

MASON COUNTY RESOLUTION NO. 100-90

CITY OF SHELTON RESOLUTION NO. 563-90

**MASON COUNTY / CITY OF SHELTON REGIONAL STRATEGY ESTABLISHED**

**WHEREAS**, the City of Shelton and Mason County have chosen to participate in Growth Management efforts as mandated by the State of Washington through the Growth Management Act of 1990; and

**WHEREAS**, the Department of Community Development has chosen to distribute grant funds to Growth Management participants based on submission of regional strategies that describe the process by which requirements and schedules will be met in the Act; and

**WHEREAS**, it is the belief of the undersigned jurisdictions that efforts made toward regionalization of planning issues will encourage a more smooth and expeditious permitting process and more compatible land uses;

**NOW THEREFORE, BE IT RESOLVED** by the Shelton City Commission and the Mason County Board of Commissioners that the attached document is established as the City of Shelton and Mason County Regional Strategy for Growth Management.

Dated this 18 th day of December, 1990.

CITY OF SHELTON

Joyce E. Jaros  
Mayor Jaros

David J. Kneeland  
Commissioner Kneeland

Walter Ruhl  
Commissioner Ruhl

Sally L. Morgan  
City Clerk

APPROVED AS TO FORM:

W. J. Little  
City Attorney

MASON COUNTY

Michael J. Gibson  
Chairperson Gibson

William O. Hunter  
Commissioner Hunter

Commissioner Porter  
Commissioner Porter

Rebecca S. Rogers  
Clerk of the Board

APPROVED AS TO FORM:

Gregory D. ...  
Mason County Prosecutor

100

**MASON COUNTY / CITY OF SHELTON  
MULTI-YEAR REGIONAL STRATEGY TO IMPLEMENT  
GROWTH MANAGEMENT**

**PURPOSE**

To ensure, through coordinated procedures, that genuine regional growth management will occur in Mason County by establishing a reciprocal relationship among participants. The desired end result is a community that is environmentally, economically and resourcefully sound. An underlying theme throughout will be the encompassment of local, regional, and state planning goals and recommendations into an integrated, well-functioning system. The regional strategy to accomplish these objectives is described below.

**1. Governmental Framework**

Mason County and the City of Shelton, as the two political jurisdictions within the region, will work together under their legally recognized governmental frameworks. The Mason County Board of Commissioners and the Shelton City Commission will each provide staff direction and review the plan elements at strategic intervals. Each body will appoint one or more Plan Advisory Groups to ensure early and continuous citizen participation in the development of the two comprehensive plans. A mechanism will be developed to ensure the interchange of ideas and opinions between elected representatives of each locality as well as the citizen groups appointed by each. Interlocal agreements or other tools may be used to facilitate this exchange.

**2. Regional Approach**

Mason County and the City of Shelton will integrate work programs for each plan at the staff level. This will ensure the generation of compatible data bases, coordinated development of the various plan elements, and timely feedback from each citizen advisory group. In developing congruent work programs, particular emphasis will be focused in the areas of transportation, urban growth boundaries, capital planning, and public participation so that joint strategies for addressing these aspects of the plan can be formulated for the benefit of all incorporated and unincorporated residents of Mason County.

The city and the county will develop a detailed strategy to approach each plan element. Certain plan elements and tasks easily lend themselves to clearly defined lead roles. Data bases must be compatible; therefore a comprehensive, county-wide approach will be undertaken. Transportation is obviously a regional issue and may be coordinated through a Regional Transportation Planning Organization or joint city/county cooperation. It is appropriate for the City of Shelton to take the lead in designating its urban growth boundary, while the county will address unincorporated urban growth areas. The impacts of these designations will be mutually examined and adjusted, if necessary. Capital facilities needs have both local and regional significance. Because demographics and service goals may vary between jurisdictions, the approach will progress from the local level to the regional level. At this point, careful coordination between jurisdictions in planning for these facilities will minimize duplication and ensure investment of public dollars in the most efficient manner. In keeping with the spirit of HB 2929, it will be

100

### **3. General Time Frames/Milestones Process**

See Attachments 1 & 2 for **approximate** time frames needed to complete the plan process and for milestones to complete the tasks required by 2929. Actual dates may vary as the plan process develops. While there are separate entries in this section for each jurisdiction, the differences are procedural rather than substantive; therefore no explanation of deviations is provided.

### **4. Identification of Priorities**

#### **A. Mason County**

##### **1990 --Regional Strategy**

- Begin establishing vision
- Communication strategies
- Timeline & work program outline

##### **1991 --Data Base Development**

- Amend subdivision ordinance to meet RCW 58.17.212 or .215
- Begin exploring regulatory/implementation framework
- Begin other element inventories
- Communication/participation strategies (citizens, intergovernmental, special districts)
- Continue development of vision statement (set goals to establish comp plan theme early on)
- Establish RTPO, membership status
- Existing conditions/needs analysis
- Implement potable water regulation
- Land use inventory
- Preliminary urban growth area/open space designations
- Resource land and critical areas inventory
- Resource land and critical areas regulations

##### **1992 --Identify Public Use Areas**

- Begin drafting plan elements
- Citizen input
- Establish priority list for public use areas
- Existing conditions/needs analysis -- identify financial picture (public facilities)
- Identify capital facility, utility and transportation needs
- Identify public use areas
- Land use inventory
- Policy development
- Summarize other element inventories

1993 --Combine Pre-finalized Plans and Conduct Review

- Continue drafting & begin summarizing regulatory framework for other elements
- Comprehensive plan adoption
- Establish priority list for public use areas
- Future land use -- designations
- Plan refinement
- Policy refinement

1994 --Develop regulations and begin plan implementation

Long Term:

Fulfill continual, annual, five-year, ten-year, and twenty-year mandates.

