

Draft Minutes

Mason County Historic Preservation Commission

February 8, 2024

Mason County Department of Health Meeting Room

415 N. 6th Street

Shelton, WA 98584

Members Present: Ed Huber, Jann Goodpaster, Dave Dally, Bill Jensen, Caleb Cowles, and Andi Exo

Guests: Jayni Kamin (McReavy House and Skokomish Grange), Josh Kaivo (Peninsula Railway & Lumberman’s Museum), Liz Arbaugh (Mason County Historical Society), Susan Stanley (Matlock Historical Society), Marie Ragan (Skokomish Grange), and Jonelle Adams (Pickering Homemakers Club).

County Staff: Luke Viscusi and Mariah Frazier

I. Call to order

Roll Call- Mr. Huber called the meeting to order at 2:02 p.m.

Review and Approve Minutes from January 11, 2024 – Mr. Cowles asked to strike a name from Other Old Business. Mr. Dally made a motion to approve the January 11, 2024 minutes as amended. Mr. Jensen seconded the motion. All in favor, motion carried.

Correspondence-

- MCHS Newsletter

II. New Business

Announcements – Ms. Goodpaster reminded everyone about the Dennis Meurer exhibit at the Museum and mentioned she visited the Palm Springs Historical Society Museum.

2023 Heritage Grant Reviews – Mr. Huber had the guests introduce themselves and which project they were representing. MCHPC members then spent time giving initially scoring and asking questions.

Scoring guidelines are as follows:

Criteria	Points
Promotes Heritage	25 possible
Public Benefit	20 possible
Capacity to Complete	15 possible
Immediate Need	15 possible
Outcomes	10 possible
Defined Budget	10 possible

Economic Benefit	5 possible
Total:	100 possible

Each representative was then given a chance to discuss their proposed projects and MCHPC members could amend their initial scores if they felt necessary. The Mason County Historical Society requested \$3,820 for archival supplies to help them store their collection. Ms. Goodpaster recused herself from scoring the Mason County Historical Society. Also looking to use the funds for archival supplies, was the Matlock Historical Society, in the amount of \$400. The McReavy House was asking for \$5,000 for drywalling upstairs and some photo exhibits. The Peninsular Railway & Lumberman’s Museum requested \$5,000 for a battery replacement for Locomotive 900. The Pickering Homemakers Club asked for \$2,441 for electrical work at the Grant School. And lastly, the Skokomish Grange #379 requested \$5,000 for new flooring.

Scores were gathered and averaged as follows:

Applicant	Amount Requested	Average Total Points
Peninsular Railway & Lumberman’s Museum	\$5,000	97
McReavy House	\$5,000	95
Mason County Historical Society	\$3,820	94.3
Matlock Historical Society	\$400	92.6
Skokomish Grange #379	\$5,000	91.6
Pickering Homemakers Club	\$2,441	91.3

Award Discussion – A total of \$25,000 was budgeted for this grant cycle, with a total of \$21,661 being asked. With the funds to award all requests in full, everyone agreed to fund the total amount requested for each applicant.

Starting off the motion process, Ms. Goodpaster made a motion to award the Peninsular Railway & Lumberman’s Museum their request in the amount of \$5,000, seconded by Mr. Dally. All in favor, motion carried.

Ms. Goodpaster made a motion to award McReavy House their request in the amount of \$5,000, seconded by Ms. Exo. All in favor, motion carried.

Ms. Exo made a motion to award the Mason County Historical Society their request in the amount of \$3,820, seconded by Mr. Cowles. Ms. Goodpaster recused herself from the vote. All in favor, motion carried.

Ms. Goodpaster made a motion to award the Matlock Historical Society their request in the amount of \$400, seconded by Mr. Cowles. All in favor, motion carried.

Ms. Goodpaster made a motion to award the Skokomish Grange # 379 their request in the amount of \$5,000, seconded by Mr. Cowles. All in favor, motion carried.

Mr. Dally made a motion to award the Pickering Homemakers Club their request in the amount of \$2,441, seconded by Ms. Exo. All in favor, motion carried.

Mr. Viscusi let all the applicants know he would begin work on getting their contracts together and signed by the BOCC and would be in touch, most likely at the end of March. Mr. Huber thanked all the applicants for their participation and let them know they were free to leave or stay for the rest of the meeting.

DAHP Built Environment Summit (April 18, in Lacey WA) – Mr. Viscusi mentioned the upcoming conference and encouraged those to think about if they would like to attend. He said would bring more information forward when he knew more.

Other (if Any) – Mr. Huber reminded everyone there was still an open position. Ms. Goodpaster said the County website has a page the lists openings but doesn't currently have the HPC listed as having an open position. Mr. Huber asked if Mr. Viscusi could put together a news release for the open position and see if he could include something about the Heritage Grant Cycle awards.

Old Business

Plaque Program Update – Mr. Viscusi said the owner of 171 NE Captain James Ln will be out of town until summer and will meet up with him then to give him his plaque.

Middle Skokomish School/Skokomish Grange Update – In reviewing the Heritage Grant Cycle Guidelines, Mr. Viscusi noticed that properties on the Historic Register are to submit a Certificate of Appropriateness with their application. This would affect the Skokomish Grange, and McReavy House. Brief discussion was had regarding the COA process, which is typically triggered when a building permit is applied for. As no building permit would be needed for the work described in their Heritage Grant applications, the HPC wouldn't review it otherwise. Mr. Huber asked Mr. Viscusi to put the discussion on the agenda for March.

Arcadia Farm – No update.

Other (if any) – None.

III. Other Commission Discussion

Financial Statement- HPC reviewed the statement for January 2024. Mr. Cowles made a motion to accept, seconded by Ms. Exo. All in favor, motion carried.

IV. Next Meeting Date March 14, 2024

V. Adjournment

At 3:56 p.m. Mr. Huber called the meeting adjourned.

To Do:

- All
 - Review North Bay Historical Society 2023 Heritage Grant Final Report.
- Mr. Cowles
 - Continue coordinating with Arcadia farm.
- Mr. Viscusi
 - Draft 2024 Heritage Grant contracts.
 - Get legal approval for 2024 Heritage Grant contracts.
 - Get consent from applicants for 2024 Heritage Grant contracts.
 - Brief BOCC for approval of 2024 Heritage Grant funding.
 - Inquire about changing the Current Openings for Advisory Committees web page.
 - Forward email regarding DAHP Built Environment Summit to HPC members.
 - Forward North Bay Historical Society 2023 Heritage Grant Final Report to HPC members.