

Mason County Historic Preservation Commission

June 9, 2016

Mason County Department of Health Meeting Room

415 N. 6th Street

Shelton, WA 98584

Members Present: Rick Calvin, Marty Harrell, David Corliss, Ed Huber, Stephanie Neil, Leslie “Butch” Carter, Steve Rose

County Staff: Michael MacSems, Melissa Drewry

I. Call to Order

Roll Call- The meeting was called to order at 2:00 p.m.

Review and Approve Minutes from May 12th meeting- Mr. Calvin said that on page 1 under correspondence with Jaymi Kamin should say “SWAT” instead of swap.

Mr. Corliss asked that under Old Business, Other, in which he discussed an article in the North Bay Review, the wording be changed from “blow it up” to “enlarge”. Also, he added that there was not only an article about the Sargent Oyster House, but also about the Allyn Church.

Correspondence-

- Mason County Historical Society's June newsletter
- Information from Grants.gov
- E-mail with DAHP's winners of outstanding achievement

II. New Business

Announcements- Mr. MacSems introduced David Windom, the Director of Community Services and had the HPC introduce themselves.

Introduce Dave Windom, Director of Community Services- Mr. Windom introduced himself and gave a brief history of his business and military experience. He explained his new position with Mason County and his goals for the departments.

Report from the Cultural Resources Summit- Mr. Calvin reported that the summit was a great experience. He said the main thing that stuck out to him at the summit is that the HPC isn't recognizing Traditional Cultural Places (TCP) and Traditional Cultural Landscape (TCL's). Mr. Calvin had a handout from the DAHP website which listed some examples. He noted that another type of historical preservation being missed is spiritual. Mr. Huber who also attended, stated that it was very interesting and valuable.

Summer 2016 Heritage Grant Cycle- Mr. MacSems said that nobody has formally applied yet.

Mr. Calvin asked that the Commission look at the budget at the end of the meeting.

Certificate of Appropriateness for Twin Firs Cemetery- Mr. MacSems discussed an email he received from Ken Van Buskirk regarding replacement of a cedar shake roof with metal roof at the Twin Firs Cemetery. Mr. Van Buskirk was questioning if there was a need for a Certificate of Appropriateness. Ms Neil noted that Mr. Van Buskirk is her father so she could not have a say, but did not think a certificate would be necessary because the site was deemed historical, not the structure in question. Mr. Calvin said that the original documentation submitted to become a historical site would need to be reviewed to make a formal decision. Mr. Calvin stated that if the nature of the historic register is based on the site only, a certificate of appropriateness would not be necessary for this structure. Mr. Huber asked if Mr. MacSems would send an email to everyone letting them know the decision.

Review Mason County Historic Preservation Ordinance and review Mason County HPC bylaws- Mr. MacSems described the process to change an ordinance. He noted that an ordinance has to be reviewed by the County's attorney and approved by the BOCC. Bylaws should also be reviewed by the County's attorney, but would be adopted by the MCHPC itself. Mr. Calvin asked if anybody would like to look through the ordinances and come up with some possible changes or suggestions. Mr. Huber volunteered to do it, but asked that other members look as well and come up with some appropriate changes. He asked that the changes be submitted to him by the end of the month.

Ms Neil noted that within the bylaws, there is some old language that needs to be updated such as the date and location of meetings. Mr. Rose volunteered to look through the bylaws for necessary updates. He also asked that people send him suggested changes by the end of the month.

Other (if any) - Ms Neil spoke about a cultural resources management summit held by DAHP at Squaxin. She said that 165 people were in attendance including representatives of government agencies, consultants and archaeologists. She added that there were even guests from the National Parks Service (NPS) in Washington D.C. Mr. Huber noted one particular discussion regarding cultural landscapes and how to handle them. He said the NPS is going to issue a fact sheet once approved, that will have guidelines on how to assess cultural places and possible landscapes.

Mr. MacSems asked for any notable examples within Mason County. Mr. Huber said the Mason County Forest Festival was an example because the landscape it depends on is Railroad Avenue. Therefore Railroad Avenue could be considered a cultural landscape.