## **B. City of Shelton**

1990 Regional Strategy  
Work Program

1991 Data Base Development  
Citizen Participation Strategy/Intergovernmental Coordination/Special Districts  
Existing Conditions / Needs Analysis Documentation  
Resource Lands & Critical Areas Inventory  
Resource Lands & Critical Areas Regulation  
RTPO Mechanism & Work Program  
Urban Growth Area / Open Space -- Preliminary Designation  
Vision Statement / Goals & Objectives

1992 Data Refinement / Analysis  
Urban Growth Area / Open Space Designations -- Refinement  
Identification of Public Purpose Lands  
Identification of Capital Facilities Needs / Costs  
Draft Plan Elements  
Citizen Input  
Policy Development

1993 Policy / Element Refinement  
Future Land Use Designations  
Capital Facilities Plan  
Comprehensive Plan Adoption  
Preliminary Regulatory Framework

1994 Develop Regulations / Plan Implementation

100

essential to seek broad-based citizen input on all planning issues, especially within the designated urban growth areas. Joint city\county consultations in the professional, political and public spheres will be necessary throughout the plan process. This will be carried through to the development of implementing regulations.

#### **Regional Coordination Procedures: Plan Elements**

Intergovernmental coordination for each Growth Management element will proceed in the following manner:

1. Initial staff conference to identify particular issues meriting special treatment within that element, and establish regional aspects and lead roles. Formulation of citizen input strategy.
2. Staff drafts of approach to the element, including common regional components as well as jurisdiction-specific portions.
3. Combine strategies by identifying common aspects and deviations from initial regional strategy.
4. Final draft of element approach.
5. Briefings for appropriate elected and appointed boards.
6. Final revisions, if necessary. Implementation of joint approach to the plan element.

#### **Regional Coordination Procedures: Plan Development**

Actual development of the plan document will be coordinated as follows to ensure compatibility between city and county plans:

1. Draft framework documents with standard sections common to city and county...e.g., overview, statement of goals, results of inventory for appropriate elements, identified regional issues and unique city/county concerns, etc.
2. Staff efforts to achieve unity in regional portions where the county and the city have similar needs and take the same approach; consultations on portions where the city or the county differ in needs or approach--thus ensuring regional consistency.
3. Briefings to elected and appointed boards and the general public.
4. Worksessions for city and county elected officials to resolve any factors or solutions suggested during the citizen participation process that may conflict with a consistent regional approach.
5. Final element draft.

100

**5. Grant Funds Disbursement**

Mason County Board of Commissioners will be responsible for contracting with the Department of Community Development. Grant funds will be disbursed to the City of Shelton on a per capita basis equivalent to the city's proportion of total county population.

ATTACHMENT 1 - GENERAL TIMEFRAMES - MASON COUNTY

	'90		'91												'92				'93	
Task	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	1st Q	2nd Q	3rd Q	4th Q	1st Q	2nd Q
PLAN DEVELOPMENT	June																			
*data collection/analysis																		December		
*vision/goals & objectives													Dec							
*policy development																	September			
*draft plan elements															March					
*future land use map designations																			March	
*capital facilities plan																		December		
*comprehensive plan adoption																				June
HB 2929 Plan Requirements:																				
REGIONAL STRATEGY		Dec																		
RESOURCE LANDS/C.A. INVENTORY										Aug										
*analyze data needs				Feb																
*develop classification system				Feb																
*identification										Aug										
*reconciliation-multiple designations										Aug										
*citizen input										Aug										
*mapping										Aug										
*intergovernmental coordination										Aug										
RESOURCE LANDS/C.A. REGS										Aug										
*determine allowable uses										Aug										
*review existing/model ordinances							May													
*develop/amend regulations										Aug										
*citizen input										Aug										
*intergovernmental coordination										Aug										
URBAN GROWTH BOUNDARY																		June		
*data collection/analysis													Nov							
*designation/open space corridors													Nov							
*review of region														Dec						
*citizen input															March					
*mapping															March					
*intergovernmental coordination																June				

	'90		'91													'92					'93		
	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		1st Q	2nd Q	3rd Q	4thQ		1st Q	2nd Q	
Task																							
PLAN DEVELOPMENT		June																					
*data collection/analysis														Dec									
*existing cond./needs documentation															March								
*vision/goals & objectives														Dec									
*policy development																		September					
*capital facilities plan																						June	
*future land use map designations																				March			
*draft plan document																						June	
*comprehensive plan adoption																						June	
HB 2929 Plan Requirements:																							
REGIONAL STRATEGY		Dec																					
RESOURCE LANDS/C.A. INVENTORY		Jun																					
*analyze data needs			Jan																				
*develop classification system				Feb																			
*identification/verification								May															
*reconciliation-multiple designations								May															
*citizen input								May															
*mapping									Jun														
*intergovernmental coordination									Jun														
RESOURCE LANDS/C.A. REGS		Aug																					
*determine allowable uses				Feb																			
*review existing/model ordinances					Mar																		
*develop/amend regulations															Aug								
*citizen input															Aug								
*intergovernmental coordination															Aug								
URBAN GROWTH BOUNDARY																							
*data collection/analysis												Sep											
*designation/open space corridors																Dec							
*review of region																Dec							
*citizen input																Dec							
*mapping																Dec							
*intergovernmental coordination																Dec							