

Minutes

Mason County Historic Preservation Commission

April 14, 2016

414 N. 6th Street

Shelton, WA 98584

Members Present: Rick Calvin, Leslie “Butch” Carter, Stephanie Neil, Marty Harrell, and Ed Huber

Members Excused: David Corliss and Steve Rose

County Staff: Michael MacSems

Call to Order

Roll Call - Meeting called to order at 2 PM

Review and Approve Minutes from March 10, 2016 Meeting – One revision on page 3. Motion to accept the change and the amended March 10, 2016 meeting notes by Mr. Carter, seconded by Marty Harrell. All in favor, motion passed.

Correspondence: There was no new correspondence for the Commission’s consideration.

New Business:

Announcements: None

Stephanie Neil recommended Commission members should visit the Washington State Historical Museum in Tacoma. She visited there during the recent NW Anthropological Conference Meetings in late March.

Other (if any): None

Old Business:

Outreach to Shelton Historic Preservation Commission Update – Mr. Calvin said that he would like to attend the Shelton Historic Preservation Commission (SHPC) meeting in order to initiate contact between the MCHPC and the SHPC. This would not be a joint meeting, rather an opportunity to discuss a workshop. Mr. Calvin said that he will update the Commission about said meeting.

Historic Preservation Month Activities Update - As part of Historic Preservation Month, the MCHPC will have a booth at the Matlock Oldimers Fair on May 7th and 8th in Matlock. Mr. Calvin will attend both days as will Mr. Carter. Mr. MacSems

stated that Mr. Corliss would also like to help and asked Mr. Calvin to call Mr. Corliss to work out a schedule.

MHPC Newspaper Ad Update – Mr. Calvin notes that the MCHPC press release about listing events in a paid newspaper advertisement elicited no response. The cost is for an advertisement is \$408.00. As the MCHPC has no events scheduled this year, Mr. Calvin questions whether purchasing an ad is cost effective. Stephanie Neil and Marty Harrell agree and there is a consensus among the members, but no vote, that no funds to purchase and ad be allotted.

Other Historic Preservation Month Activities: - No further discussion

Website Update - Mr. Calvin reports on contact with County regarding enabling application forms to allow electronic submissions. Mr. Calvin reads a draft letter to County IT about this issue. All agree that it is a good letter and the suggestion is made to revise the letter to reflect changes in the County administration and address the letter to the current acting director of County IT, Frank Pinter. Additional discussion that costs for electronic submittal, if any, are unknown. Mr. MacSems states that the MCHPC IT costs are covered by a fee that the Department of Community Services (formerly DCD) pays to the IT department.

Comprehensive Plan Update – Mr. Calvin wants to ensure that the update recommendation that the Commission is working on is correct. His understanding is that it is the Comprehensive Plan rather than the Shoreline Master Plan that is the objective and that the goal is to replace the existing Comprehensive Plan with supplemental language from an earlier version. Discussion of which of the 2 versions of the revised Comprehensive Plan is correct. Ms. Neil reads from the 1996 Comprehensive Plan. Mr. Calvin notes that the version read by Ms. Neil is the 2nd version is the latest and was the version discussed in the January 2016 MCHPC meeting. General agreement that the 2nd version contains the correct amended text for submittal to the Department of Community Development. Mr. Calvin will send out.

Continued Discussion of Memorial Hall Improvements – Mr. Calvin reads an updated draft letter to the BOCC from the MCHPC regarding transfer of funds to the County for improvements. The letter describes the kinds of projects for which MCHPC funds are eligible. Mr. Calvin asks whether commission members agree to content of letter and that the letter should be send to the BOCC. All agree and Mr. Calvin will send the letter.

Other Old Business – None

Other Commission Discussion

Financial Statement – Ms. Neil notes that funds for the Memorial Hall work has been reserved as shown in the current MCHPC budget. Mr. MacSems notes that grants that have been paid out are from 2015 projects that have been completed.

Mr. Carter moves to adjourn the meeting and the motion is seconded by Marty Harrell. All approve, motion is carried.

Next Meeting on May 12, 2016

Minutes submitted by Ed Huber