

**Minutes**  
**Mason County Historic Preservation Commission**  
**November 12, 2015**  
**Mason County Commissioners Chambers**  
**411 N 5<sup>th</sup> Street**  
**Shelton, WA 98584**

**Members Present:** Rick Calvin, Marty Harrell, Steve Rose, David Corliss, and Stephanie Neil

**Excused Members:** Leslie “Butch” Carter

**County Staff:** Michael MacSems and Melissa Drewry

**I. Call to Order**

*Roll Call-* The meeting was called to order at 2:03 PM and roll call was conducted

*Review and approve minutes from October 8<sup>th</sup> Meeting-* No changes made. Mr. Rose made a motion to approve the October minutes as written. Motion seconded by Ms. Harrell. All in favor, motion passed.

*Correspondence-*

- 3 applications for the open HPC seats
- A letter from DAHP
- Alliance Review Magazine
- Washington Trust News
- Historic Registry application for the Middle Skokomish School

**II. New Business**

*Announcements-* Mr. MacSems announced that by the December meeting, he will be in a new office as the Department of Community Development is moving to a new building. The new address will be 615 W. Alder Street in Shelton.

*Review Applications for new and/or Returning Members-* A total of 3 applications were discussed:

1. **Mr. Huber-** Ms Neil said she knows Mr. Huber professionally and feels the he would be an asset to the Historic Preservation Commission with the experience he has. Mr. MacSems voiced concern over whether or not Mr. Huber would have a conflict of interest in bidding for HPC contracts. Ms Neil said that because the HPC doesn't have that many projects that are ongoing, it is unlikely to be an issue. Mr. MacSems agreed and added that the HPC bylaws do say that two professional members should be on the Commission but currently there is only one. It is understood that Mr. Huber would be expected to rescue himself from any HPC decisions involving work by his company. Ms Harrell made a motion to forward a recommendation to accept Mr. Huber's application the Mason County Board of County Commissioners for final approval. Motion seconded by Mr. Corliss. All in favor, motion passed. Mr. MacSems noted that Mr. Huber will be filling Mr. Bariekman's position, and finishing his term.

Mr. Rose asked if a letter should be sent to Mr. Bariekman thanking him for his time on the HPC. Everybody agreed with this, and Mr. Calvin said he would draft a letter.

2. **Mr. Calvin-** Ms Neil made a motion to approve Mr. Calvin's application. Motion seconded by Mr. Rose. All in favor, motion passed with Mr. Calvin abstaining.
3. **Ms Neil-** Ms Harrell made a motion to accept Ms Neil's application for continuation on the Commission. Motion seconded by Mr. Rose. All in favor, motion passed with Ms Neil abstaining.

Mr. MacSems said he will take the approved applications to the Board of County Commissioners. He hope that that process can be completed by December 10<sup>th</sup> because that is the date of the next HPC meeting. He said that if he is unsuccessful with that time line, that Mr. Calvin and Ms Neil would have to attend the December meeting as observers and Vice Chair Harrell would preside over the meeting.

*Other-* Mr. Calvin asked for \$40 to cover stationary and postage for HPC purposes. Mr. MacSems stated that the amount can be approved, but Mr. Calvin would need to present receipts to be reimbursed. Ms Neil made a motion to cover up to \$40 in expenses for postage, stationary and other items necessary for mailings. Motion seconded by Ms Harrell. All in favor, motion passed.

### **Old Business**

*Ongoing Discussion- Historic Preservation Round Table (Rick) -* Mr. Calvin gave the present members a copy of a drafted letter and a list of possible invites. Mr. Calvin added that he would like to invite the Grange organizations around the county. Ms Neil

suggested inviting an archaeologist from Olympic National Forest, the archaeologist from the Olympic National Park, the historic preservation group from Washington State Parks, Cemetery District #1, and the Tribes. Mr. Calvin said he was thinking of asking someone from DAHP to be the keynote speaker. The other members agreed this would be a good idea. Mr. Calvin said to email him if anyone thinks of other groups that should be invited.

*Review Draft of a Formal Heritage Grant Application-* Ms Neil said she liked the way Mr. MacSems formatted the application. Mr. Corliss stated that the application is very applicant friendly. It was asked if the application could be filled out online. Mr. MacSems stated that it cannot be done online and will need to be printed out. He went on to say this isn't an issue though because the application does need to be signed, and the project materials need to be attached when submitted. Ms Harrell made a motion to accept the application. Motion seconded by Mr. Corliss. All in favor, motion passed.

*Website Update (if any) -* Mr. MacSems said Ms Neil sent him a photo of the Squaxin Tribe logo for the website which he needs to save until such time as the HPC has the technical expertise to revamp the "Meet the Members" section of the HPC website.

*Comprehensive Plan Update (if any) -* Ms Drewry advised that the upcoming Planning Advisory Commission meetings will not include the Historic Preservation portion of the plan.

*Future Historic Surveys- Discussion (if any) -* Ms Neil said she sent Mr. Calvin a list of properties with historical significance discovered in the Matlock Survey. Mr. Calvin read a letter he drafted to send to the property owners. No changes were suggested for the letter.

Ms Neil said that the survey showed four properties that are eligible for the National Register:

- Peninsular Railroad
- Matlock Grange
- Matlock Store
- F. Helin Farm

Other resources found:

- Mary M Knight School Museum- Eligible for the Mason County Register
- William Rediske Barn- May be eligible for the Washington Heritage Barn Register (would need to be reviewed)

She added that there were another six properties that warrant further inspection. She suggested writing to the owners to ask permission to look at their property. Regarding oral history, the museum has quite a bit, but it is all on VHS. Ms Neil said she is trying to encourage the museum to gain a non-profit status to be eligible for a grant that would enable them to transfer VHS to DVD.

Mr. Calvin said he would like to wait until after the holidays, to send out the letters. He said what he would like to do is to send them out at the beginning of January with a response date of January 30, 2016.

*Out Reach to Shelton Historic Preservation Commission (if any)* - Mr. Calvin handed out a drafted letter to the Shelton HPC. He read the letter aloud, and no changes were suggested. Because the letter is an invitation, no motion was had.

*Other (if any)* - Mr. Corliss stated that he and his cousin went and visited the Avery Farm at Matlock. The original farmhouse has been replaced, so much of the historical significance has been lost.

### **III. Other Commission Discussion**

*Financial Statement-* After examining the financial statement, no questions asked. No discussion.

### **IV. Next Meeting Date December 10<sup>th</sup>, 2015**

### **V. Adjournment**

At 3:09 pm, Mr. Corliss made a motion to adjourn. Motion seconded by Ms Harrell. All in favor, meeting adjourned.