

RESOLUTION NO. ~~12-92~~ <sup>22-92</sup>

CLAIMS IMPREST CHECKING ACCOUNT

WHEREAS, It is necessary for Mason County to process small claims against the County in a timely manner,

WHEREAS, an imprest checking account would allow the County to pay allowable small claims more promptly,

NOW, THEREFORE, BE IT RESOLVED, that an imprest checking account in the amount of TEN THOUSAND DOLLARS (\$10,000.00) be established for the CUMULATIVE RESERVE/DEDUCTIBLE INSURANCE FUND (FUND #127) and for the payment of small claims and as outlined below:

1) Only small claims under ONE THOUSAND DOLLARS (\$1,000.00) and approved by the Board of County Commissioners may be paid from this imprest checking account.

2) Two signatures will be required on each check written on this imprest checking account: the Deputy Prosecutor (assigned to Risk Management) or his/her alternate, and the Risk Manager for Mason County or his/her alternate.

3) The County shall comply with all of the requirements listed in Chapter 3. Expenditures and Disbursements Section E. Petty Cash, BUDGETARY ACCOUNTING REPORTING SYSTEMS (BARS) FOR COUNTIES for the establishment and operation of imprest funds.

DATED this 4th day of February, 1992.

BOARD OF COUNTY  
COMMISSIONERS  
MASON COUNTY, WASHINGTON

ABSENT 2/4/92  
Laura E. Porter, Chairperson

Michael D. Gibson  
Michael D. Gibson, Commissioner

William O. Hunter  
William O. Hunter, Commissioner

ATTEST:

Rebecca S. Rogers  
Rebecca S. Rogers,  
Clerk of the Board

APPROVED AS TO FORM:

Michael Clift  
Deputy Prosecuting Attorney  
Michael Clift

C: File  
Accounting Dept. (2)  
Budget Director  
Treasurer