

Minutes
Mason County Historic Preservation Commission
July 19, 2021 Special Meeting
via Zoom
Shelton, WA 98584

Members Present: Ed Huber, Micah Sanders, Dave Dally, and Jann Goodpaster (arrived approximately 3:30pm)

Excused: Steve Rose and Wayne Nicholson

County Staff: Michael MacSems and Mariah Frazier

I. Call to Order

Roll Call- Mr. Hubert called the meeting to order at 3:07p.m.

II. Special Business

Prepare 2022 Historic Preservation Commission Budget- Discussion began without a quorum with understanding that no action could not be made until a fourth committee member was present. Those present began by discussing the previous year’s budget in relation to the expected end of year revenue and reserves.

It was then discussed where to allocate funds for the Historic Preservation Plan and decided to update the line item for Surveys to include Studies as well. Mr. Sanders, however, recommended putting the money for future projects, such as the HPP, into Miscellaneous for the ease of moving it to the line item for Surveys and Studies when needed and they have a clearer idea of what it will cost.

Then going back to the expected end of year revenue for 2021, it was decided to budget for a total of \$24,000 and they worked their way through each line item discussing how much to allocate. By this time, Ms. Goodpaster had arrived and there was a quorum. The final proposed budget is as follows:

2022 BUDGET	
FUND	2022
State Auditor	\$75
Heritage Grant	\$10,000
Surveys/Studies	-
Advertising	\$200
Postage	\$50
Travel	\$300
Printing	\$200
Registrations	\$1,000
Miscellaneous	\$8,175
City of Shelton MOU	\$4,000
Total:	\$24,000

Mr. Dally made a motion to approve the proposed budget, seconded by Mr. Sanders. All in favor, motion carried.

III. Next Meeting Date: August 12, 2021

IV. Adjournment

At about 3:55p.m. Mr. Huber called the meeting adjourned