Ms Neil said she spoke to Greg Griffith about the Sargent Oyster House. Greg is on the Thurston County Historic Preservation Commission and suggested possibly working together on some projects.

Mr. Huber questioned some buildings in need of repair. It was determined that the buildings were owned by the Port of Shelton, therefore it would not be within the

jurisdiction of Mason County. Mr. Calvin said the HPC would be available for guidance or possible assistance, but that would be all.

III. Old Business

Out Reach to Shelton HPC Update- Mr. Calvin reminded the members that the Shelton Historical Society has a meeting this evening at 7 p.m. at the museum. He encouraged everyone to attend.

Website Update (if any) - Mr. Calvin said a letter was given to Barbara Adkins and Ross McDowell asking for assistance in setting up fillable forms on the website. He stated that he has not received a response.

Comprehensive Plan Update- Mr. Calvin announced that he met with Barbara Adkins and realized that the HPC had more than one section to address within the Comprehensive Plan update. He had a handout with highlighted areas that he would like to address. With all of the sections and an upcoming meeting on July 11th, Mr. Calvin asked if a special meeting could be held with a quorum to come up with verbiage for the update. After reviewing the Public Meetings Act, it was agreed to hold a meeting on June 27, 2016 at the Grant School at 6:00 p.m. Mr. Calvin stated that he would like to submit the changes to Ms Adkins before the July 11th Planning Advisory Commission meeting.

Other (if any) - Mr. Calvin discussed the SWAT meeting. It will be held June 17th at the Skokomish Valley Grange at 2:00 p.m. The HPC was asked for a 30 minute presentation and asked if the Grange could have a certificate for being on the County's Historic Register. He said he has the blank certificates at home and a draft used on other sites that he can use. Ms Neil read the agenda for the whole day if anybody was interested in attending the other portions.

Mr. Corliss asked if they could discuss Allyn Days. Mr. Calvin stated that their spot has been reserved. He said he would not be available the full weekend due to a family reunion, but went on to say that he could attend Sunday afternoon to tear down. Ms Harrell said she would be there Sunday. Mr. Corliss stated he would be there all 3 days.

Mr. Calvin noted he had a reimbursement form to turn in for the Allyn Days registration. Mr. MacSems said it would be best to make a motion since nobody could remember when it was originally approved. Mr. Rose made a motion to approve up to \$275 for Allyn Days. Motion seconded by Mr. Corliss. All in favor, none opposed. Motion carried.

Mr. Corliss announced that he will have an article in the June edition of the North Bay Review.

Mr. Rose announced that his show, The Music Man, has two weekends left. The show is being performed at the Kitsap Forest Theater.

Mr. MacSems said that the membership for the National Alliance needs to be renewed. The membership was originally a one year trial. He asked if the HPC would like to renew it. Mr. Calvin said there were benefits to the membership, but added that there were more benefits they should take advantage of. Ms Neil said being a member does hold some value. Ms Harrell made a motion to add the membership to the HPC automatic renewal. Motion seconded by Mr. Corliss. All in favor, motion carried.

Mr. Carter asked if any information had been received about the floor work at the Memorial Hall. Mr. Calvin said a letter had been sent to the County Commissioners via Barbara Adkins about the proper expenditure of funds.

Mr. Huber discussed a grant opportunity from the National Parks Service. He said the available funds are between \$15,000 - \$50,000 and could be used for a variety of issues such as upgrades, repair, surveys, etc. The current due date is in July, so he suggested the HPC apply next year. Ms Neil noted that this is a competitive grant so the project would need to be significant.

III. (Uneditable Word error)

IV. Other Commission Discussion

Financial Statement- Mr. MacSems said he spoke to Kathy Chaussee about funds not being removed to pay county staff. She had told him that they weren't removed previously because of union contract negotiations. The money has since been moved.

A discussion was had regarding projects and allotted grant funding. There was talk about possibly there not being a full \$10,000 left in the 2016 budget for Heritage Grants. There was some talk of moving unspent funds from other line items to make up the difference.

V. Next Meeting date July 14, 2016

VI. Adjournment

At 4:15 p.m., Mr. Corliss made a motion to adjourn. Motion seconded by Ms Harrell. All in favor, motion carried.