

Draft Minutes

Mason County Historic Preservation Commission
November 9, 2023
Mason County Department of Health Meeting Room
415 N. 6th Street
Shelton, WA 98584

Members Present: Ed Huber, Caleb Cowles, Jan Goodpaster (left at 2:56pm), and Andi Exo

Excused: Bill Jensen

Absent: Dave Dally

County Staff: Luke Viscusi and Mariah Frazier

I. Call to order

Roll Call- Mr. Huber called the meeting to order at 2:05p.m.

Review and Approve Minutes from October 12, 2023 –Mr. Huber pointed out a duplicated word and a misspelled name. Ms. Goodpaster made a motion to approve the October 12, 2023, minutes as amended. Mr. Cowles seconded the motion. All in favor, motion carried.

Correspondence-

- MCHS Newsletter for November
- Washington State Historical Society invite to Asahel Curtis Collection
- Donation request from Skokomish Grange

II. Other Commission Discussion

Financial Statement- As Ms. Goodpaster needed to leave early, Mr. Huber asked to move review of the financial state to the top of the agenda to ensure a quorum. HPC reviewed the statement for November 2023. Ms. Goodpaster made a motion to accept, seconded by Mr. Cowels. All in favor, motion carried.

III. New Business

Announcements/Check In – Mr. Viscusi mentioned there would be a free NAPC webinar on November 16th and encouraged everyone to attend. He also stated that he would be briefing the BOCC on Mr. Huber’s reappointment and also an extension to Ms. Exo’s expiration date to November instead of June to have it match all the others.

Mr. Cowles brought in some vellum maps of the county for members to look at. He’s currently storing them but would like to find a better option for preservation.

2024 Heritage Grant Application Period Opening – Mr. Viscusi said he would be reading the news release on November 21st to open the 2024 Heritage Grant.

Mason General Hospital 2023 Heritage Grant Review and Reimbursement – Members reviewed the completion report from Mason General Hospital for the 2023 Heritage

Grant. Mr. Cowles made a motion to approve and reimburse Mason General Hospital in the amount of \$5,000. Motion was seconded by Ms. Exo. All in favor, motion carried.

160 Old Mill Hill Plaque Program Application Review – Members reviewed the application and additional materials provided as requested. Mr. Cowles made a motion to award a plaque, seconded by Ms. Exo. All in favor, motion carried.

Middle Skokomish School/Skokomish Grange Request Letter – Mr. Viscusi had been forwarded a copy of a request for funds from the Skokomish Grange. His first instinct was to direct them to apply for the upcoming heritage grant cycle, but upon a little research found they are not listed as a 501c3 and would not qualify under current guidelines. He wanted to bring it to the attention of the HPC as they would need a COA for any work done, whether they get a grant or not.

NAPC Membership Renewal – Ms. Goodpaster made a motion to approve renewal for 2024 at \$150, seconded by Ms. Exo. All in favor, motion carried.

Eligible Properties in Mason County – No Update.

Other (if Any) – Mr. Viscusi said he had received partial approval for WISAARD. He also stated that Mr. MacSems would like to attend the December meeting before his retirement at the end of the year.

Old Business

171 NE Captain James Ln Update – As Mr. Viscusi was gone at the pervious meeting, he confirmed he emailed the applicant letting them know they were awarded a plaque and that the HPC had asked for some additional information. He had not yet received a response.

2023 Heritage Grants Update – Mr. Viscusi passed along the approved completion report for the Pickering Homemakers Club to the accountant for reimbursement.

Squaxin Island Cultural Resources Meet & Greet – Mr. Viscusi asked to postpone the Squaxin Island meet and greet until after the 2024 Heritage Grant cycle review as having a meeting there would require special notice. Members weren't enthusiastic about having a special meeting and agreed they would instead like to have a meet and greet separate from a regular meeting.

Other (if any) – None.

IV. Next Meeting Date: December 14, 2023

V. Adjournment

At 3:11 p.m. Mr. Huber called the meeting adjourned.

To Do:

- Mr. Viscusi
 - Read news release for Heritage Grant to BOCC on November 21st and notify HPC members that the Heritage Grant cycle is open.
 - Submit Mason General Hospital Heritage Grant paperwork to Kathy for reimbursement.
 - Submit NAPC membership renewal paperwork to Kathy for reimbursement.
 - Reach out to owner of 160 N Old Mill Hill Rd to let them know they have been awarded a Plaque.
 - Continue coordinating with owner of 171 NE Captain James Ln regarding their Plaque and additional information.
 - Coordinate with Middle Skokomish School if they reach back out.
 - Coordinate Squaxin Island Cultural Resources Meet & Greet.