

## **Minutes**

### **Mason County Historic Preservation Commission**

**March 10, 2016**

### **Mason County Department of Health Meeting Room**

**415 N. 6<sup>th</sup> Street**

**Shelton, WA 98584**

**Members Present:** Rick Calvin, David Corliss, Leslie “ Butch” Carter, Ed Huber, Stephanie Neil, and Steve Rose

**Members Excused:** Marty Harrell

**County Staff:** Michael MacSems and Melissa Drewry

#### **Call to Order**

**Roll Call-** The meeting was called to order at 2:04 p.m.

**Review and Approve Minutes from February 11<sup>th</sup> meeting-** Mr. Carter noted that there were two corrections:

Page 1- A sentence in the last paragraph stated “ Ms. Neil recluses herself from the discussion and vote in regards to the Mason County Cemetery Dist. #1 application.” Mr. Carter said that “ recluses” should, in fact, be “ recused” .

Page 2- The second paragraph showed a motion made by Mr. Huber. Mr. Carter stated that he was the one that made the motion.

No other corrections were recommended. Mr. Carter made a motion to approve the February 11<sup>th</sup> minutes as amended. Motion seconded by Mr. Corliss. All in favor, motion passed.

**Correspondence-** Mr. MacSems reported the following:

A Letter from the Washington Trust for Historic Preservation in appreciation of membership renewal.

A DAHP invitation to a public meeting to consider the nomination of the Pioneer Cemetery in Union to the Washington State Historic Registry. It was received after the event due to being lost in the mail. Mr. Calvin asked if a response was necessary and even if not, a response should be sent so perhaps more invitations of this kind would be sent to the HPC.

#### **New Business**

**Announcements-** None

**2016 Cultural Resources Conferences-** Mr. Calvin asked if anybody was interested in attending. Ms Neil said she did not believe she would be able to attend. Mr. Huber stated he would be going, but in a different capacity. Mr. Calvin said he would like to attend both days if nobody else would like to go. Ms Neil made a motion for Mr. Calvin to attend the Cultural Resources Summit which would cover registration, mileage, and hotel. Motion seconded by Mr. Huber. All in favor, motion carried.

**Other (if any)** - None

### **Old Business**

**Heritage Grants Status Report-** Mr. MacSems reported that the paperwork has been completed for all of the summer grants and that the winter contract with the North Bay Historical Society has been finalized.

**Out Reach to Shelton Historic Preservation Commission Update-** Mr. Calvin said at the February meeting he had reported no correspondence from the Shelton HPC which was incorrect as their response went into Mr. Calvin's spam folder in his email. He said their e-mail showed interest in meeting. Mr. Calvin suggested holding a workshop in which no action would be taken to which Ms Neil said sounds great because she would like to know what kind of projects they are working on. Mr. Calvin said he would respond asking their feelings on a joint meeting.

**Historic Preservation Round Table Update (Rick)** - Mr. Calvin received a response from the Skokomish Grange, written by Jayni Kamin, which he read aloud. The letter voiced interest in attending a Round Table and also asked about doing a presentation to SWAT (Skokomish Watershead Action Team) in April. Ms Neil said she would be interested in presenting, but she was not sure if her schedule would allow time. Mr. Calvin said he might like to present after receiving more information. He said he would contact Ms Kamin and pass the information on to the HPC.

Ms Neil made a motion to allow herself and Mr. Calvin to present on behalf of the HPC. Motion seconded by Mr. Carter. All in favor, motion passed.

Mr. Calvin said also received interest from the Mason County Historical Society stating their interest. He voiced concern regarding the fact that only two responses were received for the workshop and said with such little interest, it may not be worth the time and expense to host an event. Ms Neil and Mr. Rose agreed.

**Historic Preservation Month Activities Update-** Mr. MacSems reported that he submitted the notice written by Mr. Calvin to the Board of County Commissioners. He said that release should be read on March 22nd at the Commissioner's weekly meeting. Mr. Calvin asked if a radio interview was still an option since the Round Table would not be happening. Ms Neil said she liked the idea of the interview, but felt as though it is unnecessary without a large event in the works. The other members agreed to table the radio interview at this time.

Mr. MacSems asked about the Matlock Old Timers Fair for 2016, specifically when registration is due. The exact time was unknown, but Mr. Calvin volunteered to make sure the check was sent in. Mr. Corliss made a motion to allow reimbursement for up to \$200 for registration and expenses. Motion seconded by Mr. Rose. All in favor, motion passed.

Mr. Calvin pointed out that no budget had been decided upon regarding advertising. He said he will get a quote from the Mason County Journal for the HPC ad with events happening around the area for Historic Preservation Month in May.

***Continued Discussion of Memorial Hall Improvements (if any)*** - Ms Neil asked if the letter had been drafted and sent to the Board of County Commissioners regarding the improvements. Mr. Calvin said he had sent a copy of his draft to Mr. MacSems and would print the letter and send it on behalf of the Commission.

Mr. Carter asked if Pioneer Cemetery was approved by the BOCC. Mr. MacSems reported that it was approved.

***Website Update (if any)*** - Mr. Calvin asked for contact for the IT department so he could send a letter asking how fillable forms could be added to the HPC site. He said he would bring a draft of the letter to the April meeting.

***Comprehensive Plan Update (if any)*** - Ms. Drewry reported that there have been no recent meetings and no scheduled meetings at this time regarding the Comprehensive Plan Update. Mr. Calvin asked about the Shoreline Master Plan (SMP) draft that was recently sent out for review, asking if this was in any relation to the Comprehensive Plan update. Ms Drewry advised the SMP is a separate document. Mr. Calvin questioned if he should send the updated wording agreed upon by the HPC directly to Ms Adkins, or if he should wait for another meeting. Ms Neil felt sending it directly to Ms Adkins would be the best bet at this time. Because the wording was changed some time ago, Mr. Calvin passed the wording around to be reviewed. Mr. Calvin said the last sentence shows a goal of 2017, but because of the delay in the update, he would like to change it to 2018. Ms Neil made a motion to send the requested changes to Barbara Adkins and the Planning Advisory Commission to consider. Motion seconded by Mr. Carter. All in favor, motion passed.

***Future Historic Surveys Discussion (if any)*** - Mr. Calvin said responses haven't been coming in very quickly. He asked if this topic should be removed from the agenda next month or until more information comes in.

### **Other Commission Discussion**

***Financial Statement-*** After looking over the most recent statement, Mr. MacSems said he believes the “miscellaneous funds” are memberships. He also pointed out that the County Staff time was not showing and said he would look into it.

### **Next Meeting Date April 14, 2016**

***Adjournment:*** At 3:04 P.M. Mr. Carter made a motion to adjourn. Motion seconded by Mr. Corliss. All voted in favor -- meeting adjourned.