

Minutes
Mason County Historic Preservation Commission
April 12, 2018
Mason County Department of Health Meeting Room
415 N. 6th Street
Shelton, WA 98584

Members Present: Ed Huber, Stephanie Neil, Rick Calvin, Patricia Jerrells, and Lorilyn Rogers

Members Excused: Steve Rose

Guest: Alex McMurry (Wash State Parks), Susan Stanley

County Staff: Michael MacSems, Marissa Watson, and Kathy Chaussee

I. Call to order

Roll Call- Mr. Calvin called the meeting to order at 2:00 p.m.

Review and Approve Minutes from March 8, 2018 – Mr. Huber made a motion to approve the March 8, 2018 minutes as presented. Ms. Neil seconded the motion, all in favor, motion carried.

Correspondence-

- E-mail from Sandy Murphy (Harstine Community Club)
- Application for Certificate of Appropriateness from Washington State Parks
- Historical Society Newsletter, March
- Columbia, Spring
- Notice from US Navy about activities on the Olympic Peninsula (none in Mason County)
- Thank you from Wash State Historical Society

II. New Business

Announcements – Guest Susan Stanley mentioned the Old Timers event in Matlock was set for the first weekend in May.

2018 Cultural Resources Summit – Mr. Calvin asked if anyone present was interested in attending the Cultural Resources Summit, no members present expressed the ability to attend this year. Since Mr. Rose was not in attendance and unable to weigh in on the discussion, Ms. Neil made a motion that if Mr. Rose wanted to attend the 2018 Cultural Resources Summit the HPC would pay for registration and mileage, motion was seconded by Mr. Huber, all in favor, motion carried.

Schafer State Park Certificate of Appropriateness Review- Alex McMurry was present to represent Washington State Parks and their repair of Schafer State Park structures after a wind storm had toppled trees onto two of the historic structures

within the park. He noted that before the windstorm, Parks had gone in and cut several trees because of root rot, this exposed trees that were still standing to greater wind force during the storm, and several of them fell, hitting the picnic structures. He stated that the structures contribute to the historic character of the park and were important to restore. During the repair small changes to the foundation and anchors would occur to improve connections and ensure a safer structure. The roof rafters would have to be constructed with 2 by 6s rather than the original 2 by 4s to accommodate for current code and snow load factors.

Ms. Jerrells asked about the original cutting of trees and if that was appropriate. The answer was that it was appropriate for Parks to cut trees in-order to protect historic structures. Ms. Neil and Mr. Huber thought the project was appropriate and already had the approval of DAHP, which was additional assurance.

Mr. Huber made a motion to approve the certificate of appropriateness to repair the damaged picnic shelters at Schafer State Park, Ms. Neil seconded the motion, all in favor, motion carried.

Mr. Calvin read a draft of the approval for the certificate out loud.

Mr. McMurry mentioned that they hope to go out to bid by the end of this month, start construction by the end of June, with construction finishing up by the end of the year. He also mentioned that he would be back with another project and if getting DAHP approval before coming to the HPC helped the group make their decision, he would follow that process as well. HPC members stated that it wasn't necessary, but it did make their decision easier.

Other (if Any) – Ms. Stanley mentioned that she had been researching the HPC Heritage Grant because the Matlock Museum may be applying for a project that was coming up. She also expressed interest in joining the HPC and Mr. MacSems and the HPC informed her of the process for applying and approval through the BOCC.

Old Business

Historic Preservation Month Round Table Planning – Mr. Calvin reiterated a few points from the last meeting for anyone who was not present. He noted that the most important aspect at this point was getting an idea of attendance for event space needs as well as food required. He noted that he modified the agenda based on the last meeting discussion and would continue to do so up until next month's meeting, or shortly thereafter depending on input. There was still room on the agenda for additional participants. So far, they had confirmed Greg Griffith of DAHP would be presenting.

Ms. Neil, Ms. Jerrells, and Ms. Rogers expressed that they could help with different aspects of the Round Table. Mr. Huber could not commit completely at this time.

Mr. Calvin mentioned the public notice for the event. Mr. MacSems noted that it was not subject to public notice requirements because it was not a meeting of HPC business. Mr. Calvin will draft a news release and pass it on to Mr. MacSems to submit to the Mason County Historical Society for their May newsletter and to the BOCC for News Release.

Historic Preservation Month Display Case Update – Mr. MacSems mentioned that the Historical Society will be providing photos, and artifacts for display in the case. Ms. Rogers and Mr. MacSems will be putting it together and will try to get the items in the display by April 30 or May 1.

Status of County Historic Preservation Ordinance Update (if any) – None. Mr. Calvin mentioned returning to this topic in June.

Discuss the Inventory of County Owned Historic Properties (if any) – Ms. Neil said she had sent the list on to Mr. Rose, but that nothing substantial had been completed yet.

Mason County Indirect Charge – Ms. Chaussee entered the meeting at approximately 2:30pm. She stated that the indirect charge to the HPC had been tabled for now and that the County would have a new financial manager soon.

\$6,830.47 Memorial Hall Refund Status – Ms. Chaussee noted that the last she heard on this topic was that no refund was currently in the works. Mr. Calvin asked Ms. Chaussee who they should address a letter to regarding the refund. The group discussed the August 10, 2017 minutes and that the refund of \$6,830.47 was supposed to have occurred in the next quarter, which would have been the last quarter of 2017. The HPC had previously authorized Mr. Calvin to write a letter on the topic, so no addition motion was necessary. He will write a letter to Mr. Pinter regarding the refund, with a follow up date to be stated.

Other (if any) – Mr. MacSems mentioned taking a group photo of the HPC at the next meeting to update the website with.

III. Other Commission Discussion

Financial Statement- HPC reviewed the statement for March 2018, no problems found.

IV. Next Meeting Date May 10, 2018

V. Adjournment

At 2:56 p.m. Ms. Neil made a motion to adjourn. Motion seconded by Mr. Huber.
All in favor, meeting adjourned.