

RESOLUTION NO. 37-91

GROWTH MANAGEMENT PUBLIC PARTICIPATION/INTERGOVERNMENTAL COORDINATION  
PROCEDURES ESTABLISHED

WHEREAS, Mason County is required to establish procedures to provide early and continuous public participation and intergovernmental coordination in the development and amendment of comprehensive land use plans and development regulations under Section 14 of the State's 1990 Growth Management Act, ESHB 2929; and

WHEREAS, the Board of Mason County Commissioners wishes to extensively involve the public in the planning process under ESHB 2929; and

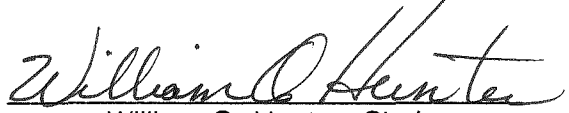
WHEREAS, the Board held a public hearing on the proposed resolution to approve Exhibit "A".

THEREFORE, BE IT RESOLVED by the Board of Mason County Commissioners, Exhibit "A", titled "Mason County Growth Management Public Participation Policy/Intergovernmental Coordination Procedures," attached hereto, is hereby adopted.

DATED this 12<sup>th</sup> day of March, 1991.

COMMISSIONERS

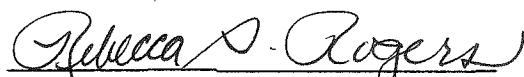
BOARD OF COUNTY  
MASON COUNTY, WASHINGTON

  
William O. Hunter, Chairperson

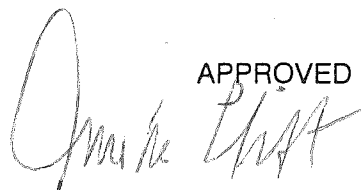
  
Michael D. Gibson, Commissioner

  
Laura E. Porter, Commissioner

ATTEST:

  
Rebecca S. Rogers, Clerk of the Board

APPROVED AS TO FORM:

  
Michael Clift, Deputy Prosecuting Attorney

c: File  
Elected Officials/Department Heads

EXHIBIT "A"

MASON COUNTY  
GROWTH MANAGEMENT PUBLIC PARTICIPATION/INTERGOVERNMENTAL  
COORDINATION PROCEDURES

February 26, 1991

Intent and Scope of Application

These public participation and intergovernmental coordination procedures are set in place to insure conformance with the State of Washington 1990 Growth Management Act, ESHB 2929. Specifically, these procedures are set forth to establish policy providing for early and continuous public participation in the County's development of comprehensive land use plans and development regulations implementing such plans. The overriding goal which Mason County will strive to achieve through adoption of these procedures is to provide opportunities for citizen participation in comprehensive planning efforts to all segments of the community, and to encourage the full participation of all interested parties.

These procedures are not intended to apply to actions initiated by private parties nor later amendments to policies and regulations adopted under the Act. Public participation procedures for those actions will be developed later in the growth management process. Errors in exact compliance with the following procedures shall not render the comprehensive land use plan or development regulations invalid.

Public Participation/Intergovernmental Coordination Procedures

I. Advisory Committees

The County will make extensive use of advisory committees in the preparation and review of draft documents. The County Commission will create the following committees:

A. Growth Management Advisory Committee (GMAC)

This is a broadly-based advisory committee made up of at least 15 voting representatives from affected tribes, the City of Shelton, a County Planning Commission liason, and a wide spectrum of persons representing different interests, perspectives and regions of the County. The GMAC will make recommendations to the County Planning Commission on all legislative components of the Growth Management Program with the exceptions of the potable water and subdivision processes and regulations which will be in place prior to GMAC formation. It may also make recommendations directly to the Board of County Commissioners on important procedural issues if any arise during the project. It is intended to stay active through the entire planning process. The Board of County Commissioners will be responsible for appointing all members of the Committee to terms established by the Board.

Representatives from Thurston, Kitsap, Pierce, Jefferson and Grays Harbor Counties will be Ex Officio non-voting members of the GMAC. This arrangement is designed to serve as an important basis for Mason County's requirement for regional coordination, under Section 10 of the Growth Management Act.

B. Growth Management Advisory Committee Subcommittees

These are subcommittees of the full GMAC, with 8 to 15 voting members that will be formed to tackle specific tasks, e.g. wetlands or economic development policy, and draft recommendations to the GMAC. These subcommittees are not intended to represent any single interest.

Some of these subcommittees may be Ad Hoc in nature. They may last for only one or two meetings before reporting back to the GMAC, or they may meet up to 6 or more times depending on the complexity of the issues on which they are working. They may also take on the role of hosting public forums, workshops, or roundtable discussions in order to gather information on their specific issue.

There will also be one or more "Standing" Subcommittees of the GMAC that will last for one year or more. These will be working groups that operate, for the most part, independently of the full GMAC. An example of a standing committee is the Shelton Urban Growth Area Committee.

Both Ad Hoc and Standing Committees of the GMAC will be appointed by the Board of County Commissioners and will likely have members who do not serve on the full GMAC as well as members who do.

C. Planning Commission

The Planning Commission will operate as authorized under RCW 36.70. Due to strict time limits imposed by ESHB 2929, the Board is hereby given the authority to direct the Planning Commission to make a recommendation within a Board approved period of time if the Board deems it necessary to comply with State law.

All advisory committee meetings will have the status of open public meetings, which can be attended by any interested individuals or groups.

II. Public Opinion Survey

The County shall conduct at least one statistically valid public opinion survey to assess the attitudes of the general public on growth and physical development issues within the County.

### III. Public Notice

The County will make an effort to effectively inform the public of all public meetings and key public decision-making junctures throughout the Growth Management Process. All or some of the following public notification provisions will be used:

- A. Notice of public meetings, identifying time, place and subject of the meeting, will be submitted, at least 2 days in advance, to the Bremerton Sun, The Olympian, Shelton-Mason County Journal, and KMAS Radio for notification of its press corps. This may be accompanied by a "Press Release", providing more detail on the meeting subject.
- B. The County will maintain a mailing list to distribute public meeting notices, meeting minutes, and/or staff reports to interested individuals and government entities. The County may charge a reasonable fee to offset the costs of reproduction and mailing.
- C. The County Department of General Services will maintain a record of all planned public meetings, available for public review, as soon as the meeting times have been established.
- D. The use of a Mason County Growth Management newsletter will be actively pursued to publicize ongoing/upcoming comprehensive planning efforts and opportunities for citizen involvement.

### IV. Public Hearings

When Comprehensive Plan elements and implementing documents are subject to formal public hearings in front of the Planning Commission and Board, the following information and notice procedures will be adhered to:

- A. A Notice of Public Hearing will be published in the newspaper of general circulation at least 10 days prior to the public hearing date, identifying time, place and subject of the hearing, to be distributed to all local news media.
- B. Copies of any staff reports, or draft documents will also be available to the general public at the public hearing.

### V. Information Services

The County shall provide, consistent with financial capability, representatives to speak to interested groups concerning any aspect of proposed plans or ordinances, upon request.

VI. Adoption Notification

Notice and opportunity to comment by adjacent jurisdictions, state and federal agencies, and the Squaxin Island and Skokomish Tribes shall be integrated into the entire project process through GMAC Subcommittees, GMAC, Planning Commission and Board reviews. This consultation/ notification process will also be accomplished through the County's environmental review procedures.