

## Draft Minutes

### Mason County Historic Preservation Commission

November 14, 2024

Mason County Department of Health Meeting Room

415 N. 6<sup>th</sup> Street

Shelton, WA 98584

**Members Present:** Ed Huber, Caleb Cowles, and Jann Goodpaster

**County Staff:** Luke Viscusi and Mariah Frazier

#### I. Call to Order

*Roll Call-* Mr. Huber called the meeting to order at 2:00 p.m.

*Review and Approve Minutes from October 10, 2024* –Ms. Goodpaster made a motion to approve the October 10, 2024, minutes as presented. Mr. Cowles seconded the motion. All in favor, motion carried.

*Correspondence-*

- September, October, and November MCHS Newsletter
- Washington State Historical Society exhibit promotion for “Snowy Ridge”
- Application received from Elizabeth Zigler
- Call from Jayni Kamin regarding Skokomish Grange
- Email from SCJ Alliance re: Shelton Comprehensive Plan
- Section 106 Review – Skokomish River Mile 6.5 Restoration

#### II. New Business

*Announcements/Check In* – None.

*Camp Robbinswold Historic Register Review* – Nichole Franko with Girl Scouts of Western Washington presented on their application highlighting the four legacy buildings on the property that were of particular interest. She also discussed some of the notable people and history of the camp, including Helena Robbins and ties to Henry Allen, a significant Skokomish Tribe member and stone mason.

HPC members asked a few clarifying questions before moving on to review the criteria per MCC 17.40.050(a). To be considered for designation, the site must meet 2 of the 11 criteria outlined. Upon review and discussion, HPC members found Camp Robbinswold met 4 of the 11 criteria (#1, 2, 4, and 5). HPC members did ask for some follow up and additional information on the rebuild of the honeymoon cabin as well as information on Helena Robbins and Henry Allen. With no other discussion, Ms. Goodpaster made a motion to recommend approval to the Board of County Commissioners subject to the additional information requested, seconded by Mr. Cowles. All in favor, motion carried.

Before moving on, Mr. Viscusi went over the timeline and next steps. Mr. Huber also highly recommended the Girl Scouts of Western Washington consider applying for the State Register.

*2025 Heritage Grant Cycle* – Mr. Viscusi stated the News Release had gone out opening the 2025 Heritage Grant Cycle on November 5<sup>th</sup>, the Heritage Grants web page was updated, and that he had contacted previous applicants and other contacts as well.

*Other (if Any)* –

- Skokomish Grange – The Skokomish Grange had reached out asking if they would be able to amend the scope for their 2024 Heritage Grant to use the funds for a necessary repair to the ceiling to gain occupancy. Mr. Viscusi had spoken with legal counsel and was told there would be no issues as long as BOCC approved and an amendment to the contract was created. Members from the Skokomish Grange spoke about their proposal and presented the HPC with a summary letter and quote for the project. Mr. Cowles made a motion to approve the change to the scope of work, seconded by Ms. Goodpaster. All in favor, motion carried.
- Section 106 Review – HPC members had reviewed the request and had no comments.
- Shelton Comprehensive Plan – SCJ Alliance reached out asking if Mason County HPC would be interested in reviewing the Shelton Comprehensive Plan Historic Preservation chapter. Members didn't think they'd have any comments but agreed to review to ensure it's consistent with Mason County's.

### **Old Business**

*City of Shelton Historic Preservation Board* – No update.

*HPC Open Positions* – Mr. Viscusi stated that Ms. Goodpaster had been reappointed. He also stated he had received two applications, one from Dean Jewett and one from Liz Zigler. He stated he hopes to have them appointed for the January meeting.

*McReavy House 2024 Heritage Grant Update* – Mr. Viscusi said he had reviewed the documents in question from last month and was unable to find anything wrong. After secondary review, Mr. Cowles made a motion to approve the McReavy House 2024 Heritage Grant reimbursement in the amount of \$4,999.42. Motion was seconded by Ms. Goodpaster. All in favor, motion carried.

*Caboose 1201 Historic Plaque Update* – Mr. Viscusi had contacted the applicant and let them know they had been approved but had not yet been able to schedule a time to meet and give it to them.

*Service Certificate for Dave Dally* – Mr. Huber drafted a letter and a certificate as examples for review. Mr. Viscusi stated he would brief the BOCC and attach Mr. Huber’s drafts for their consideration regarding language and would update everyone on the process.

*Shelton Mason County Journal Inquiry NE Captain James Ln* – Mr. Viscusi had contacted but not heard back from the owner.

*Other (if any)* – None.

**III. Other Commission Discussion**

*Financial Statement*- None.

**IV. Next Meeting Date December 12, 2024**

**V. Adjournment**

At 3:54 p.m. Mr. Huber called the meeting adjourned.

**To Do:**

- Mr. Cowles
  - Research historic files on Hammersley Inlet property.
  
- Mr. Viscusi
  - Complete McReavy House Museum of Hood Canal 2024 Heritage Grant reimbursement.
  - Send Mr. Cowles the parcel # for the Hammersley Inlet property.
  - Award Place of Historic Significance plaque to Caboose 1201.
  - Possibly add cemetery RCW’s to the HPC web pages.
  - Continue coordinating with Camp Robbinswold project team.
  - Brief and request that the BOCC approve Camp Robbinswold on the Historic Register.
  - Clean-up all Camp Robbinswold documentation.
  - Reach out to HPC applicants to discuss responsibilities.
  - Brief and request that the BOCC interview the HPC applicants.
  - Brief and request that the BOCC recognize Dave Dally with a Certificate of Service.
  - Create amended contract for Skokomish Grange No. 379’s 2024 Heritage Grant.
  - Brief and request the BOCC approve an amended contract for Skokomish Grange No. 379.
  - Create End-of-Year Review for 2024.
  - Contact Journal regarding Captain James plaque, Caboose 1201 plaque, and Camp Robbinswold Historic Register approval.