefit (Max-5) Score: 3
Total=98

Mr. Bariekman asked a final question “Are there any plans to market or promote the project?” Ms Knight replied that the North Bay Review is the only way currently as the NBHS doesn't have a budget for that.

Allyn Community Church Organization-Joyce Bosley & Ina Culberson

Ms Culberson explained that the purpose of the project is to replace the deteriorating roof of the Allyn Historic Church. This 105-year old landmark is an important part of Mason County history and it is essential to keep the structure sound for present day and for generations to come. The church still serves its original function as a place of worship on Sunday, plus serves as a venue for wedding ceremonies, memorial services, and a meeting space for weekly and monthly of community groups. This matter needs immediate attention before the rainy season. The organization has selected Ecostar Sustainable roofing, which comes with a 50-year Gold Star Material Warranty. There is also a 20-year workmanship guarantee through the contractor. Ms. Culberson stated that the grant request is for a \$5,000.00 to apply toward the total project amount of \$38,729.08. Funds are being raised through a donation campaign called “Raise the Roof.” Once complete Mason County will continue to have a functioning historic landmark.

Ms. Neil commented this roofing material does meet historic preservation standards and that she has personally seen this material used on other historic buildings. The Allyn Community Church Organization scored as followed:

Application Category: Small Capital Project
Promotes Historic Heritage (Max- 25) Score: 25
Public Benefit (Max-20) Score: 20
Capacity to complete within 6-month timeline (Max-15) Score: 15
Immediate Need (Max-15) Score: 15
Measurable Outcome (Max-10) Score: 10

Well Defined Budget (Max-10) Score: 10
Economic Benefit (Max-5) Score: 5
Total=100

Mason County Transit Authority-Kathleen Geist

This \$5,000.00 grant request is to assist in the cost of preserving and restoring the original historic gymnasium floor in the old National Guard Armory located in downtown Shelton. The original floor was constructed by using old growth fir lumber 2 x 4's donated by Simpson Timber Company. Placed on end in order to gain the structural stability required to hold National Guard Army tanks driven onto the gym floor for training purposes during 1956-1999. The MCTA purchased the Armory in 2006 for its Transit-Community Center with the intention of preserving through remodeling and but maintaining as much of the historic character of the building as possible. The gym floor is an instrumental part in the historic preservation. The budget for the floor renovation is \$15K, which includes stripping, sanding the floor and applying the new finish with court striping. The \$5,000 grant would offset some unforeseen damages that happened during the remodel process. Once complete the TCC will have a vital role within the community. The facility will provide a link between transportation, technology training, public gatherings, indoor athletics and many more. Ms Geist explained there would be a display case that will tell the story of the floor as well as other key events that happened at the Armory.

Application Category: Small Capital Projects
Promotes Historic Heritage (Max- 25) Score: 20
Public Benefit (Max-20) Score: 18
Capacity to complete within 6-month timeline (Max-15) Score: 15
Immediate Need (Max-15) Score: 5
Measurable Outcome (Max-10) Score: 10
Well Defined Budget (Max-10) Score: 10
Economic Benefit (Max-5) Score: 5
Total=83

Mr. Calvin thanked all the applicants. He mentioned this cycle had the largest number of applications to date. Ms Neil interjected and stated she felt the commission was a little hard on Mr. Cowling since he was the first presenter and would like to revisit his "well defined budget" score and increase it to the max. The commission was all in agreement. They continued to discuss the applications and what was the total amount they were willing to spend. Mr. Calvin voiced that only \$2,658.00 of the MCHPC's 2014 budget has been spent this year and we are already half way through the year. He mentioned that if the BOCC approved the Matlock survey, that would be funded from the 2015 budget. Mr. MacSems reminds the MCHPC that the MCHPC budgeted \$10,000 per cycle for the Heritage Grants in 2014. Because no grants were awarded last cycle, those funds are still available. Mr. Bariiekman stated that he felt that funding community projects was a priority and wanted to spend out as much as possible.

Ms Neil made a motion to fund all four projects submitted as requested. Mr. MacSems remarked that if for some reason the BOCC does not approve all four grant request, the BOCC could rely on the ranking system to prioritize. Mr. Carter seconded the motion all are in favor none oppose. Mr. MacSems explained to the applicants the remaining process would take about 4-6 weeks.

2015 BUDGET

Ms Chaussee (Senior Accounting Tech for Community Development) discussed that she needed the MCHPC to agree upon a budget and get it submitted back to her ASAP. Her budget needs to be completed by August 13th. Ms Chaussee commented that she could submit a preliminary budget and fine tune at a later date if needed. Mr. Calvin mentioned to the MCHPC that \$46,000 was spent last year.

2015 Target Budget:

- Heritage Grants - \$20,000
- Historic Survey Inventory-\$20,000
- Advertisement-\$750.00
- Community Development-\$9,500.00
- Postage-\$250.00
- Travel Cost-\$1,500.00
- Misc-\$1,500.00
- Printing-\$750.00
- Registration fees-\$1,500.00
- City of Shelton-\$2000.00
- Inter-Fund Payment - \$2,100

Ms Neil noted that as long as the budget is not dry the MCHPC could run over just a bit.

Mr. Bariekman made a motion to recommend adopting the proposed budget the motion was seconded by Mr. Carter.

MASON COUNTY HISTORICAL SOCIETY EVENT

The Mason County Historical Society is holding an event on August 17th to celebrate the 100th anniversary of the dedication building that their museum is now located in. Mr. Calvin would like to present a plaque to award the MCHS for Historic Preservation Excellence. Ms Neil made a motion to spend \$100.00 on the plaque Mrs. Harrell seconds the motion, none oppose.

VETERANS MEMORIAL HALL REROOF

The commission discussed the \$5,000.00 of Historic Preservation funds that the Board of County Commissioners voted apply towards the cost of re-roofing the County owned

Veterans Memorial Hall. The Veteran Hall could qualify as an historic building. All are in agreement that it is an appropriate use of the funds under RCW 36.22.170.

Old Business:

All is a go for Allyn Days! Booth coverage shouldn't be an issue.

Ms Neil expressed how pleased she was after attending the Planning Advisory Commission meeting on 6/16/14. She was able to voice concerns on behalf of the MCHPC regarding the Archaeological Areas and Historic Sites chapter of the Shoreline Master Program update, which were well received.

Mr. Calvin opted to table the MCHPC 10th anniversary discussion until the next meeting.

Mr. MacSems mentioned that there was a BOCC briefing regarding the social media policy and will follow up when he has more information.

Ms Neil will revise the Matlock survey timeline and will also target a more specific budget to discuss at the next meeting.

Next meeting date: August 14th, 2014

Financial Statement: N/A

Adjournment: At 5:30 Mr. Calvin makes a motion to adjourn Mrs. Harrell seconds the motion none oppose.