

MINUTES
MASON COUNTY HISTORIC PRESERVATION COMMISSION

November 13, 2014

Meeting Location: Mason County Department of Community Development
423 N 5th Street, Shelton, WA 98584

Commissioners Present: Chair Rick Calvin, Stephanie Neil, Vice-chair Marty Harrell, Steve Rose, Leslie "Butch" Carter, David Corliss, and Jamie Bariiekman

County Staff: Michael MacSems

Call to Order

Roll Call: The meeting was called to order at 1:57 pm. Mr. Bariiekman agreed to take minutes. All commissioners present and accounted for.

Minutes: Mr. Rose made a motion to approve the October 9th draft meeting minutes. Mr. Carter seconded. The motion passed unanimously.

Correspondence: Mr. MacSems noted that since our address has changed, the mail has reduced. He is not sure why the mail was not being forwarded to the new address. Mr. MacSems said that he contacted the Mason County Historical Society and gave them the new address, so he believes the mail will pick up again.

New Business

Announcements: Ms Neil had two FYI announcements. There will be a cultural survey in Shelton taking place at Pioneer Way and Lake Blvd. Ms. Neil noted that the Pacific Coast Shellfish Growers Association will be looking at the Shoreline Master Program.

Meeting Venue: Mr. MacSems said that our new interim meeting location will be in the Board of County Commissioner's (BOCC) chambers starting next month.

Time Capsule: Mr. MacSems noted that Kathy Geist (MCTA) invited the commission to add something to the time capsule for the new Community Transit Center. The commission agreed to place a MCHPC brochure inside.

State Park: There was discussion about Twanoh State Park being on the state register and whether or not the MCHPC should adopt Twanoh state park into the Mason County historic register. Ms Neil made a motion to have Mr. MacSems contact Washington State Parks to see if they wanted us to adopt Twanoh State Park and add them to the Mason County historic register. Ms Harrell seconded, and the motion passed unanimously.

OPM Training: Mr. Carter made a motion to have all the members of the Mason County Historic Preservation Commission complete the online open public meeting training individually, on their own time, and then notify Mr. MacSems when they have completed it. Ms Harrell seconded, and the motion passed.

Design Review: Agenda item “Discussion of the HPC’s Design Review Duties” was inadvertently placed in the Old Business section. It was moved to the New Business section. Mr. MacSems and Mr. Calvin talked about the design review process duties of the MCHPC. With respect to the Allyn Church roof designs, the MCHPC recognizes that we did not accomplish the Historic Design Review required by the Historic Preservation Ordinance 14.40.150 prior to the issuance of the re-roof permit. However, during the grant application proposal, the design of the roof was discussed and found to have met the Secretary of Interior’s standards for rehabilitation. Steps to correct this from happening in the future were discussed in great detail. The MCHPC decided to delay any action until the December 11 meeting in order to review and analyze the best approach to prevent this in the future.

Other: None.

Old Business

Summer 2014 Grants: Mr. Calvin noted that we should expect extensions to the current grants. Mr. MacSems said he would send emails to all four recipients to remind them of the deadlines.

10th Anniversary: Mr. MacSems announced that the Civic Center is reserved for May 16th. Mr. Calvin reminded Mr. Carter and Mr. Rose agreed to work together on refreshments for the celebration.

MCHPC Applications Review: There were three applications to the two open seats: Marty Harrell, Jamie Bariekman, and Lynn F. Boyet. After review of the applications, Ms Neil made a motion for the MCHPC to recommend to the BOCC to appoint Jamie Bariekman and Marty Harrell to the positions. Mr. Carter seconded, incumbents Ms Harrell and Mr. Bariekman abstained, and the motioned passed unanimously. Ms Neil made another motion to have Mr. MacSems draft a thank you letter to Lynn Boyet for the application and to encourage Lynn Boyet to reapply in the future. Mr. Carter seconded, and the motion passed unanimously.

Review of Proposals for Matlock Survey: Four RFPs were received for the Matlock Area Historical Survey. They were from Cardno (\$99,550), Statistical Research (\$21,029.20), SWCA Environmental Consultants (\$19,897), and WH Pacific (\$25,243). After deliberation and scoring, SWCA scored the highest out of all the proposals. Mr. Corliss made a motion for the MCHPC to recommend to the BOCC to accept SWCA’s proposal. Mr. Carter seconded, and the motion passed unanimously. Mr. Carter made another motion to appoint Ms Neil as project manager over the Matlock Area Historical Survey. Ms Harrell seconded, and the motion passed unanimously.

Social Media Update: none

Other Commission Discussion

Financial statement: The commission reviewed the financial statement. Mr. MacSems noted that the staff hours on in the third quarter financial statement were significantly higher than the first two quarters of 2014. Mr. Calvin asked if Mr. MacSems could get an itemized list of the hours to make sure that the numbers are correct. Mr. MacSems said he would see if he could get a breakout.

Next meeting

December 11, 2014, in the BOCC chambers

Adjournment

Mr. Corliss made a motion to adjourn. Ms Harrell seconded, and the motion passed unanimously.