

Minutes

Mason County Historic Preservation Commission

January 8, 2015

Mason County Commissioners Chambers

411 N 5th Street

Shelton, WA 98584

Members Present: Rick Calvin, Stephanie Neil, Marty Harrell, Steve Rose, Leslie “Butch” Carter, and David Corliss

Not Present: Jamie Barieman

County Staff: Michael MacSems, and Melissa Drewry

Call to Order:

Roll Call- The meeting was called to order at 2:00 pm and roll call was conducted.

Review and approve minutes from December 11th meeting-

[re: 2014 Heritage Grant Applications] It was determined that no motion was passed regarding the grant language under “date of award”. The paragraph addressing this will be stricken from the minutes.

Mr. Corliss makes a motion to approve the amended minutes. Motion seconded by Mr. Carter, motions carries

Correspondence-

Mr. MacSems received a thank you letter from the Washington Historical Society for renewing our membership which included four passes to the museum, which are good for a full calendar year. Also received were missing back issues of Columbia and the Washington Trust for Historic Preservation magazine, as well as the December/January Mason County Historical Society newsletter. He also reported that that DAHP sent a nomination e-mail for Outstanding Achievements in Historic Preservation.

New Business:

Announcements- Mr. MacSems announced that he would be attending at meeting at DAHP on February 10th for Certified Local Government staff. Mr. MacSems also noted that he submitted the annual Certified Local Government report in November.

Election of 2015 Officers- Mr. Calvin opens the floor for nominations and Mr. Carter nominated Mr. Calvin for Chair. Ms Neil asked if both Mr. Calvin and Ms Harrell would like to continue in their positions as Chair and Vice Chair. Both said yes they would if nominated. Ms Neil then seconds Mr. Carter's (now modified) nomination, the motion carries unanimously with both officers being re-elected.

March 3rd HPC Workshop in Tacoma-

Mr. MacSems covers the details sent out in an e-mail regarding date, time, and what is included. The CLG meeting will be at the Tacoma Convention Center from 9:30 am – 4:00 pm. Ms Neil asked about the fee, which Mr. MacSems said is, including lunch, \$30. Mr. Calvin stated that the HPC would be able to cover the fee plus mileage at the current county rate. Ms Neil makes a motion to approve up to five (5) members attendance fee and mileage. Ms Harrell seconds the motion, and the motion carries.

Winter 2014-2015 Historic Grant Applications-

Mr. MacSems said no applications were received. He asks the Commission needs to have a discussion regarding the lack of applications. Ms Neil said this was not surprising due to the fact that only a limited number of organizations are eligible to apply. Mr. Calvin said he believes applications will come in for the Summer grant cycle as May is National Preservation Month, and because of the HPC's 10th anniversary event planned in May.

Other New Business-

Ms Neil suggested that maintainace at the Kamilche Cemetery should be a future agenda item.

Old Business:

Open public meetings training status-

Mr. MacSems announced that he needs emails stating training was completed from Mr. Carter and Mr. Corliss.

HPC brochure update-

Mr. Corliss brought an estimate for 500 brochures and 1000 bookmarks.

- The estimate for 500 brochures with no changes would be \$310
- The estimate for 1000 bookmarks with no changes would be \$152.51
- The total with tax comes to \$502.29

Ms Harrell makes a motion to approve the order for the brochures and bookmarks. Mr. Calvin suggested the order have a limit of \$525. Mr. Carter seconds the motion, and the motion carries.

Historic Twanoh State Park update-

Mr. MacSems reported he was able to make contact with Alex McMurry regarding Twanoh State Park, who has agreed to be on the Mason County Historic Register. He said he was able to obtain their information from the state and will begin the paperwork. Mr. Calvin said he would like to see the paperwork at the next meeting if possible, so it may be reviewed. The question of how it should be listed was discussed and it was determined that this location would be listed as a site.

Update up on Summer 2014 Heritage Grant Applications-

Mr. MacSems noted that he has not heard anything new from the Northwest Timber Heritage Society.

The Mason County Transit Authority did file for an extension request by e-mail in November. Mr. Calvin noted that they have met the criteria and makes a motion to grant the extension. Ms Harrell seconds, and the motion carries.

Mr. MacSems presents an e-mail from the North Bay Historical Society regarding their grant. The letter states they have purchased the shed and the paint, but are unlikely to assemble and place the shed on site by mid-January. Mr. MacSems brought up the contract, which was for the purchase of a shed and paint. The Commission did question if they should wait to pay the grant until the project was complete or if they should pay it and keep following up to make sure the project is completed. Ms Neil suggested that in the future, contracts are more defined regarding the project itself. She said that for this project they should pay the grant (assuming an invoice is received). Mr. MacSems noted that the NBHS has until January 28th to send in their invoice, or they may lose their grant.

The HPC examined a recent newspaper photo of the Allyn Historic Church's new roof. They all agreed the project was done well, and Mr. MacSems stated that an invoice and grant completion report for the project have been received and asked the Commission to approve the grant payment. Ms Neil made a motion to approve grant payment to the Allyn Historic Church Organization in the amount of \$5,000. Ms Harrell seconded the motion, and the motion carried.

Further discussion of MCHPC 10th Anniversary in 2015-

The HPC has booked the event at the Shelton Civic Center. The center has a rental fee of \$250. A conversation is had regarding the budget, which Mr. Calvin says is set at \$1000. Mr. Rose begins asking if anybody has any food ideas. Suggestions for various finger foods were offered.

Mr. Calvin also addressed advertising and said he would like to advertise at the Shelton Cinema movie theater. He states one month is \$50 and there is an additional cost have a slide created. Ms

Harrell said she would make sure to place the event on the community calendar [*which one?*], and Mr. Calvin said he would also like to do another Journal advertisement similar to last year.

The Commission addressed the invitation letters written by Mr. Calvin. Everyone was in support of the letters as written. Ms Neil suggested sending personalized invitations to Rhonda Foster and Kris Miller. The letters then became an in depth conversation about who the keynote speaker should be. Mr. Calvin said he would like to invite Stan Graham to be the speaker. The HPC agreed with his decision and suggested Llyn De Danaan and Billy Howard as optional choices if Mr. Graham is not available.

Mr. Calvin made a motion to present Stan Graham an recognition award for past achievements, similar to what the HPC gave the Mason County Historical Society last year. Motion seconded by Mr. Rose and passed unanimously.

Matlock Historical Survey Update-

Ms Neil said she would be talking to the contractor via phone on Monday January 12. She will have more up to date information after this call.

Other New Business-

None

Other Commission Discussion:

Financial Statement-

The statement was looked over and discussed by the Commission. It was noted that the statement ran from January to November 2014. Mr. MacSems did notice that the 2014 interfund fee did not appear on the report. The amounts for travel, advertising and heritage grants were also discussed and it was decided that Kathy Chaussee would be invited to a future meeting to discuss the 2015 budget.

Next Meeting Date: February 12, 2015

Adjournment:

A motion was made by Mr. Corliss at 3:55 pm to adjourn the meeting. Motion seconded by Ms Harrell, motion carried unanimously.