

Minutes

Mason County Historic Preservation Commission

March 14, 2019

Mason County Department of Health Meeting Room
415 N. 6th Street
Shelton, WA 98584

Members Present: Ed Huber, Steve Rose, Stephanie Neil, Rick Calvin, Patricia Jerrells, and Lorilyn Rogers

Members Excused: Chrissy Williams

Guest: Kim Gant (DAHP)

County Staff: Michael MacSems and Mariah Frazier

I. Call to order

Roll Call- Mr. Calvin called the meeting to order at 2:00 p.m.

Review and Approve Minutes from February 14, 2019 and March 6, 2019 – Ms. Neil made a motion to approve the February 14, 2019 minutes as presented. Mr. Huber seconded the motion, all in favor, motion carried.

Ms. Jerrells had sent in amendments to the March 6 minutes prior to the meeting that had been implemented and provided for review. Mr. Huber made a motion to approve the March 6, 2019 minutes as amended. Motion was seconded by Ms. Jerrells. All in favor, motion carried.

Correspondence-

- Winter 2019 Alliance Review
- February 2019 Mason County Historical Society Newsletter

II. New Business

Announcements – Mr. Calvin mentioned he had the COA for Schaffer State Park ready and signed.

Delisting the Libby Willard Barn from the Historic Registry – Mr. MacSems stated that to his knowledge, the process for taking off a site on the historic register is done in the same way it was put on which would require going through the BOCC.

Mr. Calvin wondered if it would be possible for the site to still be historic without the barn. Ms. Jerrells and Mr. Huber discussed the possibility of a plaque or marker at the site.

In the interest of saving time, it was decided to move the discussion of delisting the Libby Willard Barn from the Historic Registry to April's regular meeting.

Cultural Resources Summit 2019 – Mr. MacSems stepped out to get copies of the completion report from the Genealogical Society and correspondence from Aqua Terra so HPC members moved up the discussion of the Cultural Resources Summit for 2019.

There was discussion regarding positive past experiences at the summit and interest for this year. Ms. Rogers said she may be interested in attending and would look into it. Ms. Neil said she thought Ms. Williams might also be interested in going.

After looking up the early bird registration date, which is April 22, it was decided to continue the conversation at the April regular meeting where they could discuss the budget for it, and everyone had time to decide if they were able to attend.

Review Mason County Genealogical Society Heritage Grant Completion Report – Mr. MacSems returned with copies of the completion report. The Genealogical Society provided a copy of the check and a receipt for service as proof of completion. Ms. Neil confirmed that they had approved the grant for \$400 which is what they spent. Ms. Neil then made a motion to reimburse the Mason County Genealogical Society in the amount of \$400. Mr. Rose seconded the motion. All in favor, motion carried.

Correspondence cont. –

- E-mail from Sarah Amell regarding redactions of sensitive portions of the 2013 Maritime Resource Survey

Mr. Huber had previously asked Mr. MacSems if it would be possible to get an editable copy of the Maritime Resource Survey for him to redact so it could be put on the website. Mr. MacSems contacted Sarah Amell from Aqua Terra to see if they had a copy. Ms Amell replied that she was not comfortable providing an editable copy but would be happy to review a hard copy with markups.

There was discussion regarding the scope of the contract and whether providing an editable version was part of it. If not, would there be a charge for Aqua Terra to provide a redacted version for the website?

Mr. Huber questioned if Ms Amell knew he would be the one reviewing the document for redactions or if they thought it was a random volunteer. Mr. MacSems wasn't sure if Sarah was aware or not. Mr. Calvin suggested Mr. Huber contact Sarah to see if that would make a difference.

Indirect Fee Update with Mason County Budget Manager Jennifer Beierle – Ms Beierle was in a training and unable to attend. She will also be in a training during the April meeting. Ms. Neil and Mr. Calvin explained what the problem was to guest Kim Gant to see if she knew anything about how it worked or if it was affecting other CLGs.

Everyone agreed it is an internal problem that they need more understanding about before taking it to the BOCC. Mr. Calvin stated that their main questions were about how it is calculated and what organizations in specific it applies to. Mr. Calvin asked if it would be appropriate for someone to meet with Ms Beierle outside of a regular meeting to be briefed on the indirect fee and report back. Mr. MacSems said he would reach out to Ms Beierle.

Ms Gant said she could review the RCW but knew it was vague. She suggested reaching out to other CLG's who are funded in the same way and see if they are having a similar problem or what their administration is doing about it. She said she could provide a list to Mr. MacSems for the HPC to reach out to.

DAHP CLG Training Session with Kim Gant – Kim Gant from DAHP gave a training regarding being a CLG, what that is, and what they can do. She covered what DAHP is and how they interact with CLG's and other agencies; being a CLG; suggestions to improve HPC's ordinance; specifically, regarding the Secretary of Interior Standards for reviewing Certificate of Appropriateness applications. She also briefly discussed the special valuation incentive.

Ms. Rogers departed at 3:20 pm.

One specific point Ms Gant made to the HPC was that the Secretary of Interior Standards were missing from their ordinance/bylaws. Ms Gant suggested adding the standards to the bylaws so as to not be questioned about their decisions in the future. She also suggested being more specific about rationale and documentation regarding local register nominations so future members can make easier decisions about design review.

Ms Gant also mentioned the NAPC Forum in Tacoma in 2020 and that agencies could apply for the 2019 DAHP Grant for funding to send members to the Forum.

Old Business

None.

III. Other Commission Discussion

Financial Statement- HPC reviewed the statement for February 2019. They reiterated the need for more information regarding the indirect fee.

Other – Ms. Neil stated she felt like it would be a good idea to apply for the DAHP Grant for funding to send HPC members to the NAPC Forum. In order to

meet the application deadline, something would have to be ready to go for a vote at the next meeting. There was some discussion on the process and if they would need to get approval from the BOCC to apply. It was decided that they would only need to get approval if they received the money and before they signed a contract. Ms. Neil said she would fill it out and bring the application to the April meeting for a vote.

IV. Next Meeting Date April 11, 2019

V. Adjournment

At 4:17 p.m. Mr. Rose made a motion to adjourn. Motion seconded by Ms. Neil. All in favor, meeting adjourned.