

Minutes
Mason County Historic Preservation Commission
March 12, 2020
Mason County Department of Health Meeting Room
415 N. 6th Street
Shelton, WA 98584

Members Present: Rick Calvin, Russ Sackett, Ed Huber, and Stephanie Neil
Members Excused: Steve Rose, Chrissy Williams, and Dave Dally
County Staff: Michael MacSems and Mariah Frazier

I. Call to order

Roll Call- Mr. Calvin called the meeting to order at 2:00 p.m.

Review and Approve Minutes from December 12, 2019 – Mr. Sackett made a motion to approve the minutes from February 13, 2019. Motion was seconded by Mr. Huber All in favor, motion carried.

Correspondence-

- Call from Jean Bray regarding Camp Hohobas
- Section 106 review notice for a new cell tower

II. New Business

Announcements – Mr. MacSems notified the HPC that the Permit Assistance Center would be restricting access due to COVID-19.

Review DAHP Grant for NAPC Conference with Kathy Chaussee – Before getting into discussing the DAHP Grant, Kathy gave an update on the Indirect Fee, stating the BOCC would be voting on moving the HPC to the general fund in June. She also stated there is a possibility that the HPC could receive some of the money back, but she wasn't sure how much or how long that process would take.

Kathy then reviewed the DAHP Grant saying depending on how many people go and for how long, they may have to offset a remaining cost. HPC members had already discussed and agreed that they would cover any extra cost for attending. She continued to say that if they provide her with a list of who will be attending and for what days, she would register everyone at the same time to avoid multiple payments. Mr. Calvin stated they would discuss at the next meeting and get back to her. Wrapping up, Kathy talked about reimbursement for travel and lodging. She handed out an example voucher and per diem map for reference and asked that after the event all vouchers be returned to her by 7/31 to be processed.

Mr. Calvin then asked to talk a little bit more about the Indirect fee and asked Kathy why it had come out in 4 equal payments as they had been led to believe it was transactional. Kathy explained how that transactional and budgetary process work to estimate the indirect fee. Mr. Calvin then inquired about sending another letter to the BOCC, but upon discussion, it was decided to continue to monitor the situation as it is moving forward.

Other (if any) – Mr. MacSems stated he would like to either postpone the April meeting or possibly find a way to do it via conference call due to COVID-19. Everyone seemed in agreement to not hold a meeting in person and would monitor the situation as things progress as to whether it would be cancelled or a conference call.

Old Business

2020 Heritage Grant Review – Mr. MacSems stated the contracts were set to be reviewed and signed at the next BOCC meeting.

Update on Shelton Oyster Plant/Army Corps Section 106 Update – Mr. Huber stated the MOA was done and signed. MCHPC will be receiving copies of produced works agreed upon in mitigation for review.

Ongoing Indirect Fee Discussion – See above conversation.

Historic Preservation Month Program/Poster/ Matlock Oldtimers Update – Mr. Calvin said the check to reserve their spot was sent. The event may be cancelled due to COVID-19 and it is something they will have to monitor. Assuming it still occurs, Mr. Calvin will pick up the materials being stored and set up their table.

Mr. Sackett mentioned putting the poster on the website and having it accessible for download. Because there is no longer a display case in Building 1, Mr. Sackett said he could put together a slide show to be on the screen in its place. He also mentioned having the BOCC sign a proclamation for Historic Preservation Month in May. Mr. Calvin said if someone sent him an example, he would draft the proclamation to send forward.

Mason County Historic House/Place of Interest Plaque Program – Mr. Calvin started modifying an application from a different county with a similar program. Before doing much more work he wanted to make sure the rest of the commission was on the same page with it being an opportunity to collect information that could then be shared with the public. Mr. Sackett questioned what could and couldn't be public domain and how that information would be shared.

Other (if any) – Ms. Neil confirmed dates for the conference and stated she may not be able to attend. She asked Mr. MacSems to clarify with DAHP how many people needed to attend each day as the language in the contract is vague.

III. Other Commission Discussion

Financial Statement- HPC reviewed the March financial statement. There looked to be a mistake for February revenue but upon further inspection, found it to be a typo.

IV. Next Meeting Date: TBD

V. Adjournment

At 3:12p.m. Mr. Huber made a motion to adjourn. Motion seconded by Mr. Sackett. All in favor, meeting adjourned.