

MINUTES
Mason County Historic Preservation Commission
July 14, 2016
Mason County Department of Health Meeting Room
415 N. 6th Street
Shelton, WA 98584

Members Present: Rick Calvin, Ed Huber, Stephanie Neil, Leslie “Butch” Carter, Steve Rose

Excused: Marty Harrell

County Staff: Michael MacSems, Melissa Drewry

I. Call to Order

Roll Call- The meeting was called to order at 2:03 p.m. Mr. Calvin and the commission talked about the recent passing of David Corliss. Mr. Calvin discussed how involved in the community Mr. Corliss was and asked if anybody had a photo of him to display in the booth at Allyn Days. Mr. MacSems said he had one and would send it to Mr. Calvin. Mr. MacSems also said he would inform the Board of County Commissioners Office that Mr. Corliss had passed away and recommended that the seat be left open the regular application period opens for expiring seats in the Fall.

Review and Approve Minutes from June 9th Meeting and June 26th special meeting- June 9th- No changes. Mr. Carter made a motion to approve the minutes as written. Motion seconded by Mr. Rose. All in favor, motion carried.

June 26th- Mr. Huber had a question regarding the Comprehensive Plan. He was unable to attend the June 26th meeting and said he was having difficulty finding the correct version of the plan for reference. Mr. Calvin and Mr. Carter thanked Ms. Neil for doing such a good job on her minutes. Mr. Huber made a motion to accept the minutes as written. Motion seconded by Mr. Carter. All in favor, motion carried.

***Correspondence-* Mr. MacSems received the following:**

- Columbia Magazine
- Certified letter from AquAeTer Inc regarding a required Section 106 review for a cell tower modification near Union. Mr. MacSems asked Ms Neil to look at the letter. After reading, she said that no action was necessary from the HPC because this letter also will go to DAHP and the tribes. Mr. Huber agreed, adding any questions will come from DAHP.

II. New Business

Announcements- None.

North Bay Historical Society Presentation- Bonnie Knight from the North Bay Historical Society and Mark Woytowich from Woytowich Design presented. Ms. Knight passed out a

packet which included a report done by Mr. Woytowich. She thanked the HPC for the grant and said the project has turned out better than hoped. She said instead of 9 interviews, 14 were conducted. Ms Knight said that the required shoreline permit is in review so that the Sargent Oyster House can be placed back over the water. She added that the goal is to turn the building into a shellfish/maritime museum with live demonstrations. Currently, the port is working on fundraising and will be presenting the videos at Allyn Days. Ms Knight discussed some of the people interviewed and their ties to the area.

Mr. Calvin asked to see some clips from the raw footage. Mr. Woytowich showed how many video files he had. He noted that the videos, on average, were about 42 minutes. Some of the footage includes a walk through the oyster house by people who previously worked at there. Mr. Woytowich said this was going to be helpful because as they restore the house they can refer back to this video for details. Mr. Calvin asked for a list of those interviewed. Mr. Woytowich reported the following:

- Roy Baker
- Margaret Stock Kerr
- Vicki Betsinger
- Ken Crawford
- Carol Peterson
- Wes Stock
- Margie Dove Meservey
- Mary Lindsey
- Barry Betsinger
- Gloria Crawford
- Jack Vassbinder
- Del Griffey
- Tom Nelson

He played clips of interviews done by Carol Peterson and Roy Baker. After seeing the clips, Mr. Calvin asked if the interviews are all done in the same format. Mr. Woytowich said that they were basically the same. Mr. Huber asked to see a portion of the interview held inside the oyster house which was then played. After seeing this, Mr. Huber commented that the information on the videos is going to be very useful and has good content. Ms Neil agreed. Mr. Carter noted that this project was very worthwhile. At this time Mr. Woytowich played the three finished pieces for the commission. When done, Mr. Calvin stated that based on the videos, he believed that all grant requirements had been met. No further comments or discussion.

Mr. Carter made a motion to approve payment. Motion seconded by Mr. Huber. All in favor, motion carried. Ms Knight said there was growing interest in the possibility of doing another oral history about the history of Allyn, so she may return to ask for another grant at a later time.

Review Summer 2016 Heritage Grant Applications- Mr. Calvin began with review of the Mason County Cemetery District 1 application to reroof the existing rain shelter which was built in the 1980s. Due to being related to a cemetery district board member, Ms Neil recused herself from this discussion.

Mr. Calvin said the application was being categorized as “Small Capital Projects” and read the criteria to the members. Mr. Carter said he believes that because the shelter is protecting historical signs at the cemetery, it could be eligible for funds. Mr. Huber commented that the cemetery as a whole is the historical element, not the structure, so he was hesitant to cast his vote in favor. Mr. Rose questioned if the structure could be a safety or welfare issue. It was determined that the roof mainly covers a sign, so therefore it would not cause harm to anybody. Mr. Rose pointed out that the structure is sometimes used for services. After further discussion, Mr. Calvin asked to put it to a vote for final decision.

Mr. Huber made a motion to approve the application from Mason County Cemetery District 1 for review. Motion seconded by Mr. Carter. 1 in favor, 4 against. Motion does not carry.

Mr. Calvin said he would provide a statement to the applicant explaining why the HPC voted not to fund this request.

The second Heritage Grant application was from the Mason County Historical Society to convert 16 mm film footage of the Forest Festival to DVD. Mr. Calvin stated that he believed this project fits within the grant guidelines. Ms Neil suggested the project fits into the “Collections Management” category, which everyone agreed with. Mr. Huber questioned where the collection would be housed. Mr. Carter said the original film will be sent to the University of Washington special collections, and the digital copy will be housed at the Historical Society Museum.

