

MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF SHELTON AND MASON COUNTY

The memorandum of Understanding is made by and between the City of Shelton and Mason County.

WHEREAS, the City of Shelton and Mason County have chosen to participate in Growth Management efforts as mandated by the State of Washington through the Growth Management Act of 1990; and

WHEREAS, it is the belief of the undersigned jurisdictions that efforts made toward regionalization of planning issues will encourage a more smooth and coordinated planning process and more compatible land uses; and

WHEREAS, Mason County and the City of Shelton recognize that planning under the Growth Management Act requires a series of mutually agreed-upon planning policies that establishes a framework for local adoption of comprehensive plans and development regulations; and

WHEREAS, Mason County and the City of Shelton have established a policy framework process that ensures consistency in our respective comprehensive plans;

NOW THEREFORE, BE IT RESOLVED by the Shelton City Commission and the Mason County Board of Commissioners that the attached document is established as the City of Shelton and Mason County policy framework process.

Agreed this 19th day of September, 1991
Signed this _____th day of December, 1991

CITY OF SHELTON

MASON COUNTY

Mayor Jaros

Chairperson Hunter

Commissioner Kneeland

Commissioner Gibson

Commissioner Ruhl

Commissioner Porter

City Clerk

County Clerk

APPROVED AS TO FORM

APPROVED AS TO FORM

City Attorney

Mason County Prosecutor

F I R S T D R A F T
10/15/91

Memorandum of Understanding between
the Skokomish Tribe and Mason County

The Memorandum of Understanding is made by and between the Skokomish Tribe ("the Tribe"), a federally recognized tribe in the state of Washington and Mason County ("the County"), a political subdivision of the state of Washington.

The Tribe and the County, after a meeting on September 19 1991, have indicated mutual interest in developing a government-to-government relationship with each other which will enable cooperation on a wide variety of intergovernmental issues.

The Tribe and the County recognize that a cooperative government-to-government relationship will benefit their respective constituents and minimize jurisdictional and regulatory conflict.

Because the County is proceeding a full pace with the implementation of the 1990 Washington State Growth Management Act and because the Tribe exercises jurisdictional authority on the Skokomish Reservation and holds proprietary treaty rights throughout the county, both parties recognize a particular need for coordination and cooperation with respect to land use planning and regulatory issues.

The Tribe and the County, therefore, agree to establish a group/team/committee consisting of one/two/three representatives of the Mason County Commission and one/two/three representatives of the Skokomish Tribal Council. A representative of the Northwest Renewable Resources Center will serve as coordinator and facilitator.

The group/team/committee will jointly explore issues of mutual concern. Such issues of mutual concern will be identified as the first task of the group/team/committee.

The group/team/committee will develop recommendations, both substantive and procedural, for addressing issues of mutual concern and bring such recommendations forward for consideration by the parties within three/six months of the execution of this agreement.

Each party agrees to commit adequate resources and staff to permit completion of this effort in the time frame outlined. Parties together may pursue funding for this effort through Growth Management Act implementation revenue sources.

Nothing in this agreement limits or waives the jurisdiction or regulatory authority of either party.



DEPARTMENT OF COMMUNITY DEVELOPMENT

Planning - Landfill - Utilities

CITY - COUNTY PLANNING POLICY TIMELINE

SEPTEMBER

Determine process framework.

OCTOBER - DECEMBER

Staff will establish contact with each group and ascertain a liaison representative, identify key issues and concerns, decide on meeting schedules, and meeting locations. Staff will collect existing goals and policy statements already generated by identified groups.

FEBRUARY - MARCH

A review and revision period with informal briefings and two formal joint meeting with elected officials. 3 informational meetings with joint County Commissioners and City Commissioners with policy around the county with large amounts of advertising inviting Special Governments.

MARCH

A formal review period by all policy making bodies.

APRIL

City and Planning Commission will receive the final draft for review.

MAY

This month will be devoted to public hearings.

JUNE

The Board of County Commissioners will review and adopt before July 1, 1992. The City and Tribes will issue a Memorandum of Understanding.

