

**Minutes**  
**Mason County Historic Preservation Commission**  
**July 11, 2019**  
**Mason County Department of Health Meeting Room**  
**415 N. 6<sup>th</sup> Street**  
**Shelton, WA 98584**

**Members Present:** Rick Calvin, Steve Rose, Lorilyn Rogers, Ed Huber, and Stephanie Neil  
(arrived 2:05pm)

**Members Absent:** Chrissy Williams

**County Staff:** Michael MacSems and Mariah Frazier

**I. Call to order**

*Roll Call-* Mr. Calvin called the meeting to order at 2:00 p.m.

*Review and Approve Minutes from June 13, 2019* – Ms. Rogers made a motion to approve the minutes from June 13, 2019. Motion was seconded by Mr. Rose. All in favor, motion carried.

*Correspondence-*

- Summer 2019 Columbia Magazine
- Spring 2019 Alliance Review Newsletter
- Email from DAHP regarding CLG 2020 grant award (\$3,190).
- Email from Jean Bray regarding an update on Camp Hohobas
- Invitation from Pickering Community Club for an Open House on 8/10 from 2-5pm

**II. New Business**

*Announcements* – None.

*Other (if any)* – None.

**Old Business**

*2020 Member Recruitment Update* – Mr. MacSems stated that the appointment of Russ Sacket is scheduled for the July 16, 2019 BOCC meeting. He also reminded Mr. Rose and Ms. Rogers that their seats are up in November of this year and should consider if they want to reapply and if so, to submit applications in September or early October.

*Shelton Oyster Plant/Army Corps Section 106 Update* – Mr. Huber and Russ Sacket have volunteered and reached out to the Army Corps to sit in on phone calls as representatives for MCHPC. Mr. Calvin expressed concern about the outreach to the local public and their opportunity to offer input. He asked Mr. Huber to inquire about the level of public outreach.

*Ongoing Indirect Fee Discussion (if any)* – Mr. MacSems said Jennifer Beierle had gotten back to him with some information but was still working on getting other answers. She had spoken with the State Auditor’s office and found that the HPC fund could be moved into the Current Expense fund, therefore not affected by the indirect fee. Ms. Beierle said she would continue to look into which other county departments are affected and to what extent.

HPC members discussed the pros and cons of being a part of the current expense fund. The HPC would have to keep close track of their budget. Some members expressed frustration with the current financial situation and the additional impact that the Indirect Fee is causing.

*Update on Delisting the Libby-Willard Barn from the Historic Registry* – Mr. Calvin had filled out the application to delist the Libby-Willard Barn and briefly went over it with other members. Mr. MacSems stated that notice will be published for a public hearing to be held at the next regular meeting on August 8, 2019 to take action. Mr. Huber asked what the process is for delisting from the State Historic Registry. Mr. MacSems said he would reach out to Kim Gant at DAHP.

*Update on redactions to the 2013 Historic Maritime Transportation Survey (if any)* – Mr. Huber stated he was still working on it. Mr. Calvin asked about the possibility of redacting a hard copy and scanning it in to make it an easier process. Mr. Huber said he will continue to play with Adobe Pro and see if there’s an easier way to redact the document.

*Other (if any)* – None.

### **III. Other Commission Discussion**

*Financial Statement-* HPC reviewed the July financial statement. There was discussion about whether the percentage sent to the City of Shelton was calculated before or after indirect cost was applied. The answer is that the revenue share is based on gross income, not net.

### **IV. Next Meeting Date August 8, 2019**

### **V. Adjournment**

At 2:51 p.m. Mr. Rose made a motion to adjourn. Motion seconded by Mr. Huber. All in favor, meeting adjourned.