Mr. Calvin said he did some research to see if there were varying costs to transfer film to DVD and after a discussion regarding his findings, it was determined that the cost shown in the application was reasonable. The commission went through the Project Ranking Criteria and decided upon the following scores:

- *Promotes heritage, preservation and history in Mason County (25 pts. maximum) – 25 points*
- *Public benefit, shows public need and scope, and will increase public understanding, exposure and experience of Mason County history (20 pts. maximum)- 20 points*
- *Applicant has the capacity to complete the project using professional standards (15 pts. maximum)- 15 points*
- *Immediate need or opportunity and relates to applicants mission and/or goals (15 pts. maximum)-15 points*
- *Measurable outcomes (10 pts. maximum)- 10 points*
- *Well defined budget as well as effectively leveraged funding and support from other sources (total project costs, i.e. grant amount plus hard and soft match; enhancing historic visibility) (10 pts. maximum) – 5 points*
- *Economic benefit to Mason County (5 pts. maximum)- 2 points*

Mr. MacSems asked if copies of the DVD's would be for sale. Mr. Calvin said they could sell them, but they cannot profit from the sales. Mr. Carter asked that a caveat be added in regards to not selling the DVD's for profit.

Ms Neil made a motion to approve \$5,000 for the Mason County Historical Society project. Motion seconded by Mr. Carter. All in favor, motion carried.

Mr. Carter asked if they could ask the historical society to give a presentation to show some of the film once the project is complete. Mr. Calvin said a report is required, but a presentation would not be. Ms Neil suggested inviting them to a meeting once the project is done, saying she didn't feel it was a requirement that needed to go in the contract. Mr. MacSems said if they did not want to do a presentation, he would go to the museum to verify the contracted work had been completed.

Other (if any) – Mr. MacSems said the draft 2017 budget is due before the next HPC meeting. Ms Neil suggested keeping the budget similar to the 2016 budget. Mr. Calvin noted that currently there is \$22,669 left in the budget and questioned if the funds for the Memorial Hall had been removed.

(NOTE the actual amount of available funds at the time of this meeting was \$10,591.11)

Mr. MacSems noted that he did check on a letter sent to the Commissioners, and they had received it. He was able to speak to Kathy Chaussee who notified him that the \$10,000 for Memorial Hall repairs had taken from Historic Preservation Fund. The commission expressed frustration with no communication from the Commissioners or Facilities to

confirm that the work being done on the Hall was consist with the use of historic preservation funds as described in Mr. Calvin's May 2016 letter to the BOCC. Mr. MacSems volunteered to speak with Jeff Vrabel, the Facilities Manager.

In returning to the discussion of the 2017 budget, Mr. Calvin asked if the Heritage Grant budget should be increased since no large projects are planned for next year. Ms Neil agreed. Mr. Huber asked about the possibility of a CLG grant. Mr. Calvin said that they have used CLG grants in the past for various projects around the county. Ms Neil suggested recommending changes the HPC would like to see. Suggested budget changes from 2016 are as follows:

Heritage Grants- \$15,000

Advertising- \$750

Travel- \$1,000

Ms Neil made a motion to recommend changes as noted to Kathy Chaussee for the 2017 budget. Motion seconded by Mr. Carter. All in favor, motion carried.

Before moving on, Mr. Carter asked if one of the Heritage Grants could be renamed the David Corliss Memorial Preservation Grant. He said no grant requirements would change. Ms Neil voiced concern saying it may be too early for this. Mr. Calvin proposed a framed tribute such as the one the HPC did for deceased County Commissioner Jerry Lingle. Mr. Huber said he liked the thought of having a Grant in Mr. Corliss' memory because in the future it could be focused on certain areas of historical preservation. Mr. Calvin agreed that recognition is needed and agreed to keep the dialogue open until a decision is made.

Old Business

Out Reach to Shelton HPC Update- Mr. Calvin attended the June meeting, and said it was great. He noted that their discussions and deliberation is much like the MCHPC. He said it was worth going and suggested other members attend their meetings as well in the future.

Website Update (if any) - Mr. Calvin noted that he received a response from the county IT department educating him on how to create the fillable forms for the website. Ms Neil said if she has time she would be willing to help.

Review Mason County Historic Preservation Ordinance and Review Mason County- Mr. Huber and Mr. Rose began discussing his findings, but due to running short on time the discussion was tabled until the August 11th meeting.

Historic Preservation Commission By Laws- Tabled until the August 11th meeting

Comprehensive Plan Update- Mr. Calvin said that the language submitted by the HPC to

the Planning Advisory Commission had no problems, but that the PAC had decided that the only updates being done to the Comprehensive Plan are the mandatory changes. Mr. Calvin clarified that for this Comp Plan update, the HPC's recommended language changes will not be included. Mr. Calvin said he is going to write a letter to the Planning Advisory Commission so at least the Historic Preservation section could be updated with the language authorizing a county wide historic preservation plan that would allow the County to access State funding for certain types of future projects.

Ms Neil made a motion to send a letter to the PAC asking for insertion of 10.6-Development Comprehensive Historic Preservation Plan. Motion seconded by Mr. Huber. All in favor, motion carried.

Other (if any) - None

III. Other Commission Discussion

Financial Statement- Discussed during the 2017 budget.

IV. Next Meeting date August 11, 2016

V. Adjournment

Mr. Carter made a motion to adjourn. Motion seconded by Mr. Rose. All in favor, meeting adjourned. Meeting adjourned at 5:00.