JULY

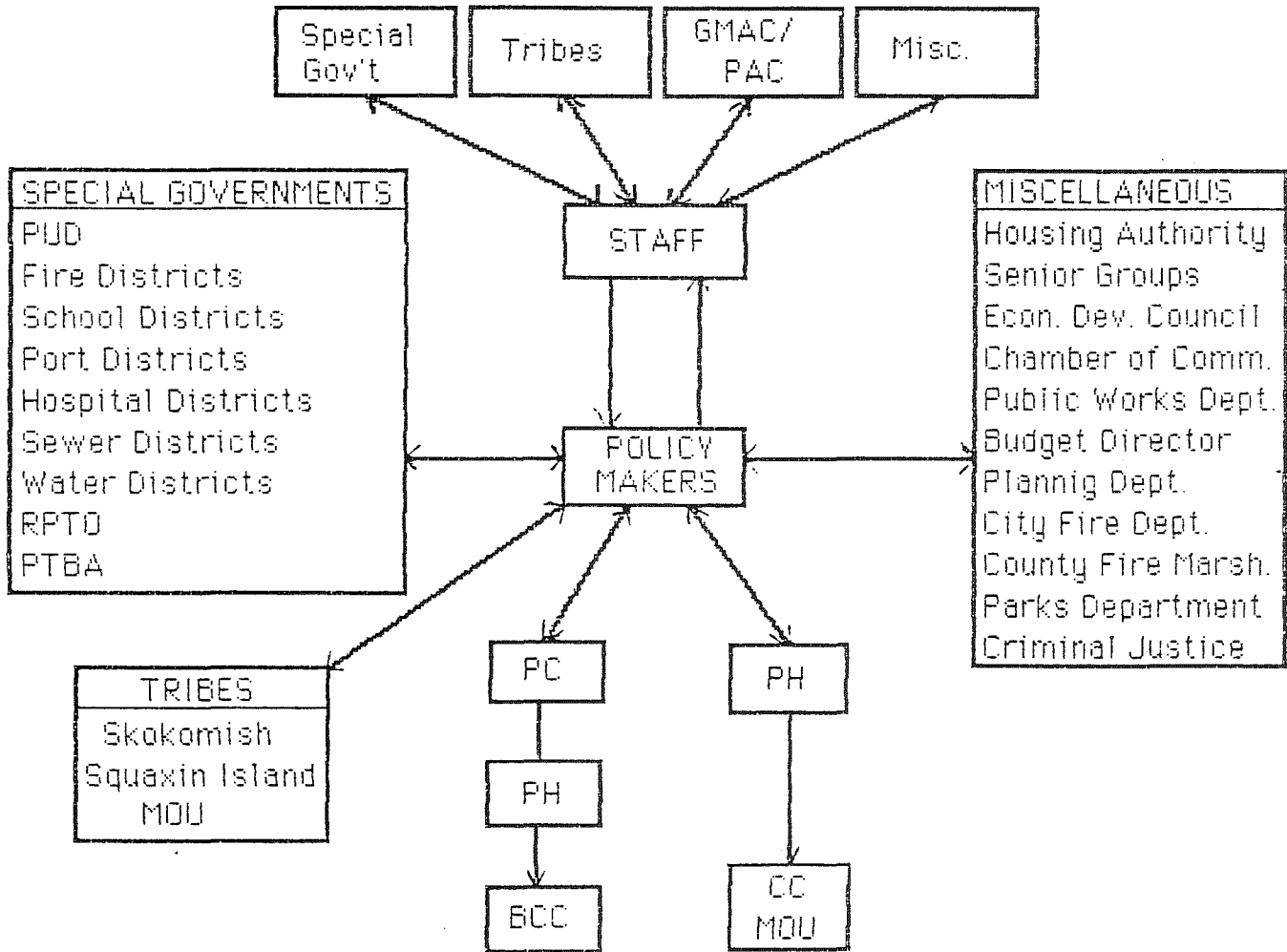
The planning policies to ensure consistency are in place.

Gary Yando, Director of Community Development • Erik Fairchild, Planning Director

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FRAMEWORK FOR ESTABLISHING COUNTY-WIDE PLANNING POLICIES FOR MASON COUNTY

A TWELVE STEP APPROACH



PC Planning Commissioners
 BCC Board of County Commissioners
 MOU Memorandum of Understanding

PH Public Hearing
 CC City Commissioners

- 1) **Establish Liaison** - Staff will establish a liaison person with each special group.
- 2) **Collect Data** - Research data, policy, needs assessments, etc. in order to clarify issues.
- 3) **Meetings** - Identify key issues to be addressed in the draft.
- 4) **Staff Drafts** - Staff will take information gathered from meetings and other resources available to create a draft document.
- 5) **Comments from Liaison** - The draft will be presented to the liaisons to review for accuracy.
- 6) **Informal Briefings with the Board of County Commissioners and City Commissioners** - Commissioners will review the draft "informally" and will make recommendations for revisions.
- 7) **Formal Joint Briefing** - The draft will then be reviewed by all policy making bodies for further input into the document.
- 8) **Staff Revisions** - Staff will add revisions into the Policy Document Draft.
- 9) **Formal Review by Policy-Makers** - This step provides an opportunity for further input and revisions into the document. Liaison representatives will brief their board(s) to provide an opportunity for final input into the document.
- 10) **Formal City/County Review** - Commissioners will participate in a joint meeting to review/incorporate input into the Policy Document.

- 11) **Planning Commission** - Will review drafts and make final revisions to the draft.
- 12) **Public Hearing** - Will address final issues that need to be addressed or revised prior to the final adoption.