

MINUTES
MASON COUNTY HISTORIC PRESERVATION COMMISSION

February 11, 2016
2:00pm
615 W Alder St, Bldg 8
Shelton, WA. 98584

Members Present: Rick Calvin, Stephanie Neil, David Corliss, Marty Harrell, Steve Rose, Butch Carter and Ed Huber

Staff: Michael MacSems, Ariane Paysse

Guest: Bonnie Knight, Judy Scott, Mark Woytowich, Ken Van Buskirk

I. CALL TO ORDER

Roll Call – The meeting was called to order at 2:01 p.m.

Review and Approve Meeting Minutes from January 14th, 2016 - Mr. Calvin asked the commission if they had any comments or corrections to the minutes. None were voiced. A motion was made to accept the minutes. The motion was seconded by Mr. Carter and carried unanimously.

Correspondence – Mr. MacSems discussed MCHPC correspondence he received between January 14-February 11, 2016 which included:
February 2016 Mason County Historical Society Newsletter
National Alliance Review, Winter 2016 (by e-mail)
Renewal request from Washington Trust for Historic Preservation.

II. NEW BUSINESS

Mr. MacSems reported that he submitted the annual CLG report to DAHP back in November. Mr. Calvin asked if he could provide a copy to the Commission. There were no additional announcements.

Mr. MacSems apologized for the cramped quarters and said that future MCHPC meetings will be held in the large conference room located on the lower level of Building 8 (415 N 6th Street).

Summer 2015 Heritage Grant completion reports. Ms Neil recused herself from the discussion and vote in regards to the Mason County Cemetery Dist #1 application. Mr. VanBuskirk thanked the MCHPC for all of the support. He

presented an invoice for the project the total was \$1599.29. Ms. Harrell made a motion to approve the grant the motion was second by Mr. Huber.

The second grant application discussed was for the Mason County Historical Society. They have completed the project of installing new non-UV lights. An invoice of \$5000.00 was presented Ms. Neil made a motion to approve the request the motion was second by Ms. Harrell. All are in favor.

The Winter 2016 Heritage Grant applicants were back to submit more information regarding the original applications. Ms Scott with the Port of Allyn stated they are requesting grant money for Mason County permitting fees. Ms. Scott passed around copies of before and after renderings of the Oyster House. Ms. Knight then elaborated that the money would be used for the planning stages to make sure the project would continue to move forward. Ms. Neil stated she was not sure how the contract would read to include permitting. Mr. Calvin then said that permitting does not fit under the MCHPC grant umbrella. Ms. Neil also voiced concerns. The Commission discussed together how they could help make the grant approvable and fit the grant guidelines. Mr. Carter makes a motion to not approve the request. Mr. Huber seconds the denial on grounds of not fitting under any grant guidelines. Ms. Knight asked if grant money could be used to pay for a planner. Ms. Neil then reads the small capital projects guidelines and the commission agrees it cannot fit.

The North Bay Historical Society presented additional information. Mr. Rose expressed he would have liked to have seen multiple proposals from other videographers. Ms Neil asked if all unedited footage would be kept. Mark Woytowich responded yes he would have two hard drives of archives. Ms Knight spoke highly of Mr. Woytowich. She had worked with him in the past and is very familiar with his work. Ms Neil commented that she appreciated that he is a local business. Mr. Calvin asked if Mr. Woytowich could elaborate on what the three to five videos on the proposal would entail. Mr. Woytowich stated that he would like to tie in past to present together while including community members and early oyster farmers with three, 3:00 minute videos as a minimum. Mr. Calvin responded he would like to see three videos minimum for sure and a minimum of nine interviews, and to also include all archive footage-6 hours. Mr. Woytowich stated that he would make a key for the footage with times to quickly skip to a specific interview. Mr. Calvin stated the MCHPC does not maintain records and asked Ms Knight how the archive footage would be available to the public. She responded the Port of Allyn would retain the archive. A recap of the project is addressed to go over what the expectations are: three 3:00 minute videos, nine interviews and archives available at the Port of Allyn. Ms Neil makes a motion to approve the grant of \$5000. to the North Bay Historical Society, Ms. Harrell seconds the motion all members are in favor.

Mr. Calvin stated he would like to attend the Cultural Resources Summit if no other interest by the rest of the MCHPC. Late April is the deadline for early bird

registration. Mr. MacSems will add that to the next meeting's agenda. Ms Neil discussed the upcoming DAHP Conference. She stated no agenda had been released yet and also mentioned the conference is geared more to contractors and agency employees.

Mr. Calvin touched base on Historic Preservation month and noted there is more to be covered at the roundtable discussion. He mentioned i Fiber One does interview spots on the radio which he thought ran about \$75.00 and could be a great avenue for Historic Preservation month.

The Washington State Historical Society provided free museum passes to Mr. MacSems to disburse to the commission. The commission decided to leave the yearly pass at the office with the option to pick up and use if needed.

III. OLD BUSINESS

Mr. Calvin stated he had sent out about eight invitation letters for the Historic Preservation Round Table to see which groups were interested in participating. The more awareness the better the event will be.

Memorial Hall update, the funds were authorized for the repairs to the floors only. The rest of the repairs do not fall under the historic preservation guidelines. Mr. Calvin stated the Mason County Commissioners need to be mindful on the spending guidelines and would like to send an official letter as a reminder. Ms Neil mentioned she would like to see the building useable again and preserve its use so it doesn't sit and deteriorate further. Mr. Calvin added by making the building ADA accessible it could be a wonderful way to help with preservation. Ms Neil makes a motion to send the letter in regards to the Memorial Hall to the Mason County Commissioners. Ms Harrell seconds the motion all are in favor.

Mr. MacSems noted the application for the Pioneer Cemetery is on the County Commissioners agenda for next week.

No updates to the website, the profile on the website needs to be updated but no one here has the skills to do that. Mr. Calvin will send a letter to the Mason County IT Department in regards to getting fillable forms added to the website. The website will stay on the agenda for future discussions.

Ms Neil would like the HPC comments to be submitted to in regards to the Comprehensive Plan, as soon as possible. Mr. Calvin will update the current list of concerns he has and bring them to the March 10th HPC meeting for approval.

There was no response to outreach with the Shelton Historic preservation commission. [turns out not to be the case]

IV. OTHER COMMISSION BUSINESS

Mr. MacSems presented January's financial statement which showed the \$10,000 budgeted for the Memorial Hall had yet to be removed. The group talked amongst themselves regarding budget.

V. NEXT MEETING DATE

March 10, 2016

VI. ADJOURNMENT

Ms. Harrell makes a motion to adjourn, Mr. Corliss seconds the motion.