

Draft Minutes

Mason County Historic Preservation Commission

September 12, 2024

Mason County Department of Health Meeting Room

415 N. 6th Street

Shelton, WA 98584

Members Present: Ed Huber, Caleb Cowles, and Jann Goodpaster

Guest: Susan Stanley

County Staff: Luke Viscusi and Mariah Frazier

I. Call to Order

Roll Call- Mr. Huber called the meeting to order at 2:00 p.m.

Review and Approve Minutes from August 8, 2024 –Ms. Goodpaster noted her name we spelled incorrectly before made a motion to approve the August 8, 2024, minutes as amended. Mr. Cowles seconded the motion. All in favor, motion carried.

Correspondence-

- August MCHS Newsletter
- Columbia Magazine – Fall Edition
- Email from Girl Scouts of Western Washington
- Resignation email from Dave Dally

II. New Business

Announcements/Check In – Mr. Huber asked opinions on providing a letter or certificate of appreciation to Mr. Dally for his time served on HPC. Everyone liked the idea. Ms. Goodpaster stated she would be out of the country for the October meeting but would likely be able to attend via Zoom.

Mason County Historical Society – 2024 Heritage Grant Final Report Review – Ms. Goodpaster recused herself. Members reviewed the completion report from Mason County Historical Society for their 2024 Heritage Grant. Mr. Cowels made a motion to approve the final report and release funds in the amount of \$3,680.30. Motion was seconded by Mr. Huber. All in favor, motion carried.

83 W Satsop Dr E Cell Tower – Section 106 Review – Mr. Viscusi shared some comments from Squaxin Island Tribe stating

“... due to the odd Programmatic Agreement that the FFC has, the applicant has been designated as a major decision maker for the FCC for Section 106 of the National Historic Preservation Act. The letter at first glance seems like they are trying to initiate Section 106 for this monopole project. From the letter, the applicant is probably not super familiar with Section 106 process. Since this is the initiation of Section 106, they probably have not hired a cultural resource firm to conduct the

investigation yet. They are mainly asking if Mason County Historic Society, as a consulting party, has interest in this project. I suspect by the time they make determination of effect to historic properties (DOE), they will have a cultural resource survey report to back up their DOE.”

Mr. Huber agreed with Shaun’s comments and members agreed would be interested in the cultural resource report when completed.

Camp Robbinswold – Luke gave some background stating the Camp had applied for a re-roof permit for a leaking roof and due to FEMA regulations were unable to receive a permit. After talking with the building department, the Camp would qualify for an exemption from FEMA regulations if it were on the Historic Register. After some back and forth with the building department and Mr. Viscusi, they stated they intended to apply for the historic register before October 31st. Mr. Huber asked if they intended to include all structures on the site, or just some as they would likely be eligible for the National Register of Historic Places if they included all structures.

As the last application for the historic register was over seven years ago, Mr. Viscusi wanted everyone to review the application and guidelines in advance to ensure everyone is on the same page. He also asked about a specific deadline for applications being due a month prior to the meeting. Members stated as applications are rare, they would allow this to be turned in any time on or before the date of the meeting it will be reviewed at.

Other (if Any) – The Matlock Historical Society had turned in their 2024 Heritage Grant completion report which was reviewed by members. Ms. Goodpaster made a motion to approve in the amount of \$392.54, seconded by Mr. Cowles. All in favor, motion carried.

Old Business

City of Shelton Historic Preservation Board – Mr. Viscusi had sent copies of the invoices for the plaques to the city. They also questioned why the Heritage Grant was only available for non-profits to which Mr. Viscusi was still searching for an answer.

HPC Open Positions – Mr. Viscusi had sent information about applying to be a member to several contacts including previous grantee’s, the City of Shelton Historic Preservation, and FSOLS. A briefing will be held on Monday, September 16th to announce the news release which will be read on Tuesday, September 24th.

North Bay Historic Society 2023 Heritage Grant Update – Mr. Viscusi had received enough information from North Bay Historic Society to reimburse their 2023 Heritage Grant.

NE Captain James Pl Plaque Update – Mr. Viscusi and Mr. Cowles presented the property owner with a plaque. They discussed touring the house and stated the applicant was very excited. Mr. Huber asked if they thought he would be interested in doing an oral

history and if he would be okay with MCHPC using his image to promote the plaque program.

Other (if any) – None.

III. Other Commission Discussion

Financial Statement- HPC reviewed the statement for August 2024. Mr. Cowles made a motion to accept, seconded by Ms. Goodpaster. All in favor, motion carried.

IV. Next Meeting Date October 10, 2024

V. Adjournment

At 3:11 p.m. Mr. Huber called the meeting adjourned.

To Do:

- All Commissioners
 - Review HPC Ordinance (MCC 17.40).
 - Review Historic Registry Application.
- Mr. Cowles
 - Read News Release at Board of County Commissioners Meeting on 09/24/2024.
- Ms. Goodpaster
 - Re-apply for HPC position (if inclined).
- Mr. Viscusi
 - Complete Mason County Historical Society 2024 Heritage Grant reimbursement.
 - Complete Matlock Historical Society 2024 Heritage Grant reimbursement.
 - Send reminder of Final Report Deadline to 2024 Heritage Grantees.
 - Inquire with Board of County Commissioners about the possibility of an ‘Appreciation of Service’ certificate or similar for Mr. Dally.
 - Respond to W Satsop Dr E Cell Tower representative.
 - Continue coordinating with Camp Robbinswold project team.