

**Minutes**  
**Mason County Historic Preservation Commission**  
**February 11, 2021**  
**via Zoom**  
**415 N. 6<sup>th</sup> Street**  
**Shelton, WA 98584**

**Members Present:** Russ Sackett, Ed Huber, Steve Rose, Wayne Nicholson, and Jann Goodpaster, and Rick Calvin

**Excused:** Dave Dally

**Guests:** Stephanie Neil, Liz Arbaugh

**County Staff:** Michael MacSems and Mariah Frazier

**I. Call to Order**

*Roll Call-* Mr. Calvin called the meeting to order at 2:01 p.m.

*Review and Approve Minutes from January 14, 2021* – Ms. Goodpaster made a motion to approve the minutes from January 14, 2021. Motion was seconded by Mr. Sackett. All in favor, motion carried.

*Correspondence-* None

**II. New Business**

*Service Award for Stephanie Neil-* Ms. Neil had been invited to receive a service award for her time spent as a member of the MCHPC. Members who had worked with her expressed their gratitude for her time spent sharing her expertise.

*Announcements-* Mr. MacSems mentioned that the Thurston County HPC had commissioned a book on local history that was then distributed to local heritage organizations to sell as a fundraiser.

*2021 Heritage Grant Applications Review* –Mason County Historical Society was the only applicant for the 2021 Heritage Grant. The application was for \$1,000 for a new security system. Before beginning discussion, Ms. Goodpaster, as a board member for the MCHS recused herself. Mr. Calvin then went over the scoring rubric and confirmed with other members that the request was eligible as a Small Capital Project.

Criteria	Points
Promotes Heritage	25 possible
Public Benefit	20 possible
Capacity to Complete	15 possible

Immediate Need	15 possible
Outcomes	10 possible
Defined Budget	10 possible
Economic Benefit	5 possible
Total:	100 possible

HPC members then discussed and scored the application as follows:

<b>Mason County Historical Society</b>	
<b>Criteria</b>	<b>Points</b>
<b>Promotes Heritage</b>	25
<b>Public Benefit</b>	10
<b>Capacity to Complete</b>	15
<b>Immediate Need</b>	15
<b>Outcomes</b>	10
<b>Defined Budget</b>	8
<b>Economic Benefit</b>	1
<b>Total:</b>	<b>84</b>

Mr. Nicholson made a motion to award the Mason County Historical Society \$1,000 for a new security system. Motion was seconded by Mr. Huber. All in favor, motion passed.

Mr. MacSems will shepherd the grant through the approval process with the Mason County Board of Commissioners. He expects that the process will take about a month.

*Cultural Resources Protection Summit, 2021* – Mr. MacSems stated he had received the save the date for the Cultural Resources Protection Summit. Mr. Huber and Ms. Goodpaster both said they’d be interested in attending. As the agenda had not been posted yet, Mr. MacSems said he would keep everyone updated as it comes out, and people could then decide for sure their interest level.

*Other (if any)* – Mr. Dally had a medical emergency last month and had inquired about his ability to remain an HPC member with a leave of absence. Upon discussion and review of the bylaws, it was decided he would be excused through the March meeting, then would reassess. Because Mr. MacSems will be on vacation the first full week of April, Mr. Dally will update Mr. Calvin with his

status the week of the April 8<sup>th</sup> MCHPC meeting. Mr. MacSems will let Mr. Dally know that he needs to do this.

### **Old Business**

*Jones Family Cemetery Discussion* – Mr. Huber had researched DAHP records and found a discrepancy in the number of burials. He stated while they still needed to do more research to find out the exact number of burials and who is actually buried there, it shouldn't prohibit the process of moving forward with trying to put in on the register. Ms. Goodpaster mentioned finding a possible relative in the Shelton area and offered to attempt to find contact information and reach out.

*FY 22 DAHP Grant Update*- Mr. Sackett and Ms. Goodpaster had worked on creating a rough draft for a scope for an Historic Preservation Plan. Mr. Sackett had also began looking through the application documents to get an idea of what would be needed. He had some concerns about breaking up the project into phases, and the cost of doing so with no guarantee of grant funding for future phases. He had also mentioned that in sample applications, many included matches. Mr. Sackett stated he would need some more information from DAHP regarding funding levels and timelines before being able to complete the application, which is due in April.

As not all the money budgeted for Heritage Grants was used, there was mention of possibly being able to use that for a match, or for future phases of developing a Historic Preservation Plan (HPP). Also, with the due date fast approaching, the research and work being done now could be used to apply for the DAHP grant next (FY 23) cycle.

*Mason County Historic House/Place of Interest Plaque Program (if any)* – Mr. Calvin had drafted a proposal to present to the Mason County Historical Society Board inviting their assistance in the project. Mr. Sackett recommended making it a more generic letter of inquiry that could be given to other historic groups in Mason County, rather than tailoring it specifically to MCHS. Mr. Calvin said he would re-word it and have it ready for review at the next meeting.

*Other (if any)* – None.

### **III. Other Commission Discussion**

*Financial Statement*- The statement for February 2021 was reviewed. Everything seemed in order. Mr. MacSems mentioned the \$7,000 budgeted for DCD costs was now void and could be reallocated to the HPP project or registration fees, along with the \$4,000 left over that was budgeted for the 2021 grant cycle.

### **IV. Next Meeting Date: March 11, 2021**

### **V. Adjournment**

At 3:30 p.m. Mr. Sackett made a motion to adjourn. Motion seconded by Mr. Huber. All in favor, meeting adjourned.

