

Minutes

Mason County Historic Preservation Commission

November 14, 2019

**Mason County Department of Health Meeting Room
415 N. 6th Street
Shelton, WA 98584**

Members Present: Steve Rose, Russ Sackett, Ed Huber, Stephanie Neil

Members Excused: Rick Calvin, Chrissy Williams

Members Absent: Lorilyn Rogers

County Staff: Michael MacSems and Mariah Frazier

Guest: David Dally

I. Call to order

Roll Call- Mr. Rose called the meeting to order at 2:00 p.m.

Review and Approve Minutes from September 12, 2019 – Mr. Sackett made a motion to approve the October 10, 2019 minutes as written. Motion was seconded by Mr. Huber. All in favor, motion carried.

Correspondence-

- Invitation to Sivinski Fund Holiday Benefit
- Fall 2019 Columbia magazine

II. New Business

Announcements – Mr. MacSems introduced Mr. Dally as the newest member of the HPC and will begin his duties at the December meeting.

2020 Heritage Grant Cycle – Mr. MacSems reminded everyone it was time to advertise for the 2020 Heritage grant cycle. There was discussion about the budget, which was set at \$500 for 2020. HPC had also previously decided to only have one grant cycle rather than splitting it in two. After discussion, it was decided to add language to the news release regarding the \$500 maximum.

Other (if any) – Mr. MacSems informed HPC members that the 2020 CLG grant had been finalized.

Old Business

Update on New Terms of Office – Mr. MacSems stated that the BOCC had approved the appointment of Mr. Dally and renewed appointment of Mr. Rose. These new terms begin with the December meeting.

Ongoing Shelton Oyster Plant/Army Corps Section 106 Update – Mr. Sackett said the last meeting had been postponed. Mr. Huber gave an overview of the project and the HPC involvement in the Section 106 process. Mr. Huber also stated there had been forward movement with the HistoryLink article, which had been under concern due to lack of applicant input into the writing process, stating there would now be some ability for the applicant to be involved in reviewing the article prior to it being posted on HistoryLink.

Mr. MacSems followed up from the last meeting stating he had spoken with the County Attorney about who would sign the final MOA. According to the attorney, the BOCC should be the one to sign the MOA. Mr. MacSems stated that once the MOA was finalized, he would begin the process of bringing it to the BOCC for approval.

Ongoing Indirect Fee Discussion – Mr. Rose and Ms. Neil explained the indirect fee and how it has affected the HPC, bringing Mr. Dally up to speed. Mr. Rose asked if there had been any response from the letter sent to Frank Pinter in September, to which Mr. MacSems said he had not heard anything.

Ms. Neil and Mr. MacSems then explained the background on the HPC finances, specifically focusing on spending down through the Heritage grant program and the revenue share with the City of Shelton Historic Preservation Commission.

Other (if any) – None.

III. Other Commission Discussion

Financial Statement- HPC reviewed the November financial statement. See previous indirect fee discussion. Everything seemed in order.

IV. Next Meeting Date December 12, 2019

V. Adjournment

At 2:40 p.m. Mr. Huber made a motion to adjourn. Motion seconded by Mr. Sackett. All in favor, meeting adjourned.