

Minutes
Mason County Historic Preservation Commission
October 13, 2016
Mason County Commissioners Chambers
411 N 5th Street, Shelton, WA 98584

Present: Rick Calvin, Stephanie Neil, Ed Huber (recorder),

Absent: Steve Rose, Marty (excused).

Staff: Michael MacSems

Meeting called to order at 2:06 PM

Approval of Last Meeting Minutes: could not approve, as Mr. Calvin and Mr. Huber were not present at the September meeting. Elected to table for further discussion.

Applications for new Commissioners Received to Date: Discussion of announcement of open Commissioner positions – 3 openings and so far 2 applicants. Selection of new Commissioners needs to be done at the November meeting for approval by BOCC before the December meeting. All agreed.

New Business:

Presentation by Tracy Moore, City of Shelton about the Simpson Roundhouse and remaining Simpson rails and alignment outside city limits. Discussion of preservation and perhaps NRHP district nomination for the remaining portions of the old Simpson operation associated properties within the City. Discussion of Business Plan for the Simpson Roundhouse

Discussion of MCHPC 2017 finances with Kathy Chausee of Mason County Financial Services and how MCHPC can better monitor expenditures so as not to exceed available funds.

Discussion of grant cycles. Mr. MacSems suggests one grant cycle per year rather than the current two. Additional discussion regarding the advantages of two grant cycles per year, but adjustment so that the two grant cycles do not overlap as they do now. Further discussion and information needed. All concur.

Old Business:

HPC Bylaws: HPC Bylaws review update by Mr. Calvin. Consensus is to table review until the November meeting when more members will be present.

Comprehensive Plan Update: Mr. Calvin provides update on the County Comprehensive Plan meeting that he attended. All thank Mr. Calvin for attending. Ms Neil moves that Mr. Calvin represent the MCHPC at the next public County

Commissioner meeting that considers the Comp Plan amendments. Mr. Calvin recommends that he prefers to postpone attending Commissioner Meeting until next meeting. Mr. Calvin recommends that the HPC invite Planning Manager Barbara Adkins to next MCHPC meeting to discuss the Comp Plan update. All agree with Mr. Calvin's recommendation.

County Historic Preservation Ordinance: Mr. Calvin describes the County review and approval process for changes to the ordinance. Mr. Calvin will provide draft of proposed changes for next meeting. All agree.

On-Line Forms Update: Grant application web site: form is now fillable on line.

Kamilche Cemetery Update and Discussion: Kamilche Cemetery – cemetery is Mason County property. Upkeep and maintenance is performed by the Squaxin tribe under an MOU/MOA between the Tribe, Mason County, and WSDOT (funding). Concern is expressed that MCHPC was not notified of the maintenance work at the cemetery and potential encroachment issues. Notification process appears to have failed in this case. MOA/MOU will be available for MCHPC to review at next meeting.

Memorial Hall: Discussion of the status of historic preservation funds for the County to undertake appropriate repairs to Memorial Hall. Still awaiting an update.

Social Media: Discussion of new Mason County Social Media Policy. Decision made by all to postpone until next meeting.

Financial Statement: No comment or discussion

Mr. Calvin calls for a motion to adjourn. Motion to adjourn by Ms Neil, Mr. Huber seconds, all agree.

Next Meeting on November 10, 2016